

Project Management Professional (PMP)® Exam Prep Boot Camp

Duration: **4 days**

COURSE OVERVIEW

Prepare to pass the PMP or Certified Associate Project Manager (CAPM)® exam with this comprehensive course.

In this course, you'll gain the essential preparation needed to pass the PMP and CAPM® exams. Concentrating on exam content from *A Guide to the Project Management Body of Knowledge, (PMBOK® Guide) - Sixth Edition* and other sources, this course includes a wide variety of learning tools and study aids, all using Project Management Institute (PMI)® terminology.

Learning activities in this Boot Camp target each of the three major learning styles: visual, auditory, and kinesthetic. Using the simple tool in our study guide, you can identify your learning style. You will receive three suggestions for approaches to studying for the exam that focus on the strengths of each learning style, including yours.

This interactive course includes:

PMBOK® Guide - Sixth Edition

Over 600 practice questions

PMP Exam prep study guides with supplemental MP3 audio downloads

Exercises throughout to reinforce PMP and CAPM exam concepts

Handy reference charts

Exercises to increase memory recall

Electronic flash cards accessible through MyGK

Our PMP Exam Prep Boot Camp is the best in the industry. Our unique study methodology ensures your success. In fact, we guarantee it. Visit www.globalknowledge.com/pmpguarantee for details. If classroom training and a few days away from the office are not an option for you, then consider our Guided PMP Exam Prep course. It combines self-paced study and instructor-led virtual training that is spread over a three-month period, allowing you to prepare for the PMP or CAPM exams at your own pace and around your schedule.

PMP, CAPM, PMBOK and PMI are registered marks of the Project Management Institute, Inc.

TARGET AUDIENCE

Associate project managers, project managers, IT project managers, project coordinators, project analysts, project leaders, senior project managers, team leaders, product managers, program managers, project sponsors, and project team members seeking the PMP or CAPM certification.

COURSE OBJECTIVES

1. Prepare to take the PMP or CAPM® exams
2. Become familiar with *PMBOK® Guide* terms, definitions, and processes
3. Master test-taking techniques
4. Learn styles and types of questions found on the PMP or CAPM exams
5. *PMBOK® Guide*'s five process groups, ten knowledge areas, and the area of professional and social responsibility

COURSE CONTENT

1. PMBOK® Guide - Sixth Edition
2. Over 600 practice questions
3. PMP Exam prep study guides with supplemental audio CDs
4. Exercises throughout to reinforce PMP and CAPM exam concepts
5. Handy reference charts
6. Exercises to increase memory recall
7. Flash cards for each knowledge area

Introduction

1. PMP and CAPM Exam Requirements
2. Exam Questions
3. Maintaining Certification
4. Exam-Taking Tips
5. Learning Styles
6. Pre-Test
7. Project Management Concepts
8. PM Definitions
9. Organizational Structure
10. Project Life Cycle and the Project Management Process Groups
11. PM Process Groups
12. PM Knowledge Areas
13. Practice Test

14. PM Process Groups and Knowledge Areas
15. Role of the Project Manager
16. Project Management Competencies
17. Code of Ethics and Professional Responsibility
18. Practice Test
19. Initiating Process Group
20. Develop Project Charter
21. Identify Stakeholders
22. Practice Test

Planning Process Group

1. Plan Scope Management Process
2. Collect Requirements Process
3. Define Scope Process
4. Create WBS Process
5. Plan Schedule Management Process
6. Define Activities Process
7. Sequence Activities Process
8. Estimate Activity Durations Process
9. Develop Schedule Process
10. Plan Cost Management Process
11. Estimate Cost Process
12. Determine Budget Process
13. Plan Quality Management Process
14. Plan Resource Management Process
15. Estimate Activity Resources Process
16. Plan Communications Management Process
17. Plan Risk Management Process
18. Identify Risks Process
19. Perform Qualitative Risk Analysis Process
20. Perform Quantitative Risk Analysis Process
21. Plan Risk Responses Process
22. Plan Procurement Management Process
23. Plan Stakeholder Engagement Process
24. Develop Project Management Plan Process
25. Practice Test

Executing Process Group

1. Manage Quality Process
2. Acquire Resources Process
3. Develop Team Process
4. Manage Team Process
5. Manage Communications Process
6. Implement Risk Responses Process
7. Conduct Procurements Process
8. Manage Stakeholder Engagement Process
9. Direct and Manage Project Work Process
10. Manage Project Knowledge Process
11. Practice Test

Monitoring and Controlling Process Group

1. Validate Scope Process
2. Control Scope Process
3. Control Schedule Process
4. Control Costs Process
5. Control Quality Process
6. Control Resources
7. Monitor Communications Process
8. Monitor Risks Process
9. Control Procurements Process
10. Monitor Stakeholder Engagement Process
11. Monitor and Control Project Work Process
12. Perform Integrated Change Control Process
13. Practice Test

Closing Process Group

1. Close Project or Phase Process
2. Practice Test

Course Exercises

1. Each chapter contains practice exercises targeted at the range of learning styles (Visual, Auditory, and Kinesthetic)
2. Network Diagram Exercises
3. Earned Value Exercises
4. Practice Tests