



**Advanced Modern
Management Skills (Achieving
Superior Performance &
Strategic Success)**

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Advanced Modern Management Skills (Achieving Superior Performance & Strategic Success)

Course Summary:

In today's world middle and senior level managers are faced with increasingly complex responsibilities. In order to meet this challenge they must be continually sharpening their management skills. This course will focus on the management and leadership skills necessary for success in today's fast changing business environment.

The main goal of this course is to provide the candidates with an intensive concentration in certain critical aspects of the profession of management. The course has been designed to cover an array of relevant topics while focusing on those that are most critical to personal and business success. The emphasis of the course will be on powerful methods and proven techniques for improving personal management effectiveness as well as organizational performance. A prime objective is that managers will leave the program with new ideas they can implement with respect to their personal management capabilities and their management of their specific areas of responsibility. In this course you will learn how to:

- Manage and motivate people more effectively
- Create and harness the power of high performance teams
- Understand and effectively utilize strategic planning techniques
- Negotiate for positive results
- Utilize the Baldrige performance criteria as a standard of excellence and benchmark for your organization

Who Should Attend?

Executives, Managers, Supervisors, Team Leaders, Superintendents, Financial Officers and Controllers, Process Managers, Strategic Planning Managers, Key Personnel, Champions, Officers, anyone who are:

- Responsible for organizational improvement
- Concerned with achieving standards of excellence
- Interested in enhancing their management skills
- Interested in enhancing their leadership skills

- Who have responsibility for strategic planning
- Who have responsibility for team leadership

Course Objectives:

By the end of this course, delegates will learn about:

- Consider methods for improving management performance
- Gain insights into the successful implementation of teams
- Study the techniques of strategic planning
- Develop their skills in the area of negotiating
- Analyze the Baldrige award criteria for excellence
- Examine the application of management best practices

Course Outline:

People Management

- The importance of sociotechnical management
- Techniques for effective communication
- Motivating for results