

# YOUSSEF YASSER ELNABWY

## ACCOUNTANT



A dedicated and results-driven accountant with a solid foundation in financial analysis and a proven track record of optimizing processes to drive business growth. With proficiency in accounting software and keen attention to detail, I've effectively managed financial transactions, prepared and analyzed reports, and ensured financial accuracy. My collaborative nature shines as I work with cross-functional teams to resolve discrepancies and provide valuable insights for decision-making. I'm committed to continuous learning and adaptability, which keeps me at the forefront of the industry. I am excited to contribute my expertise and passion for excellence to your team, making a positive impact on your organization's financial success.

Phone	E-Mail	LinkedIn	Address
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## PERSONAL INFO

- Date of Birth: January 15, 2000
- Nationality: Egyptian
- Marital Status: Single

## EDUCATION

Bachelor of Commerce (B.Com) |  
English Section  
Mansoura University | June 2022

## KEY SKILLS

- Financial Analysis
- Data Analysis
- Microsoft Office Suite
- Budgeting and Forecasting
- Data Entry and Management
- Communication Skills
- Problem-Solving Abilities
- Attention to Detail
- Analytical Thinking
- Team Collaboration

## LANGUAGES

- English: Very Good B2
- Arabic: Native C2

## WORK EXPERIENCE

Accountant  
Hyper Al-Baraka | Aug 12, 2022 - Sep 1, 2023

- Key Responsibilities:
- Managed financial transactions, including accounts payable and receivable.
  - Prepared and analyzed financial reports, including profit and loss statements.
  - Reconciled bank statements and ensured accuracy of financial records.
  - Collaborated with cross-functional teams to resolve financial discrepancies.
  - Assisted in budget planning and provided financial insights to support decision-making.
  - Conducted regular audits to maintain compliance with accounting standards and regulations.
- Key Achievements:
- Successfully implemented automated invoice processing, reducing processing time.
  - Played a pivotal role in the preparation and submission of financial documents for external audits, resulting in clean audit reports.

## PRACTICAL TRAINING

- Trainee Accountant - Beyti & Al-Marai Company | April 2022 - July 2022
- Engaged in a trainee accountant position, acquiring knowledge in accounting processes and financial reporting.
- Trainee Accountant - Pool Master Swimming Club | Jan 2022 - Mar 2022
- Assisted in various financial tasks and processes, including budgeting, expense tracking, and financial reporting, contributing to the club's financial accuracy and transparency.
- Trainee Accountant and Data Entry - Creative Minds Learning Center | Sep 2021 - Dec 2021
- Worked as a trainee accountant, gaining practical experience in financial record-keeping and student data management.

## COURSES

- IELTS | 2023
- Microsoft Office Specialist Access | 2023
- Microsoft Office Specialist Expert Word | 2023
- Microsoft Office Specialist Expert Excel | 2023
- Microsoft Office Specialist PowerPoint | 2022