



# The Security Officer Development Programme

## Developing Practical Skills & Techniques



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## Introduction:

Security Officers are professionals who work in a variety of organizations and with diverse groups of people. As such, they require the necessary skills and knowledge to enhance both personal and organizational performance. As quickly as the world and its continents change and develop, so do risks and threats of dealing with people of this world. Organizations can no longer view security departments and employees as lower level functions. In order to ensure staff in these departments function effectively within the realm of the larger organizational objectives, it is essential that security officers have skills to lead their staff and department teams and individual officers have the required skills and expertise to provide an effective response to implementing successful security.

In order to achieve a consistent level of best practice in security, the officer needs to understand the requirements of the industry, their organization and department, their team and their security projects.

This comprehensive seminar is designed to equip delegates with skill, knowledge and ability to perform their duties to international standards and current best practice in security. The course is an opportunity to develop security skills that will enhance any organization or individual officer's ability to handle conflict situations and security solutions. The course is structured to develop knowledge in technical security areas of roles and functions, risk assessment, legislation, health/safety, incident control and crisis management. This highly interactive and hands-on seminar is designed to empower participants to have an opportunity to learn, understand and practice techniques that make security work more efficient and effective, therefore creating conditions for productivity.

## Who should attend?

- Who find themselves responsible for or involved with mobile or static guarding or implementing guarding security in both the public and the private sector.
- Who have been allocated 'potential' or specific tasks in an existing security programme yet have had insufficient time to devote to the subject.
- Security supervisors / officers
- Facility supervisors / officers
- HR and administrative supervisors responsible for security
- Health and Safety / Fire personnel





## Objectives

At the end of the seminar, delegates should be able to:

- Identify best practice and effective policy implementation on leading security solutions
- Effectively operate and interact with a security function
- Identify communication strategies to build more productive communications
- Understand the roles of Security Officer
- Know how to effectively diffuse and deal with conflict
- Understand special risk requirements
- Identify the components of an Improvised Explosive device (IED)

## Methodology

This interactive Training will be highly interactive, with opportunities to advance your opinions and ideas and will include;

- Lectures
- Workshop & Work Presentation
- Case Studies and Practical Exercise
- Videos and General Discussions

## Certificate

**BTS** attendance certificate will be issued to all attendees completing minimum of 80% of the total course duration.





# Contents

## Introduction to Security

- Define the key purpose of security
- The main objectives of a security officer
- Qualities of a security officer
- Assignment instructions
- Control rooms
- Confidentiality
- Different types of patrols
- Perimeter security and access control
- Security lighting

## Threats to assets

- Understanding loss
- Key point identification
- Key point identification (Case study)
- Risk analysis
- Risk analysis (Case study)
- Security survey (Theory)
- Security survey (Practical)

## Special risks

- Understanding terrorism
- Weapons and explosives recognition
- Conditions in place before searching
- Different types of search (Theory)
- Different types of search (Practical)
- Actions on a find
- Evacuation planning
- Threat warning reports

## Control and restraint

- Legal considerations
- Impact factors
- Reasonable response options
- Profiled offender behaviour
- Identification of warning signs
- Identification of danger signs
- Striking techniques





- Primary target area
- Secondary target area
- Final target area
- Use of force report writing
- Positional asphyxia

## Fire prevention

- The nature of fire (Video)
- Three elements of fire
- Classifications of fire
- Fire extinguishers
- Fire risk assessment

