

# Sacha Smart, MSc

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## Professional Experience

### House of Commons of Canada, Hon. Ahmed Hussen, MP of York South—Weston

*Deputy Constituency Manager*

June 2020 – Present

*Constituency Assistant*

November 2019 – June 2020

- Coordinated with the City of Toronto and Conservation Authorities to implement a \$47 million large-scale infrastructure project to mitigate flooding in York South—Weston.
- Planned and stewarded virtual broadcasted event with 38,000 students, 169 schools across Ontario, and national stakeholders to increase understanding of racism and discrimination.
- Managed a \$1.1 million grant fund to provide youth employment opportunities with 55 different organizations.
- Drafted briefing materials and annual and semi-annual reports to identify policy implications and the outcomes of federal government programs.
- Representative for the Hon. Ahmed Hussen to 50+ community organizations, stakeholders, and advocacy groups on federal government policy and programs, requiring excellent communication skills and interpersonal relationships.

### Liberal Party of Canada

*Campaign Manager (Office) to the Hon. Ahmed Hussen*

August 2019 – November 2019

- Led multi-functional project teams and trained over 150 volunteers in a dynamic, fast-paced environment to produce results under short deadlines and execute a successful election strategy.
- Utilized R Studio and statistical analysis of voter data to produce accurate voter forecast models.
- Liaised with the Prime Minister's Office to develop a nationally broadcasted media event to highlight food insecurity.
- Excellent planning and management of a digital and grassroots outreach to solicit record \$87,000+ in donations.

### Trinity Theatre

*Community Project Manager and Executive Assistant*

June 2018 – September 2019

- Coordinated program planning and implementation in collaboration with Monitoring Evaluating and Learning, and Program Finance.
- Authored a \$495,000 Canada Service Corps grant based on the identification of needs for underserved youth, and submitted semi-annual and annual reporting of program finance, work processes, and systems efforts.

## Technical Abilities

Multimedia & Communications:	Adobe Illustrator, Adobe InDesign, Adobe Photoshop, Adobe Premiere & Final Cut Pro, Mailchimp
Software Languages & Design Tools:	HTML, CSS, JSON, BSON, C#, Database Structuring, Geographic Information System (GIS)

## Education

### University of Guelph – International Development (Capacity Development), MSc (High Distinction)

2017 – 2019

- Explored the role of sport to facilitate the integration and transition of newcomers to Canada.

## Relevant Volunteer Work

### Federal Political Party – Campaign Volunteer

2017 – Present

- Conduct outreach to donors across Ontario to solicit fundraising for federal party election campaigns.

### Rotary International

2020 – Present

- Developed a grant to cover the cost of 50+ students' university and college admission applications.

