

PRIVATE & CONFIDENTIAL

2nd November, 2023

Hello Kutagal Shaik Sabiha,

We refer to the employment agreement dated 18th January, 2022 and to the recent discussion between Ashwini P Arvind Santosh and yourself.

As has been communicated, it is with regret that we have to inform you, that as part of an organisation wide restructuring, your role has been made redundant. As per the said employment agreement we hereby give you 1 month notice from the date of this letter.

Your last day of service shall be 1st December, 2023. All your dues, as set out in the table below, will be paid to you by the end of December 2023.

<i>All dues computed up to 1st December 2023</i>	Amount <INR>
Salary – November (till 24 th November, 2023)	66,300
Salary – December (till 30 th November, 2023)	12,900
Salary – December (for 1 st December, 2023)	2,081
Leave encashment	30,498
Total amount payable	1,11,779

If you require outplacement assistance or wish to buy back the company laptop, please reach out to HR.

Our HR team will be available to address any questions or concerns you may have during this transition.

We would like to express our sincere appreciation for your dedication and contributions to the organization. Your hard work and commitment have been valuable to us, and we are truly grateful for the time you spent with us.

We sincerely wish you the best in your future endeavours.

Sincerely,



Suman Mahadev Akkiraju

Global Partner – Employee and Customer Success