



Corporate Governance &  
Risk Management for State &  
Public Sector Organizations

Website: [www.btsconsultant.com](http://www.btsconsultant.com)

Email: [info@btsconsultant.com](mailto:info@btsconsultant.com)

Telephone: 00971-2-6446633

# Corporate Governance & Risk Management for State & Public Sector Organizations

## Course Summary:

This BTS Corporate Governance & Risk Management for State & Public Sector Organization training course provides you with the latest tools & techniques to apply the corporate governance fundamentals in the public sector. It will assist your organization to have appropriate systems and structures to achieve a high level of organizational performance. It also provides all the participants with a valuable to the implications, and the benefits, which arise from good governance standards and practices.

This exciting BTS training course is designed to present, discuss and provide guidance on key governance principles, rules, best practice recommendations and various issues, pertinent to public-sector organizations. It will provide you with a guide of good governance, focusing on accountability, compliance, risk assessment, disclosure and transparency requirements, to ensure that administration and reporting obligations impacting on your organization are identified and addressed. As well It also designed to develop and enhance your skills and knowledge of risk management for state & public sector.

BTS training course will equip the board of directors, senior executives' managers and head of departments to effectively discharge their staff and collective governance roles, responsibilities and accountabilities, and lead the organization to mitigate their risk and ensure the success and sustainability through governance excellence and efficient risk management. It will support to implement them effectively and achieve critical stakeholder outcomes by acting appropriately and fairly. As effective management of risk is now recognized as a critical element of good governance and assurance arrangements in public service organizations and state agencies.

## Program Benefits:

**By the end of this BTS training course, participants will be able to:**

- Define the nature, important components and importance of governance and how to achieve it for the state and public sectors
- Identify the requirements of good governance with relevant roles, responsibilities and accountabilities within the state and public sector
- Establish, lead and manage the specialist functions to meet the requirements of current corporate governance codes and standards, and manage the required change and development effectively for the state and public sector
- The role and responsibilities of the Board and those with whom they interact, and Management in implementing good governance principles
- Identify the types of risk for the state and public sectors with a potential impact on corporate governance

- Appreciate the role of risk management in the governance and management of organization
- Conduct Monitor program of risk management policy obligations and risk registers

## Training Methodology:

This **BTS** Corporate Governance & Risk Management for State & Public Sector training course will utilize a variety of proven techniques to ensure maximum understanding, comprehension and retention of the information presented. This BTS training course is highly interactive involving delegates in the discussion, analysis of case studies, videos and exercises. Where appropriate, these will include real issues brought to the workshop by delegates.

## Organizational Impact:

This BTS Corporate Governance & Risk Management training course is of direct relevance to the public sector and as a result the organizations will benefit greatly from their employee's participation. The organization will gain from employees with:

- An understanding of the requirements of the Governance & Risk management of State Bodies and other relevant governance expectations
- Enabling the Boards and organizations to make well informed and appropriate decisions
- It will help senior leaders to recognize the nature and components of effective integrated frameworks for good corporate governance
- Developing the risk management policy effectively
- Skills to evaluate performance and recommend actions to improve performance
- An ability to work independently and as valuable team members

## Personal Impact:

**This BTS training seminar will of personally benefit delegates by providing you with :**

- Better understanding of the context and importance of the work you do

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- Enrich your governance and risk management knowledge and gain the latest tools, tips and strategic thinking to lead your organization within the Public Sector
- Improved knowledge and skills to improve your effectiveness
- An ability to evaluate, analyze and recommend action
- Increased self-confidence and motivation at work
- Greater job satisfaction in providing quality support to management
- Greater ability to supervise, develop and motivate colleagues
- It will assist you to implement the structural, process, behavioural, compliance, risk and performance imperatives needed within a robust accountability framework

A familiarity with corporate governance requirements of public bodies and how good governance procedures can add to the effectiveness of organizations

## Who Should Attend?

**This BTS training course is suitable for a wide range of professionals but will greatly benefit:**

- Managers in the regulators, state and local government and other key stakeholders within the public sector
- Business Consultants and professional advisers to the public sector
- Members of Audit and Advisory Committees for public-sector organizations
- Risk and Compliance Managers
- Middle managers who require a more in-depth understanding the concept of governance & Risk Management for state & Public Sector
- Senior Officials in national, provincial and local government
- Staff who support the Board or with a responsibility for governance
- New or aspiring Board members

- Heads of Departments, Directors, Senior Managers, Managers, Company Secretaries, accountants and Finance Professionals responsible for Governance & Risk Management
- Executives and Senior Officials of state-owned companies, and as well listed, non-listed organizations

## Course Outline:

### DAY 1

#### *Overview of Public Sector Governance*

- An Overview of the International Governance Trends
- The Batho Pele Principles
- What is Public Sector Governance?
- The Principles of Good Governance
- The Governance Framework
- The Reason Governance is Important
- The Similarities and Differences with the Private Sector
- Guidelines and Documentation
- Code of Practice for the Governance of State Bodies

### DAY 2

#### *Establish Good Governance*

- Approaches for Building Better Governance
- Processioning of Right Decision: The Right People at the Right Time
- Reviewing Governance Arrangement
- Detection of Fraud and Anti-Corruption Measures
- Compliance Function in your Organization
- The Role of a Board / Top Management
- Effective Processes
- Receiving Assurance
- The Audit Process & Audit Committee

## DAY 3

### *The Basic Building Blocks of Public Governance*

- Tone at the Top
- An Ethical and Values-Based Culture
- Establish an Appropriate Governance Committee Structures
- Relationships, Culture and Communication between Departments and State Bodies
- Statement of Internal Financial Controls
- Contents of an External Assessment
- Clear Accountability Mechanisms
- Relationships with External Stakeholders
- Working Effectively across Organizational Boundaries

## DAY 4

### *Comprehensive Risk Management, Compliance and Assurance Systems*

- Identification of Risk, Prioritizing, Scoring, and Managing Risks
- Role of Risk Management
- Risk Management Principles and Process
- Risk Tolerance and other Management Approaches
- Compliance Requirements and Decision-Making Tools
- Implications for Governance and Controls
- Monitoring and Reporting
- Implications for the Audit and Governance Arrangements
- Comprehensive and Flexible Systems

## DAY 5

### *Strategic Planning, Performance Monitoring and Evaluation*

- Strategic Planning and Review Mechanisms
- Role of Board Committees
- Workings of the Nomination, Remuneration and Audit Committees
- Performance Monitoring and Evaluation
- Other Board Committees
- Holding Board Committees to Account
- Principles-Based rather than Rule-Driven