



LONDON CAPITAL COMPUTER COLLEGE

Choose from our Three Types of Corporate Training

Organisational Perspectives

Summary	Who should Attend	Duration
<p>In-house training aimed at organisations of all shapes and sizes; from entrepreneurs to multinational personnel responsible for organising and coordinating services and resources. Despite the size of an organisation; the goals are basically the same namely:</p> <ul style="list-style-type: none"> financial resources customer management internal efficiency and effectiveness innovation, learning and growth 	<ul style="list-style-type: none"> Administrators Supervisors Bookkeepers / Accountants Managers CEOs 	5 days

Professional Courses

Summary	Who should Attend	Duration
<p>Training aimed at corporate employees or individuals interested in attending reliable fast track learning by choosing subjects/units suitable for their business, organisational and personal requirements. In today's fast moving and challenging environment, most of us would like to improve our educational credentials, but due to work, family or other commitments, cannot find spare time; hence attending a 1, 2, 3 or 5 day training aligned/linked with delegates from the actual industry; seem the PERFECT solution.</p>	<ul style="list-style-type: none"> Employees from different organisations; of different positions - from Clerks to CEOs; depending on organisational role or responsibility requirements. Unemployed individuals seeking employment and need to get into relevant knowledge; or qualified persons but have not used their knowledge for a while and want to "recap" and be up to scratch. 	Depends on subject/unit; varies from 1, 2, 3 to 5 days

Regulatory and Accreditation Compliance

Summary	Who should Attend	Duration
<p>Educational establishments personnel. The training demonstrates the skills and knowledge required to fulfil different customer and regulatory laws, rules and regulations. As customers become more sophisticated, better informed and their expectations grow, the only way educational establishments can survive and prosper is by offering a commitment to quality and conforming to standards.</p> <p>The training highlights awareness on:</p> <ul style="list-style-type: none"> Advantages of Accreditation Accreditation/Recognition Process and Requirements Assessments Information Qualifications Credit Framework Quality Management Examination Regulations 	<p>Personnel from:</p> <ul style="list-style-type: none"> Secondary school Colleges Universities 	5 days

[Information on Recognition/Accreditation Criteria is covered in Organisational Perspective training]