BTS
Training & Consultancy

Importance of Work Ethics

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Importance of Work Ethics

Introduction

The science of '*Work Ethics*' has established ground during the past two decades worldwide; particularly, in the United States and Europe. Nowadays, there are sound theoretical and practical reasons for the importance of ethical considerations at work in organizations of various industries. Ethical questions are very closely related to work. In most of the everyday questions raised and choices made in the field of work, there are ethical determinates and dimensions. Ensuring that decisions are right not only in terms of profit but also in ethical terms requires a new approach. Also regulatory bodies and governmental and non-governmental communities increasingly expect companies to listen and respond to all their stakeholders' ethical concerns.

Who Should Attend?

- Anyone who is involved in any organizational context, either socially or commercially.
- Anyone who is interested in improving his knowledge, skills and attitude in understanding and implementing work ethics in any organizational context.

Training Methodology

The programme is carefully designed to address all styles of learning and to fully engage participants through the use of program materials, exercises, case study, and discussions of relevant organizational issues. Lectures and discussions are either preceded or followed by powerful individual or group exercises.

Certificate

BTS attendance certificate will be issued to all attendees completing minimum of 80% of the total course duration.

Course Objectives:

This training course provides participants with the essential knowledge and skills for successful implementation of ethical work practice inside and outside their organizations as to realize the full potential of their productivity.

In particular, at the end of this program, the participants will be able to:

- Understand the concept of work ethics and how it relates to working environment.
- Recognize the determinants of ethical work behavior
- Be familiar with the approaches to ethical practice and how to apply them to increase productivity in the work environment.
- Adopt ethical standards which regulate working practice in all aspects of life including working and social behavior.
- Prepare an action plan to implement on return to work.

Course Outline:

The course will include the following key topics:

- Course Introduction and Outline
- Activity: Ethical Challenges and Work Effectiveness
- The Philosophy and Principles of Occupational Behavior and Ethics – An Overview

    o Activity: How the Principles of Ethics Applied at Work?

    o Activity: Application Of Formalism Form of Kantian Ethics

- The Determinants of Right Ethical Practice

    o Activity: How the Values and Ethics Applied at Work?

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- o Activity: How Assertive are you?

- Ethical Perspectives in Organizations
- Determinants of Ethical Decisions in Organizations

  - o Activity: Formulation and Implementing Ethical, Rational Decision-Making At Your Workplace

  - o Case Study: Ethical Decision-Making Options

  - o Activity: Diagnosis of Organizational Ethical Values

  - o Activity: Diagnosis of Employee Ethical Obligations at Work

  - o Activity: Employee Ethical Participation at Work

- The Dimensions of Occupational Behavior
- The Organizational Ethical Values and Principles
- The Organizational Unethical Practice
- Practical Sessions: Conflict Resolution and Teamwork Communication

  - o Activity: Ethical Conflict Resolution at Workplace

  - o Activity: Ethical Teamwork Communication

- Perspective of Islamic Work Ethics

  - o Principles and Examples of Islamic Work Ethics

- Action Plan: Your Research Activities in Your Organisation's Ethics