

# APPRAISAL

## Employee Details

Name :Agilan

Designation :Graduate Trainee

Date of Joining :05-02-2019

## Performance goals

Goal	Weightage	Employee Rating	Employee Comments
Produces expected volume of work in a timely manner.	4	A	sdsadasd
Maintains standards consistently.	4	A+	asdasdas
Sets appropriate objectives to meet commitments within budget.	4	B+	dasddsa

## Competency goals

Goal	Weightage	Employee Rating	Employee Comments
Increase in conversion rate and production rate	4	B+	sadasdas
Maintains composure in highly stressful or adverse situations.	4	A	sadasdas
Sets appropriate objectives to meet commitments within budget. Establishes priorities and organizes workflow to meet objectives.	4	B+	saddasdasd

## Leadership goals

Goal	Weightage	Employee Rating	Employee Comments
Manages, leads, and enables the process of change and transition while helping others deal with the impacts.	4	A	sadasdsad
Knows what FIT information or materials are sensitive and why.	4	B+	sadsadsad
Sets appropriate objectives to meet commitments within budget. Establishes priorities and organizes workflow to meet objectives.	4	B+	sadasdsad