BTS
Training & Consultancy

HSE

HEALTH   SAFETY   ENVIRONMENT

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Major Emergency Management (MEM) (Setting Up & Improving Safety Department's Good Management System)

Duration: 5 Days

Introduction:

Crises challenge organizations to respond creatively to high-stakes and novel circumstances. Today not only traditional emergency responders must be ready for crises, but also private and nonprofit organizations, as well as a wider spectrum of public sector responders. This course takes a managerial perspective on crisis management and emergency preparedness. It focuses both on what responders must do during the critical period of crisis response and on how organizations can prepare themselves for high performance in these situations. It examines which skills and management systems crises demand; considers the differences between managing routine emergencies and crises; and asks how organizations can effectively prepare for crises in advance.

The program will give you the skills necessary to ensure your organization can respond to major emergencies and disasters effectively. It covers the full range of the mitigation, preparedness, response and recovery phases of emergency and disaster management. The course structure meets against the OPITO OIM Controlling Emergencies Standard Code: 7025. Moreover; the course provides general information and guidelines about Process Safety Management (PSM) elements. It will introduce each PSM element and the specific guidelines for integrating PSM element requirements into other corporate programs and evaluating program compliance throughout the implementation phase.

- An understanding of the history of emergency management, including recent trends and changes
- The essentials of contemporary emergency management
- Fundamentals of risk analysis, reduction and mitigation
- Basics of emergency response coordination
- Theory, structure, processes and challenges of disaster recovery
- The critical role of communities, of all sorts, in building resilience and readiness, response and recovery
- An insight into actual emergency management experience

Who Should Attend?

Team Leaders, Superintendents, Managers, Senior Executives, Operations Personnel, EH&S Officers & Coordinators, Safety Executives, OE Champions & Lead Personnel, Process, Safety and Mechanical Engineers, PSM Implementation Team Members, Compliance Auditors, Environmental Management and Technicians, Decision Makers, Emergency Planners, Emergency Response Coordinators, Medical Personnel, First Responders, Training Officers, Public Information Officers, Municipal, First Nation and Provincial Emergency Management Coordinators, Members of Emergency Management Program Committees, Personnel responsible for emergency programs within their organizations

Course Objectives:

By the end of this course delegates will be able to:

- Identify the principles and authorities that are the foundation of emergency management
- Describe the roles and responsibilities of an emergency manager

- Identify strategies for developing a preparedness program
- Indicate the significance of planning, training, and exercising in emergency management
- Describe how prevention, protection, and mitigation contribute to a safe and resilient community
- Describe the emergency manager's role in relation to emergency response
- Indicate how an emergency manager helps lead disaster recovery efforts
- Identify key considerations in managing an emergency management program

- Learn about specific guidelines for developing cost effective written programs tailored for each PSM element
- Be able to develop and apply an effective PSM program that can be adapted for your organization

Course Outline:

- Theory & Philosophy of Major Emergency Management (MEM)

- Introduction to Process Safety Management (PSM)

- Elements of Process Safety Management (PSM)

- Roles and Responsibilities

- Major Emergencies Element (OIM)
- Information Management

- Emergency Response Procedures
- OIM Controlling Emergencies

- The Emergency Manager Element

- The Emergency Command Centre Facilities & Information Management Element

- Pre-planning and Maintaining a State of Readiness Element

- Dealing with Stress

- Assessing the Situation Element

- Taking Effective Action Element

- Maintaining Communications Element

- Leadership and Team Management

- Delegating Authority Element

- Managing Self and Team

- Dealing with Local Authorities, Media and Human Resource Issues

- Preparedness and Response to Oil and Gas Well Emergencies