

H S E

HEALTH

SAFETY

ENVIRONMENT



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Designing and Implementing an OH&S Program and Establishing a Safety Culture

Duration: 5 Days



Introduction:

This five-day course addresses the key components of and the tools required for preparing, implementing and managing an effective Occupational Health and Safety Program as required by the Occupational Health and Safety Act. The presentations address the theoretical components, legal requirements, as well

as a strong emphasis on strategies for effective implementation of a safety program.

Participants gain the necessary background, understanding and innovative tools to prepare and implement an effective Occupational Health and Safety Program. An effective OH&S Program will help your organization reduce the incredible costs, in terms of people and dollars, of injuries and illness in the workplace.

Course Objectives:

By the end of this course delegates will be able to:

- Leadership skills for effective program implementation
- How to establish due diligence
- Effective methods to reduce the high cost of injuries
- Due Diligence & the Employer

- The role of the Workers' Compensation Board in injury prevention
- Hazard Identification and Investigation Systems
- Integration of Health and Wellness Components Within a Safety Program
- How to be proactive when dealing with employees relations and safety

Course Outline:

Introduction Exercise

- Why an Occupational Health & Safety Program
- Identifying the Problems - (General) (Your Organization)
- Training for Change What Changes Do We Want To See?
- What Barriers Do We have To Overcome?

Workers' Compensation Board

- Purpose; Insurance; Funding; Premiums
- The Real Costs of Accidents
- Responsibilities and Ownership
- Information and Services Available

OHS Division: Role and Responsibility

- Due Diligence
- Strict Liability Offences
- Accident Investigations
- Charges and Penalties

Developing a positive Safety Culture P.A.T.S.

- (People Approach To Safety)
- (Practical Approach To Safety)
- (Pro-Active Approach To Safety)
- Going beyond the Hard Hats, Safety Boots, Rules & Regulations
- Senior Management Responsibility
- Supervisory Responsibility

- Employee Responsibility
- Involvement
- Commitment
- Responsibility
- Ownership
- Perception

Hazard Identification & Investigation Systems

- Integration of Health and Wellness Components within a Safety Program
 - Initial and Periodic Risk Based Health Assessments Disability Case Management
 - Operational Issues
 - Training and Supervision of Employees
 - Written Safe Work Procedures
 - Function of Field Safety Officers
 - Maintaining Records and Statistics
 - Monitoring for Effectiveness
- 8975

Occupational Health & Safety Committee Training

- Why a JOH&S Committee
- Regulations Legal Responsibilities of the Committee
- Meetings / Records / Terms of Reference
- How to Keep your JOH&S Committee Motivated

Near-Miss / Incident / Accident Investigation

- Who Should Do The Investigating?
- Forms & Investigating Procedures

Workplace Inspections

Review

Action Plan

Note - This workshop is designed to be very flexible to meet the needs of those attending