

← → ↻ www.attachatag.com/_backoffice/_default.asp?

Apps ★ Bookmarks ○ AAT Back Office ○ Attach A Tag 8 carehome.co.uk Con... Royal Mail: Welcome Hootsuite Twitter Facebook AdWords

Attach-a-Tag Dashboard

[Logout]

Back End

Home

Customers

- » [List / Find](#)
- » [New](#)
- » [Groups](#)
- » [Download CSV](#)

Orders

- » [Recent / Search](#)
- » [Awaiting Invoice](#)
- » [Awaiting Dispatch](#)
- » [Awaiting Payment](#)
- » [Complete](#)
- » [Unfinished](#)
- » [By Payment Gateway](#)
- » [By Day](#)
- » [Batch Process](#)

Retail Codes

- » [Distributors](#)
- » [Batches](#)
- » [Codes](#)

Affiliates

- » [List / Find / Pay](#)
- » [New](#)
- » [Hits Report](#)
- » [Sales Report](#)

Suppliers

- » [List / Find](#)
- » [New](#)
- » [Batch Report](#)





Config Options

- » [Coupons](#)
- » [Custom Pages](#)
- » [Sales Person](#)
- » [Customer Type](#)
- » [Heard About Us](#)

Reports

- » [Overview](#)

To Do List

 [New Order](#)
 [Recent Orders](#)
 [Despatch Orders \(30162\)](#)
 [New Affiliate Requests \(5338\)](#)

Customer Types: [Retailer](#) (1), [School](#) (1), [UK](#) (128), [USA](#) (3), [Europe](#) (1), [ROW](#) (1), [Carehome - Relative](#) (35), [Carehome](#) (7), [Carehome - Business](#) (268), [Retailer](#) (7), [Other](#) (60), [Wholesaler](#) (11), [Cash](#) (691)

ID	Date/Time	Customer Name	Value		
39831	11 Dec 15	Langley Park Care Home	£ 14.988	CUS	060
39830	11 Dec 15	Sally Taylor	£ 150.252	CUS	060
39829	11 Dec 15	Fairview Court	£ 19.992	CUS	060
39828	11 Dec 15	Melanie King	£ 15.36	CUS	060
39826	11 Dec 15	Homecare Medical Supplies Ltd	£ 54	CUS	060
39825	11 Dec 15	Homecare Medical Supplies Ltd	£ 36	CUS	060
39824	11 Dec 15	Homecare Medical Supplies Ltd	£ 90	CUS	060
39823	11 Dec 15	Homecare Medical Supplies Ltd	£ 36	CUS	060
39822	11 Dec 15	Eileen Leiper	£ 13.14	CUS	060
39821	11 Dec 15	Homecare Medical Supplies Ltd	£ 45	CUS	060
39820	11 Dec 15	Homecare Medical Supplies Ltd	£ 9	CUS	060
39819	11 Dec 15	Homecare Medical Supplies Ltd	£ 9	CUS	060
39818	11 Dec 15	Annette Grunberg	£ 33.996	CUS	060
39817	11 Dec 15	Ian Baker	£ 19.992	CUS	060
39816	11 Dec 15	Claremont Court Care Home	£ 19.992	CUS	060
39815	11 Dec 15	Corner House Care Home	£ 19.992	CUS	060
39814	11 Dec 15	Caerleon House Nursing Home	£ 55.6524	CUS	060
39813	11 Dec 15	HC-ONE - Castle Gardens	£ 99.996	CUS	060
39812	11 Dec 15	JOHN DUNN	£ 34.956	CUS	060
39811	11 Dec 15	Gill Chalkley	£ 19.992	CUS	060
39810	10 Dec 15	D Evans	£ 7.74	CUS	060
39809	10 Dec 15	WCS Care Group Ltd	£ 284.784	CUS	060

Order Details

Email Address	<input type="text"/>
Customer Name	<input type="text"/>
Company	<input type="text"/>
Street Address	<input type="text"/>
Town/City	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="-"/>
EU V.A.T. Number	<input type="text"/>

Shipping Details (if different from Billing)

Name	<input type="text"/>
Company	<input type="text"/>
Street Address	<input type="text"/>
Town/City	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="-"/>

PO Number	<input type="text"/>
Affiliate	<input type="text" value="-"/>
Currency	<input type="text" value="British Pounds GBP"/>
Tax?	<input type="text" value="Use Billing Country"/>
Payment Method	<input type="text" value="Invoice"/>
Customer Type	<input type="text" value="-"/>
How did you Hear About Us	<input type="text" value="-"/>
Order Created By	<input type="text" value="-"/>

☒ Send email to the customer informing them of an update to their order status.

Next

Order Details

Email Address	<input type="text" value="Rob"/>
Customer Name	<input type="text"/>
Company	<input type="text" value="Red Rocket Web Design"/>
Street Address	<input type="text"/>
Town/City	<input type="text" value="Test"/>
County	<input type="text" value="To Show"/>
Postcode	<input type="text" value="Example"/>
Country	<input type="text" value=":-"/>
EU V.A.T. Number	<input type="text"/>

Shipping Details (if different from Billing)

Name	<input type="text"/>
Company	<input type="text"/>
Street Address	<input type="text"/>
Town/City	<input type="text"/>
County	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

PO Number	<input type="text"/>
Affiliate	<input type="text"/>
Currency	<input type="text" value="s GBP"/>
Tax?	<input type="text" value="ountry"/>
Payment Method	<input type="text"/>
Customer Type	<input type="text"/>
How did you Hear About Us	<input type="text"/>
Order Created By	<input type="text"/>

- :-
- Adam
- Ben
- Carla
- Debbi
- Ebuka
- Jenny
- Kelly
- Mandip
- Shelley
- Shelley
- Tom
- Unknown
- Website
- :-

☒ Send email to the customer informing them of an update to their order status.

Do not use the browser back button during the order process - instead use the back button at the bottom of the screen. You may lose changes not saved by pressing the back button.

Order Details

Product	Version	Unit Price	Tax	Qty	Line Total (GBP)
Attach-a-Tags---Tags & Cassetted Retainers - Black	50 Pack - Black	13.96		4	55.84
Applicators---Heavy Duty Hand Held Applicator (USA)		0.00			0.00
Applicators---Dolphin Individual Home Applicator		0.00			0.00
Applicators---Motorised Applicator (EU Specification)		0.00			0.00
Applicators---Dolphin Individual Home Applicator (ROW)		0.00			0.00
Applicators---Dolphin Individual Home Applicator (EU)		0.00			0.00
Applicators---Motorised Applicator (USA Specification)		0.00			0.00
Attach -a-Tags---Tags & Retainers - White (USA)		0.00			0.00
Attach -a-Tags---Tags & Retainers - Black (USA)		0.00			0.00
Attach-a-Tag Starter Kit---Attach-a-Tag Starter Kit (EU)					
Attach-a-Tag Starter Kit---Attach-a-Tag Starter Kit					
Attach-a-Tag Starter Kit---Attach-a-Tag Starter Kit (USA)					
Attach-a-Tag Starter Kit---Attach-a-Tag Starter Kit (ROW)					
Attach-a-Tag Starter Kit---Attach-a-Tag Starter Kit					
Attach-a-Tags---Tags & Retainers - White					
Attach-a-Tags---Tags & Retainers - Black (ROW)					
Attach-a-Tags---Tags & Cassetted Retainers - White					
Attach-a-Tags---Tags & Retainers - White (EU)					
Attach-a-Tags---Tags & Retainers - Coloured					
Attach-a-Tags---Tags & Retainers - Black					
Attach-a-Tags---Tags & Cassetted Retainers - Black					

Subtotal (GBP) 55.84
Subtotal excludes P&P and any discount shown rates below
Customer Discount 0% (Apply? ☐)
Group Discount 0% (Apply? ☐)
Coupon Code
Extra Discount (%)

[Back](#) [Next](#)

Do not use the browser back button during the order process - instead use the back button at the bottom of the screen. You may lose changes not saved by pressing the back button.

Order Details

Product	Weight (kg)															
Tags & Cassetted Retainers - Black (50 Pack - Black)	0.392															
<table><thead><tr><th>Line 1 (max 12 chars)</th><th>Line 2 (max 12 chars)</th><th>Line 3 (max 12 chars)</th></tr></thead><tbody><tr><td>Name</td><td>1</td><td></td></tr><tr><td>Name</td><td>2</td><td></td></tr><tr><td>Red</td><td>Rocket</td><td></td></tr><tr><td>3 lines</td><td>if you</td><td>want</td></tr></tbody></table>	Line 1 (max 12 chars)	Line 2 (max 12 chars)	Line 3 (max 12 chars)	Name	1		Name	2		Red	Rocket		3 lines	if you	want	
Line 1 (max 12 chars)	Line 2 (max 12 chars)	Line 3 (max 12 chars)														
Name	1															
Name	2															
Red	Rocket															
3 lines	if you	want														
Estimated Shipping Weight	0.392															
Shipping Options 2nd Class Royal Mail - (GBP) 4.50 <input checked="" type="radio"/> 1st Class Royal Mail - (GBP) 5.30 <input type="radio"/> Express Air Overnight - (GBP) 14.95 <input type="radio"/>	<input type="text" value="4.50"/>															

[Back](#) [Next](#)

Review Order

Billing Address

Red Rocket Web Design

Test
To Show
Example
0

Shipping Address

United Kingdom

Payment Method

Invoice

Purchase Order

Example

Product	Unit Price	Tax	Qty	Line Total (GBP)	Est Weight (Kg)
Tags & Cassette Retainers - Black (50 Pack - Black)	13.96	0.00	4	55.84	0.392
Line 1 (max 12 chars) Line 2 (max 12 chars) Line 3 (max 12 chars)					
Name 1					
Name 2					
Red Rocket					
3 lines If you want					
Shipping Method 2nd Class Royal Mail				4.50	
Order total				60.34	

If you are happy with the details above, click the "Complete" button below. Otherwise use the "back" button to go back and change details.

[Back](#) [Complete](#)