HP MT21 CLOUD LAPTOP- END USER DOCUMENT

VERSION 1.0

PRODUCT SPECIFICATIONS

1. Microphones (2)
2. Webcam light (select models)
3. Webcam (select models)
4. Fingerprint reader* (select models)
5. Clickpad
6. Storage drive LED
7. SD card reader
8. Headphone/microphone combo jack
9. USB 3.1 Gen 1 (power port)
10. Power button
11. Security lock slot (Lock sold separately)

1. Power connector
2. Ethernet port (RJ-45)
3. VGA video output
4. HDMI port (Cable not included)
5. USB 3.1 Gen 1
6. USB Type-C™ port

QUICK SPECS

Windows 10 Operating System

Enhance Operating system experience with new features on Windows 10 Operating system.

Office 365

Web-based Office apps and business services.
Get email, file storage and sharing, meetings, and instant messaging
Five layers of security and monitoring help keep your data safe
Guaranteed 99.9% uptime

Browsing Experience

In order to enhance your browsing experience this system has come up with Google chrome and Internet explorer 11.

SAP GUI Experience

For authenticating to SAP Servers, SAP GUI for Windows 7.50 is installed on this machine.

Adobe Acrobat Reader DC

For reliably viewing, printing, and commenting on PDF documents this system has pre-installed Adobe Acrobat Reader DC

Cisco E-VPN

Cisco AnyConnect will empower you to work from anywhere, on company laptops at any time.

Forcepoint One Endpoint

To protect you and other users against advanced data theft while on and off the corporate network

Audio/Multimedia

Audio 2 Integrated stereo speakers
Integrated dual array microphone Webcam 720p HD webcam10

Power

Adapters - 65 W Smart AC adapter
Primary Battery - HP 3-cell, Long Life 48 WHr Li-ion

Weight/Dimensions

Weight:
Starting at 1.63 kg (3.6 lbs.)
Dimensions (w x d x h):
33.6 x 23.8 x 1.99 cm 13.23 x 9.37 x 0.79 in

Buttons and Function Keys

Features
2 Finger Scrolling
2 Finger Zoom (Pinch)
3 finger flick = App switch
4 finger tap = Action Center

Function Keys
ESC: System Information
F1:   Display Switching
F2:   Blank
F3:   Brightness Down
F4:   Brightness Up
F5:   Speaker Mute
F6:   Volume Down
F7:   Volume Up
F8:   Mic Mute
F9:   Backlight Toggle (for backlit keyboard) or Blank
F10:   NumLock
F11:   Wifi Toggle
F12:   Sleep
Hidden Functions
Fn+R = Break
Fn+S = Sys Rq
Fn+C = Scroll Lock

FREQUENTLY ASKED QUESTIONS

Internet Explorer:
Q. If Internet explorer gives compatibility issue with Online Apps?
Internet Explorer does not properly support the Functions of these Online Apps when working with them. Most often, goes to not Responding state. It takes time to open email's & attachments in them.

Workaround: As Google Chrome is installed in the system so please make Google Chrome as default browser if required

Google Chrome
Q. Can I use Office extension in Google chrome?
The Office browser extension is free extension for Chrome, that gives you easy access to your Office apps and documents anywhere on the web. You can quickly access and edit Word, Excel, PowerPoint and other Office documents right from your Chrome browsers, without having to open your desktop apps

Windows 10 LTSB
Q. Does LTSB have edge, Cortana and Microsoft store?
No.

Q. Will LTSB receive security and critical updates?
Yes

Q. Will LTSB receive feature updates?
No, but organisations have the option to install new LTSB releases, as they will be made available every 2-3 years.

Office 365 F1 license
Q. What is Office 365 F1?
Office 365 F1 provides easy-to-use tools and services to help first line workers easily create, update, and manage schedules and tasks, communicate and work together.

Q. What is storage provided in F1 license?
2gb for OneDrive, 10gb for SharePoint and 2gb for outlook mailbox.

Q. Does F1 license comes with desktop office apps?
No, however you can install office apps on 5 phones or 5 tablets per license.

Outlook Online
Q. What is the mail attachment limit in outlook online?
33 mb is the attachment limit as a copy, you can send more if you use Share by OneDrive link option.

Q. Can we save files from mail attachments directly to OneDrive?
Yes

Q. Can we attach files directly in new mail in outlook by selecting from OneDrive?
Yes

Microsoft Excel

Q. Can we do VLOOKUP in excel online?
Yes, but in between sheets in single file, VLOOKUP between multiple workbooks isn't supported.

Q. Does external links in workbook are supported?
No.

Q. Are macros supported in excel online?
No

OneDrive

Q. Can we drag and drop files from local machine to OneDrive site?
Yes
Q. Can we copy/move files from OneDrive to SharePoint?
Yes

Q. What is retention period in recycle bin of OneDrive if a file is deleted?
90 days

Q. What is filename character limit for OneDrive/SharePoint file?
400 characters

Q. Are file previews generated?
Thumbnails are not generated for images larger than 100 MB.
PDF previews are not generated for files larger than 100 MB.

Q. Are there any invalid or blocked file types?
There are no blocked file types in OneDrive, but company administrator can add list of blocked file types for users.

SharePoint

Q. What is SharePoint Online?
SharePoint Online is a web-based collaboration system that allows you to share information about a specific project, meeting and/or documents with other members of your department, project team, or other organizational structure, either on campus or off.

Q. How do I check permissions on a SharePoint site?
- To check permissions for a site.
  Navigate to the site.
  Click or tap the Gear icon> Site settings > Site Permissions.
- To check permissions for a document library
  Navigate to the Document Library.
  Click or tap the Gear icon> Library settings > Permissions for this document library.
- To check permissions for a folder or document
  Click or tap ... (to the right of the folder or document name) > Share > Shared with.
- To check permissions for a calendar, contact list, or other list
  Navigate to the calendar, announcements, contact list, wiki, discussion or survey.

Click or tap the Calendar tab (or the Contacts or List tab) > List settings > Permissions for this list (under "Permissions and Management")

Q. How do I check the members of a group?
Click or tap the **Gear icon**> **Site Settings** > **Site Permissions**. Click or tap the group name in the left navigation pane. Group members will be listed.

Q. Does every team we create in Teams app, has a SharePoint site associated with it?
Yes, and that is where all the files shared on teams are stored.

Q. Can we share file with multiple people in SharePoint?
Yes

Q. What filenames are not supported?
These names aren't allowed for files or folders: .lock, CON, PRN, AUX, NUL, COM0 - COM9, LPT0 - LPT9, _vti_, desktop.ini, any filename starting with ~$.
Notes:
"_vti_" cannot appear anywhere in a file name
"forms" isn't supported when the folder is at the root level for a library.
You can't create a folder name in SharePoint Online that begins with a tilde (~).

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