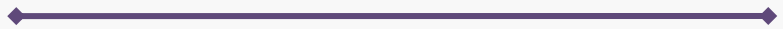




SECURITY PLANNING AND OPERATIONS



1st floor, Incubator Building, Masdar City, Abu Dhabi, UAE



00971-2-6452630



00971-50-6652671



info@btsconsultant.com



www.btsconsultant.com

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Introduction:

Security and Management are two key elements for the successful development and progression of any leading business. Effective security management, personnel and systems must integrate and support the business in order to secure key assets, rather than restrict its operation. As quickly as companies develop, so too do the risks and threats that they face. These risks and threats can primarily stem from internal sources such as, Personnel and Information Technology/Systems or external sources such as environmental disasters or terrorism. Some of these threats, security management can directly control others it cannot. Successful security management will ensure that the company assets have been identified, evaluated for risk, and appropriate safeguards implemented to address the identified threats, such as Crisis Management Planning and Business Continuity Plans.

Risk Analysis and Security Surveys are essential tools for security and management professionals. Objective ways of identifying and quantifying risk on a strategic, management or operational level is a persuasive tool to gain senior executive support. This course will identify and provide the delegates with the leading practices for risk assessment and quantification, key asset identification, vulnerability assessment and how to document appropriate safeguards in relevant plans, to mitigate risk and liability.

Leading companies can no longer view their security departments and employees as lower tier functions. In order to ensure departments function effectively within the realm of the larger corporate objectives, it is essential that our security professionals and executives can manage and lead their teams to achieve effective security plans and programs that can be implemented successfully.

In order to achieve a consistent level of best practice the security professional needs to understand the needs of his industry, his team and his security projects.

The program is structured to equip delegates with the specialist security knowledge to perform their management and supervisory duties to international standards in both security planning and asset protection.

The Delegates

- Security supervisors / officers
- Facility supervisors / officers
- HR and administrative supervisors responsible for security
- Project administrators
- Health and Safety / Fire personnel





The Goals

At the end of the program, delegates should understand the principals of:

- Best management practice and how to apply these principles
- Planning security projects and implementing these effectively
- Creating a protection program to protect intellectual property in addition to physical assets
- Running a pro - active professional security team
- Project management skills
- Management techniques and practices
- Specialist Security knowledge and awareness
- Preparation and planning skills
- Problem solving and analytical thinking

The Process

The delegates will be involved in the latest trends in program presentations. The classroom presentations are made up of interactive practical exercises, supported by audio visual material and case studies. Delegates will be expected to participate actively in relating the principles of security management to the specific needs for their industry.

The Benefits

Delegates attending this program will gain an improved personal knowledge of threats and risks to their organisation, they will learn skills to combat these threats and put into place standards, plans and strategies which if successfully implemented will increase their professional reputation and improve their ability to deal with serious security issues.

The Results

Delegates attending this program will gain an understanding of the strong business reasons why organisations should effectively manage and plan to protect their human and physical resources. This will lead to improvements in their organisation's professional reputation, standard operating





procedures and the ability to continue to function effectively and successfully in the face of today's threats.



Program Content

Day One : Issues of Security Management

- Strategic and Operation Management
- The Management of Risk
- Crime Management and Prevention
- Management Standards

Day Two: The Importance of Security Planning

- Legal Obligations
- Loss of Reputation
- Planning and Managing Security Projects
- Principles of Emergency Response and Recovery

Day Three: Threats to Assets

- Understanding Loss
- Key Point Identification
- Risk Analysis
- Security Survey
- Intellectual Property / Computer Security
- Evacuation Planning

Day Four: Principals of Asset protection

- Physical Security
- Perimeter Security and Access Control
- Security Lighting
- Communication and Control Centers
- Investigations / Interviewing
- Special Risks





Day Five: Implementing Asset Protection Program

- Crisis Management Plans
- Business Continuity Plans
- Mutual Aid
- Communication Strategies
- Dealing with the Media

