

TEST PLAN

Product Name: GreenMed – PMS (Practice Management Software)

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Overview

As part of the project, "GreenMed" to test few functionalities of this web application.

This document serves as high level test planning document with details on the scope of the project, test strategy, test schedule and resource requirements, test deliverables and schedule.

Scope

The scope of the project includes testing the following features of

Inclusions

- Create New user (Admin can create new user)
- Login & Logout
- Forgot Password
- Billing
- Billing Criteria screen (To pull patient account)
- Home screen
- Visit Information Tab
- Filing Tab
- Notes Tab
- Charges Tab
- Transaction Tab
- Correspondence Tab
- Claims Tab
- Patient Information screen
- Insurance Information Tab under Patient Information
- Reporting

From our understanding, we believe above functional areas need to be tested.

Test Environments

- Windows 10 – Chrome, Firefox and Edge
- Mac OS – Safari Browser

Exclusions

- All the features except that are mentioned under "Administration"
- Balance Forward
- Financial Dashboard
- Task Management
- Support
- Product Updates

Test Strategy

we need to perform Functional Testing of all the functionalities mentioned in the above Scope section.

As part of Functional Testing, we will follow the below approach for Testing:

Step#1 – Creation of Test Scenarios and Test Cases for the different features in scope.

- We will apply several Test Designing techniques while creating Test Cases
 - Equivalence Class Partition
 - Boundary Value Analysis
 - Decision Table Testing
 - State Transition Testing
 - Use Case Testing
- We also use our expertise in creating Test Cases by applying the below:
 - Error Guessing
 - Exploratory Testing
- We priorities the Test Cases

Step#2 – Our Testing process, when we get an Application for Testing:

- Firstly, we will perform Smoke Testing to check whether the different and important functionalities of the application are working.
- We reject the build, if the Smoke Testing fails and will wait for the stable build before performing in depth testing of the application functionalities.
- Once we receive a stable build, which passes Smoke Testing, we perform in depth testing using the Test Cases created.
- Multiple Test Resources will be testing the same Application on Multiple Supported Environments simultaneously.
- We then report the bugs in bug tracking tool and send dev. management the defect found on that day in a status end of the day email.
- As part of the Testing, we will perform the below types of Testing:
 - Smoke Testing and Sanity Testing
 - Regression Testing and Retesting
 - Usability Testing, Functionality & UI Testing
- We repeat Test Cycles until we get the quality product.

Step#3 – We will follow the below best practices to make our Testing better:

- Context Driven Testing – We will be performing Testing as per the context of the given application.
- Shift Left Testing – We will start testing from the beginning stages of the development itself, instead of waiting for the stable build.
- Exploratory Testing – Using our expertise we will perform Exploratory Testing, apart from the normal execution of the Test cases.

- End to End Flow Testing – We will test the end-to-end scenario which involve multiple functionalities to simulate the end user flows.

Bug Reporting Procedure:

During the test execution –

- Any deviation from expected behavior by the application will be noted. If it can't be reported as a bug, it'd be reported as an observation/issue or posed as a question.
- Any usability issues will also be reported.
- After discovery of a bug, it will be retested to verify reproducibility of the bug. Screenshots with steps to reproduce are documented.
- Every day, at the end of the test execution, bug encountered will be sent along with the observations.

Note:

- Bug will be documented in a excel.
- Test scenarios and Test cases will be documented in an excel document.

Roles/Responsibilities

Name	Role	Responsibilities
Person A	Test Manager	✓ Escalations
Person B	Test Lead	✓ Create the Test Plan and get the client signoffs ✓ Interact with the application, create and execute the test cases ✓ Report defects ✓ Coordinate the test execution. Verify validity of the bug being reported. ✓ Submit daily issue updates and summary defect reports to the client. ✓ Attend any meeting with client.
Person C	Senior Test Engineer	✓ Interact with the application ✓ Create and Execute the Test cases. ✓ Report bugs
Person D	Test Engineer	✓ Interact with the application ✓ Execute the Test cases. ✓ Report bugs

Test Schedule

Following is the test schedule planned for the project –

Task	Time Duration
▪ Creating Test Plan	Start Date to End Date
▪ Test Case Creation	Start Date to End Date
▪ Test Case Execution	Start Date to End Date
▪ Summary Reports Submission	Date

Test Deliverables

The following are to be delivered to the client:

Deliverables	Description	Target Completion Date
Test Plan	Details on the scope of the Project, test strategy, test schedule, resource requirements, test deliverables and schedule	Date
Functional Test Cases	Test Cases created for the scope defined	Date
Bug Reports	Detailed description of the bug identified along with screenshots and steps to reproduce on a daily basis.	NA
Summary Reports	Summary Reports – Bugs by Bug#, Bugs by Functional Area and Bugs by Priority	Date

Entry and Exit Criteria

The below are the entry and exit criteria for every phase of Software Testing Life Cycle:

Requirement Analysis

Entry Criteria:

- Once the testing team receives the Requirements Documents or details about the Project

Exit Criteria:

- List of Requirements are explored and understood by the Testing team
- Doubts are cleared

Test Planning

Entry Criteria:

- Testable Requirements derived from the given Requirements Documents or Project details
- Doubts are cleared

Exit Criteria:

- Test Plan document (includes Test Strategy) is signed-off by the Client

Test Designing

Entry Criteria:

- Test Plan Document is signed-off by the Client

Exit Criteria:

- Test Scenarios and Test Cases Documents are signed-off by the Client

Test Execution

Entry Criteria:

- Test Scenarios and Test Cases Documents are signed-off by the Client
- Application is ready for Testing

Exit Criteria:

- Test Case Reports, Bug Reports are ready

Test Closure

Entry Criteria:

- Test Case Reports, Bug Reports are ready

Exit Criteria:

- Test Summary Reports

Suspension and Resumption Criteria

Based on the Client decision, we will suspend and resume the Project.

We will ramp up and ramp down the resources as per Client needs.

Tools

The following are the list of Tools we will be using in this Project:

- JIRA Bug Tracking Tool
- Snipping Screenshot Tool
- Word and Excel documents

Risks and Mitigations

The following are the list of risks possible and the ways to mitigate them:

Risk: Non-Availability of a Resource

Mitigation: Backup Resource Planning

Risk: Build URL is not working

Mitigation: Resources will work on other tasks

Risk: Less time for Testing

Mitigation: Ramp up the resources based on the Client needs dynamically

Approvals

Team will send different types of documents for Client Approval like below:

- Test Plan
- Test Scenarios
- Test Cases
- Reports

Testing will only continue to the next steps once these approvals are done.