



LONDON CAPITAL COMPUTER COLLEGE

Course Listing Summary - Business Programmes

<p>1. Accounting Diploma in Accounting & Finance (519)</p> <ul style="list-style-type: none"> Financial Accounting Corporate Finance Auditing & Assurance Management Accounting Taxation Forensic Accounting Project (Coursework) <p>Advanced Diploma in Corporate Financial Reporting (520)</p> <ul style="list-style-type: none"> Advanced Financial Reporting Advanced Management Accounting Quantitative Methods for Business Financial Accounting Theory Project Risk Management Project (Coursework) <p>Diploma in Computerised Accounting (333)</p> <ul style="list-style-type: none"> Windows Operating System Accounting for Computerised Accounting Accounting Information System Excel Accounting Quickbooks Accounting Sage/Pastel/Tally/Myob Accounting† Project (Coursework) 	<p>2. Business Administration Certificate in Business Studies & Internet Technology (301)</p> <ul style="list-style-type: none"> HTML Internet Technology Accounting Principles Business Communication Business Organisation Business Maths Project (Coursework) <p>Diploma in Business Administration & Computer Systems (501)</p> <ul style="list-style-type: none"> Business Computer Systems Accounting Business Administration Economics Business Ethics Project (Coursework) <p>Advanced Diploma in Business Administration & Database Technology (900)</p> <ul style="list-style-type: none"> Management Information Systems & SQL Human Resource Management Marketing Management Management Accounting Financial Management Project (Coursework)
<p>3. Project Management Diploma in Project Management (888)</p> <ul style="list-style-type: none"> Project Management Skills Project Management Information System Business Analysis Project Quality Management Project Risk Management Project (Coursework) 	<p>4. Business Economics Diploma in Business Economics (870)</p> <ul style="list-style-type: none"> Business Finance Managerial Economics International Trade & Policy Business Economics Real Estate Management Project (Coursework)
<p>5. Management Diploma in Management (890)</p> <ul style="list-style-type: none"> Operations Management Business Strategy Organisational Management International Business Management Business Law Project (Coursework) <p>Adv Diploma in Management (891)</p> <ul style="list-style-type: none"> Project Management Skills Business Statistics Strategic Management Entrepreneurship International Politics 	<p>6. Human Resource Diploma in Human Resources Mgt (630)</p> <ul style="list-style-type: none"> Human Resource Management Organisational Behaviour Managing the Labour Market Labour Law Training & Development Project (Coursework) <p>Adv Diploma in Human Resources Mgt (631)</p> <ul style="list-style-type: none"> Project Management Skills Organisational Development Industrial Organisation Business Research Methods Ethics in Management

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<ul style="list-style-type: none"> • Project (Coursework) 	<ul style="list-style-type: none"> • Project (Coursework)
7. Marketing Diploma in Marketing (880) <ul style="list-style-type: none"> • Services Marketing & Management • Sales Management • Purchasing & Supply Management • Marketing Management • Retail Management • Project (Coursework) 	8. Finance Diploma in Finance (530) <ul style="list-style-type: none"> • Public Finance • Financial Markets & Investments • Financial & Managerial Accounting • Financial Management • Corporate Governance • Project (Coursework)
Advanced Diploma in Marketing (881) <ul style="list-style-type: none"> • Consumer Behaviour • International Marketing • Strategic Marketing • Marketing Research • Advertising Management • Project (Coursework) 	Advanced Diploma in Finance (531) <ul style="list-style-type: none"> • Behavioural Corporate Finance • Financial Risk Management • Quantitative Methods for Business • Finance Theory • Economics of Social Issues • Project (Coursework)
9. Administrative Diploma in Administrative Assistant (677) <ul style="list-style-type: none"> • Help Desk & Problem Solving Skills • Accounting • Business Management • Business Legal & Regulatory Environment • Personal Finance • Project (Coursework) 	10. Hospitality Diploma in Hotel Management (610) <ul style="list-style-type: none"> • Front Office Management • Food & Beverage Management • Hospitality Management • Hospitality Managerial Accounting • Hospitality Strategic Management • Project (Coursework)
Diploma in Secretarial Studies (777) <ul style="list-style-type: none"> • Computer Keyboard, Typing & WordProcessing Skills • Accounting • Business Office Skills • Business Legal Documents • Managerial Communication & Interpersonal Skills • Project (Coursework) 	Diploma in Travel & Tourism Mgt (620) <ul style="list-style-type: none"> • Tourism Management • Travel & Tourism Marketing • Tourism Law • World Geography • GDS Fares and Ticketing • Project (Coursework)

† Sage/Pastel/Tally/Myob **Computerised Accounting Packages** - to choose only one package from the list.