

Volunteer Agreement for Saayam for All

1. Introduction

This Volunteer Agreement ("Agreement") is entered into between Saayam for All ("Organization") and the volunteer ("Volunteer") upon acceptance. By signing or agreeing electronically, the Volunteer acknowledges their understanding and acceptance of the terms herein, which govern their participation in any volunteer activities with the Organization.

2. Volunteer Role and Responsibilities

The Volunteer agrees to fulfill the roles and responsibilities assigned by the Organization, which may include, but are not limited to, assisting in various tasks as needed by individuals or communities requesting help. The Volunteer agrees to:

- Engage in activities assigned by the Organization in a diligent, responsible, and professional manner.
- Communicate promptly with the Organization regarding availability, progress, and challenges.
- Complete assigned tasks promptly and to the best of their ability, adhering to any specified deadlines.

3. Code of Conduct

The Volunteer agrees to maintain the highest standards of ethical behavior while representing the Organization. This includes:

- Treating all individuals with respect and dignity, regardless of race, religion, gender, sexual orientation, age, or disability.
- Refraining from any form of discrimination, harassment, or unprofessional behavior.
- Avoiding conflicts of interest and ensuring that personal interests do not interfere with their volunteer duties.

4. Confidentiality Agreement

The Volunteer acknowledges that during their service, they may be privy to confidential, proprietary, or personal information relating to the Organization, other volunteers, or individuals seeking assistance. The Volunteer agrees to:

- Maintain confidentiality of all information, both during & after the term of this Agreement.
- Use such information solely for the purpose of fulfilling their volunteer responsibilities.
- Not disclose any confidential information to third parties without the explicit written consent of the Organization.

5. Data Protection and Privacy

The Volunteer agrees to comply with all applicable data protection laws and regulations, including but not limited to the General Data Protection Regulation (GDPR) or any other local data protection laws. The Volunteer agrees to:

- Handle all personal data in accordance with the Organization's data protection policies.
- Protect the integrity and confidentiality of any personal data accessed during volunteer activities.
- Immediately report any data breaches or incidents of unauthorized access to the Organization.

6. Intellectual Property

Any work, materials, or intellectual property created by the Volunteer in the course of their volunteer activities shall be the sole property of the Organization. The Volunteer agrees to:

- Assign all rights, titles, and interests in such intellectual property to the Organization.
- Refrain from using, reproducing, or distributing any intellectual property created during their service without the Organization's explicit consent.

7. Liability Waiver and Assumption of Risk

The Volunteer acknowledges that participation in volunteer activities may involve inherent risks, including but not limited to physical injury, emotional distress, or property damage. The Volunteer agrees to:

- Assume all risks associated with their volunteer activities, including any travel or transportation risks.
- Release, waive, and discharge the Organization, its officers, directors, employees, and affiliates from any and all liability, claims, or demands arising out of or relating to their volunteer activities.
- Acknowledge that the Organization does not provide insurance coverage for volunteers, and the Volunteer is responsible for obtaining any necessary insurance.

8. Indemnification

The Volunteer agrees to indemnify and hold harmless the Organization, its officers, directors, employees, and affiliates from and against any and all claims, damages, losses, liabilities, costs, and expenses (including legal fees) arising out of or related to the Volunteer's actions or omissions during their service.

9. Commitment and Expectations

The Volunteer agrees to commit to the responsibilities and timeframes as communicated by the Organization. If the Volunteer is unable to fulfill these commitments, they agree to:

- Notify the Organization as soon as possible, providing a valid reason for their unavailability.
- Work collaboratively with the Organization to ensure a smooth transition of responsibilities, if necessary.

10. Training and Supervision

The Organization will provide necessary training and supervision to the Volunteer. The Volunteer agrees to:

- Attend all required training sessions.
- Adhere to instructions and guidelines provided by the Organization's supervisors or staff.
- Seek clarification or assistance when needed to perform their duties effectively.

11. Health and Safety

The Volunteer acknowledges their responsibility to follow all health and safety guidelines provided by the Organization. The Volunteer agrees to:

- Report any unsafe conditions or incidents immediately to the Organization.
- Take reasonable precautions to protect their health and safety as well as that of others during their volunteer activities.

12. Dispute Resolution

In the event of any disputes arising out of or related to this Agreement, the parties agree to attempt to resolve the matter through good faith negotiations. If a resolution cannot be reached, the parties agree to submit to mediation or arbitration, as mutually agreed, before pursuing any legal action.

13. Governing Law

This Agreement shall be governed by and construed in accordance with global laws applicable to the activities and interactions facilitated by the Organization. Any legal proceedings arising out of or related to this Agreement shall be brought in the appropriate courts of a jurisdiction mutually agreed upon by both parties.

14. Acknowledgment and Consent

By agreeing to this document, the Volunteer acknowledges that they have read, understood, and accepted these terms. The Volunteer agrees to abide by all the guidelines, policies, and expectations outlined herein and understands that their volunteer status is contingent upon adherence to this Agreement.