

APPRAISAL

Employee Details

Name :Agilan

Designation :Graduate Trainee

Date of Joining :05-02-2019

Performance goals

Goal	Weightage	Employee Rating	Employee Comments
Sets appropriate objectives to meet commitments within budget.	4	A	ASAsaS
Establishes priorities. Anticipates and prepares for changing workload or working conditions.	4	B+	ASAsaS
Demonstrates willingness to assume additional responsibility.	4	B+	AsASAs

Competency goals

Goal	Weightage	Employee Rating	Employee Comments
Sets appropriate objectives to meet commitments within budget. Establishes priorities and organizes workflow to meet objectives.	4	A+	aSasaS
Increase in conversion rate and production rate	4	A	AsAS
Maintains composure in highly stressful or adverse situations.	4	A	asASasaS

Leadership goals

Goal	Weightage	Employee Rating	Employee Comments
Sets appropriate objectives to meet commitments within budget. Establishes priorities and organizes workflow to meet objectives.	4	B+	AsASas
Manages, leads, and enables the process of change and transition while helping others deal with the impacts.	4	A	aSasAS
Knows what FIT information or materials are sensitive and why.	4	B+	AsASasaSs