

SABINA MORA

sabina.mora@utexas.edu

512-709-5183

EDUCATION

Master of Science, Urban Planning

University of Texas at Austin
School of Architecture
2010

Master of Public Affairs

University of Texas at Austin
LBJ School of Public Affairs,
2010

Bachelor of Arts, History

University of Texas at Austin
2005

PROFESSIONAL EXPERIENCE

Business Development Specialist

November 2019 - Present

City of Mountain View

Mountain View, California

- Support the City's Visual Arts Committee and Downtown Committee in the development and execution of annual work plans and strategies (Public Art Strategy, Small Business Action Plan, and Parking Strategy).
- Coordinate City response to COVID-19 Pandemic as it relates to small business recovery with a focus on access to capital and communications.

Senior Planner

August 2018 - June 2019

City of Austin

Austin, Texas

- Designed, coordinated, and executed outreach and communications strategies for neighborhood plans.
- Executed neighborhood plans, including advanced demographic and economic research, needs/community assessments, plan development and adoption.
- Served as the project manager for neighborhood plan amendment requests.

Project Manager

October 2016 - August 2018

New York State Empire State Development

Binghamton, New York

- Managed hundreds of economic development contracts valued at \$200 million in loans, grants, and tax credits.
- Established clear processes to keep public and private stakeholders aligned and provided regular contract and project management for complex, multi-year, real estate, and business expansion projects.
- Developed community engagement strategies and executed community engagement at the municipal, regional, and state levels with a focus on advancing local economic development strategies.

Senior Economic Developer

March 2015 - October 2016

Capitalize Albany Corporation

Albany, New York

- Managed grant, loan and tax credit programs and monitored contract compliance for 100 business expansion and real estate development projects.
- Provided underwriting and evaluated real estate development and business expansion proposals for more than \$95 million in private sector investment.

Economic Development Specialist

September 2012 - February 2015

City of Binghamton/Binghamton Local Development Corporation

Binghamton, New York

- Coordinated with public/private partners to support community and business development.
- Provided technical assistance to large-scale real estate development projects, guiding developers through the local and state regulatory process.

SABINA MORA

sabina.mora@utexas.edu

512-709-5183

Administrative Coordinator

May 2011 - August 2012

Capital Area Council of Governments

Austin, Texas

- Provided daily oversight of website content, authored agency news releases, and managed agency rebranding.
- Directly managed programming for training center which serves local government agencies in a ten-county region.

Local Government Management Fellow

July 2010 - May 2011

City of Evanston

Evanston, Illinois

- Completed rotations in municipal departments: Administration, Mayor, City Manager, and Economic Development.
- Served as lead staff member Human Rights Commission and the Minority and Women Owned Business Commission.

SKILLS

General: Research and data, statistics, survey development, applied planning methods, program evaluation, financial analysis, underwriting, economic impact, grant management, contract management, project management, civic engagement, meeting facilitation, publication design, social media, and technical writing.

Computer: MS Office Suite, Adobe Creative Suite, SPSS, ArcGIS, QuickBooks, IMPLAN

Languages: Native English and Native Spanish (written and oral)