HOW TO APPLY:

i. Candidates are required to **apply Online** through Kendriya Vidyalaya Sangathan website at www.kvsangathan.nic.in. **No other means / mode of application will be accepted.**

ii. Candidates are required to **have a valid personal email ID and mobile number. Under no circumstances, he/she should share/ mention email ID to/ or of any other person.** It should be kept active during the currency of this recruitment. All the eligible candidates are informed by e-mail or through SMS regarding downloading of Admit Card from designated web portal.

iii. In case, a candidate does not have a valid personal email ID, he/she should **create his/ her new email ID** before applying Online.

iv. Carefully fill in the complete details in online application form. **Scan and upload your recent photograph, signature and thumb impression at the appropriate places** as per instructions contained in the online application format and submit the same online. Login id and password would be generated on successful submission of application and will be displayed on the screen. Candidates are advised to note down their login id and password for future use.

v. **Fee once deposited the same shall not be refunded under any circumstances.**

vi) The candidates have to pay examination fee online through the prescribed link at online application, the post wise examination fee payable is as under:

1.	Principal	– Rs.3000/-
2.	Vice-Principal	– Rs.3000/-
3.	PGTs	– Rs.1875/-
4.	TGTs	– Rs.1875/-
5.	Librarian	– Rs.1875/-
5.	Primary Teacher	– Rs.1875/-
6.	Primary Teacher (Music)	– Rs.1875/-

vii) The candidates should take a printout of the online application, affix a recent passport size photograph and preserve it with them for their record and should not send the same to Kendriya Vidyalaya Sangathan address or any other address. The application printout with photograph affixed will also have to be submitted during document verification at the time of interview alongwith the self attested copies of certificates in support of Age, Qualification, Experience, Caste, Caste Validity, Non Creamy Layer, Physical disability, etc. as applicable.

viii) The name of the candidate, Date of Birth and his/ her Parents' name etc. should be spelt correctly in the application as it appears in the class X certificates/ mark sheets. At the time of filling the online application, candidates are advised to fill their particular

i.e. name, father/mother name, date of birth, caste, gender correctly. After the examination or at the time of interview, the request for change of particulars especially for change of category / sub-category will not be entertained by KVS.

ix) A link will be provided in the website of KVS for downloading the admit card for written test /interview. Candidates are required to download the admit card for written test / interview from Kendriya Vidyalaya Sangathan website i.e. www.kvsangathan.nic.in. Candidates are required to visit KVS website regularly with regard to downloading the admit card for written test / interview and other updates etc. No correspondence shall be entertained by the KVS nor KVS shall send separate intimation to the candidates to this effect.

x) **A candidate may apply for more than one post if he /she is eligible and desires to do so. In such cases, the candidate will have to pay the requisite Fee for all the posts applied for. However, within PGTs / TGTs, a candidate shall apply only in one subject as the written test for all subjects of PGTs /TGTs will be conducted in a single shift.**

IMPORTANT DATES:-

Registration Open on designated online portal	_____ (from 0900 Hours)
Registration Closes	31.08.2018 (upto2400 Hours)
Date of Written Test (Tentative)	Will be notified on KVS website.