Advanced Warehouse Management

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BTS
Training & Consultancy

Advanced Warehouse Management

Course Introduction:

Over the past few years, the warehouse operations have been upgraded without a corresponding enhancement of warehousing activities. Companies are now experiencing problems in keeping pace with the variety of products as it is received from various processing areas. Space utilization, material handling and data collection are just some of the challenges that arise. This program is for senior warehouse managerial level to provide them with an insight to assess warehouse's effectiveness and efficiency.

This training program will discuss how to:

- Increase warehouse operations productivity

- Streamline the flow of materials and provide superior service

- Motivate and manage warehouse personnel

This course aims to provide all stores and warehouse operators with the knowledge to make them more efficient, improve productivity and ultimately to manage the store and warehouse profitably.

Course Objectives:

This course is designed to enable participants to:

- Learn advanced warehouse operations and management skills
- Maximize customer service and provide fast and accurate operations.
- Plan and control the warehousing operation to minimize the operational costs.
- Plan to develop the warehouse personnel.
- Plan to deal and work with the problems and constraints related to warehousing management.
- Aware of ISO standards application in warehouse activities

Who should attend?

This training course is designed for:

- Senior warehouse management officials

Course Outline:

Warehouse Management's Responsibility:

- The new role of warehousing in Supply Chain
- Management Expectations & Doing the Job Right in warehousing
- The Supply Function and Effective Warehouse Management

  - o Stores Responsibilities and Organization
  - o Position of Stores Within the Organization
  - o Relationships with Other Departments

Warehouse Operations:

- Minimize costs and reaching and desired service
- Handling
- Space
- Location of stock and equipment
- Warehouse Layouts
- Equipment used

Operations Analysis

- Operating Performance
- Cost Performance
- Utilization
- Productivity
- Forecasting for Annual Budgets: volume and cost assumptions

Simplify & Improve Work Methods

- Key Warehouse Information Features
- New Technology & WMS
- Bar Coding & RFID
- Improving & Implementing Managerial Controls
- Work Simplification & Improvement Methods
- Work Measurement & Workload Balancing
- Warehouse cost management

Productivity in the Warehouse:

- Definition of Productivity
- Causes of Lost Time
- Warehousing Management through Performance Analysis
- ISO standards application in warehouse activities

Measure Warehouse Performance & Productivity:

- Develop Meaningful Performance Measures
- Controls & Measures that Meet Expectations & Match Workers' Capabilities
- How to Conduct a Productivity Analysis Based on Performance Reports
- Keys to Optimal Performance & Productivity
- Application of 5S technique for successful warehousing operations

Implementing Change in the Warehouse:

- Understanding organizational culture
- Overcoming resistance to change
- Building teamwork
- Managing and motivating warehouse personnel
- Positive and negative approaches in leadership

Case studies from local / gulf companies practices

Training Methodology:

The platform used either Zoom or Webex or others will access users' devices cameras and microphones to allow them to interact, ask questions, and conduct themselves.

Instructor will let participants know it will be interactive class to keep them engaged in the training and to make the training more fun and enjoyable

The advantage of online courses is to build cognitive skills to participants; those skills are learned better "by doing", hence Instructor will utilize a variety of proven adult online learning techniques to ensure maximum understanding, comprehension and retention of the information presented. This includes attractive power point presentation, open discussions, real-world challenges and solutions, examples, exercises, relevant learning videos, multiple choice questions, case studies, in addition to an extensive course manual.

Instructor will help the group establish ground rules at the beginning of the class,

Below are the tools Instructor is using within the online sessions to ensure the utmost benefits to participants.

Tool	Use
Poll	Ask challenging questions
Chat	Encourage dialogue
Raise Hand	Ask yes/no or agree/disagree questions
Screen sharing	Share software programs or websites with participants
Material distribution	Offer handouts and other paper-based resources
Tests	Check for knowledge transfer and comprehension
Audio	Allow verbal responses from participants and encourage open dialogue

Course Fees: USD 1,800

Course Date: 5-7 July 2020 (Confirmed).