

Recruiter Interface

Tasks:-

- 1) Fill in Daily Sourcing Update
- 2) Update the Ats Pipeline
- 3) View the company + position + location allotted

Home

Daily Sourcing Update

ATS Pipeline

Daily Sourcing
Update

ATS Pipeline



Company	Position	Location	No. of Positions	CTC	Date

+ Add Sourcing Update



Daily Sourcing Report

Filter

Date	No. of CV's Sourced	Relevant CV's	Confirmation pending	Going Ahead	View Details	Actions
Total						

+ Add Sourcing Update

Sourcing Report For: (Date)

Candidate	Company	Position	Location	Ctc	CV sourced from	Relevant	Status	Remarks
						(dropdown with options as: yes, no)	(dropdown with options as: rejected, confirmation pending, sent to client)	

+ Add Row

Submit



+ Add Sourcing Update

Daily Sourcing Report

Filter

Date	No. of CV's Sourced	Relevant CV's	Confirmation pending	Sent to Client	View Details	Actions
12-04-2024	15	10	7	3	Click here	<div>EditDelete</div>
13-04-2024	10	4	2	2	Click here	<div>EditDelete</div>
Total	25	14	9	5		

(Sum of all candidates)

(Sum of candidates that have been marked 'yes' for relevant)

(Sum of candidates that have been marked 'confirmation pending' for status)

(Sum of candidates that have been marked 'sent to client' for status)

(When clicked it should open up the previous table filled (not editable))

+ Add Candidates

Filter



ATS Pipeline

Candidate	Company	Position	Location	CTC	Current Status	Date	Status History	Interview History	Actions	
Akshay	Khimji	HR	Mumbai	7	Sent to client	12-04-24	Click	Click	Edit	Delete
Sahil	Eureka Forbes	IT	Pune	12	Sent to client	23-03-2024	Click	Click	Edit	Delete

Total

(For all the candidates marked as 'sent to client' on the daily sourcing update will be sent here)

+ Add Candidates

ATS Pipeline

Filter

Candidate	Company	Position	Location	CTC	Current Status	Date	Status History	Interview History	Actions	
Akshay	Khimji	HR	Mumbai	7	Sent to client	12-04-24	Click	Click	Edit	Delete
Sahil	Eureka Forbes	IT	Pune	12	Sent to client	23-03-2024	Click	Click	Edit	Delete
					Shortlisted					
					Interview done					
					Selected					
					Rejected					
					Backout					

Total

(For all the candidates marked as 'sent to client' on the daily sourcing update will be sent here)

- Home
- Daily Sourcing Update
- ATS Pipeline

+ Add Candidates

ATS Pipeline

Filter

Candidate	CTC	Current Status	Date	Status History	Interview History	Actions
Aksha	7	Sent to client	12-04-24	Click	Click	Edit Delete
Sahil	12	Sent to client	23-03-2024	Click	Click	Edit Delete
		Shortlisted				
		Interview done				
		Selected				
		Rejected				
		Backout				

Status Update

Status	Date
Sent to Client	23-03-2024
Shortlisted	<div>Select</div>

Submit

Total

(For all the candidates marked as 'sent to client' on the daily sourcing update will be sent here)

- Home
- Daily Sourcing Update
- ATS Pipeline

+ Add Candidates

ATS Pipeline

Filter

Candidate	Company	Position	Location	CTC	Current Status	Date	Status History	Interview History	Actions	
Akshay	Khimji	HR	Mumbai	7	Sent to client	12-04-2024	Click	Click	Edit	Delete
Sahil	Eureka Forbes	IT	Pune	12	Shortlisted	02-04-2024	Click	Click	Edit	Delete

Total

(For all the candidates marked as 'sent to client' on the daily sourcing update will be sent here)

- Home
- Daily Sourcing Update
- ATS Pipeline



Status History

Candidate Name:
Company:
Position:
Location:
CTC:

Status	Date

Filter

	Status History	Interview History	Actions	
	Click	Click	Edit	Delete
24	Click	Click	Edit	Delete



- Home
- Daily Sourcing Update
- ATS Pipeline

+ Add Candidate

ATS

Candidate	
Akshay	
Sahil	

Total

Interview History

Candidate Name:
Company:
Position:
Location:
CTC:

Interview	Date

Filter

Interview History	Actions	
Click	Edit	Delete
Click	Edit	Delete



- Home
- Daily Sourcing Update
- ATS Pipeline

+ Add Candidates

(This option is kept in case any candidates need to be manually uploaded other than from daily sourcing)

Filter

ATS Pipeline

Candidate	Company	Position	Location	CTC	Current Status	Date	Status History	Interview History	Actions	
Akshay	Khimji	HR	Mumbai	7	Sent to client	12-04-24	Click	Click	Edit	Delete
Sahil	Eureka Forbes	IT	Pune	12	Sent to client	23-03-2024	Click	Click	Edit	Delete

Total

Admin Managing Interface

Tasks:-

- 1) Maintain Company wise Data
- 2) Daily update of CV's sent to client and Interviews
- 3) Maintain Recruiter Reports

- Home
- Daily Update
- Interviews
- Recruiter Reports

+ Import Data

To excel import company data which we already have

Company	Position	Location	No. of Positions	CTC	Date	Recruiter
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(These details will be manually added)						(from the recruiter selected here, that specific recruiter will get the position details on their panel)
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Sent to client	Shortlisted	Interviewed	Final Selection	Backout	Rejection	Rejection after interview
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(all these details will be fetched from the data added by each recruiter)						
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Both the tables will actually be one single table with horizontal scroll
(have displayed it this way just for understanding)

- Home
- Daily Update
- Interviews
- Recruiter Reports

Daily Report

Date	CV's sent	Report	Actions

- Home
- Daily Update
- Interviews
- Recruiter Reports

→ + Add Daily Report

Daily Report

Company name	Position	Location	CTC	No. of CV's	Recruiter name

+ Add row

Submit

- Home
- Daily Update
- Interviews
- Recruiter Reports

Daily Report

Date	CV's sent	Report	Actions
12-04-2024	10	<div>Click</div>	<div>Edit</div> <div>Delete</div>

Interview Schedule


Company name	Position	Location	CTC	Candidate	Recruiter	Interview date	Interview time

- Home
- Daily Update
- Interviews
- Recruiter Reports

Overall Report

Month	Sent to client	Shortlisted	Interviewed	Final Selection	Backout	Rejection	Rejection after interview
March 2024	25	20	18	10	5	6	3
April 2024							
May 2024							

Monthly Reports

April 2024 

(dropdown to select the month for recruiter-wise reports)

Recruiter Name	Sent to client	Shortlisted	Interviewed	Final Selection	Backout	Rejection	Rejection after interview
Rec1	8	5	3	1	1	1	0
Rec2	10	2	2	1	0	0	0