Stephanie Abud

(347) 595-7232

Stephanieabud@gmail.com

PROFESSIONAL SUMMARY

A proactive individual desiring to transfer my professional experiences into programming, and servicing clients to a great Web Development experience.

SKILLS

 Ruby

 HTML

 Javascript

 CSS

 ReactJs

 Jquery

 Python

 SQL

EDUCATION

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| --- | --- |
| **Software Engineering** | **04/2019** |
| **Flatiron School** | **New York, NY** |
| **Bachelor's: Liberal Arts** | **06/2015** |
| **Boricua College** | **New York, NY** |

EXPERIENCE

**Medical Receptionist**

**Downtown Chiropractic**

**02/2018 to 11/2018**

**New York, NY**

* Scan medical records, create claims and enter demographic information through EMR software.
* Train new personnel in all areas of patient care and office procedures.
* Verified insurance coverage for all new patients and monitored existing patients’ insurance coverage for potential changes.
* Provide care for a variety of patients in a high-traffic environment.

**Personal Trainer**

**Life Time Athletic at Sky**

**04/2016 to 06/2018**

**New York, NY**

* Assisted 80 customers per month, with a track record of helping 70% of clients reach their goal within the first month.
* Designed personalized programs and nutritional plan for clients for optimal results.
* Provided exceptional customer service, securing 40% of new clients through referrals.
* Checked all gym equipment for proper use and functions, minimizing accidents or malfunctions.

**Group Fitness**

**iLoveKickboxing - Forest Hills**

**06/2015 to 03/2016**

**New York, NY**

* Planned and instructed individual, small or larger group classes with a personalized approach.
* Contacted members on a regular basis to follow-up on the progression of their fitness program.
* Maintained accurate records of members' progress.
* Ensured safe and effective workouts. Responded to, and reported, accidents, incidents, and equipment problems.