

CURRICULUM VITAE

Sujith N

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CAREER OBJECTIVE

A highly motivated professional seeking to leverage expertise in Supplier Quality Management and Regulatory Compliance to drive process improvements, ensure product quality, and maintain regulatory standards. Aiming to collaborate with cross-functional teams to enhance supplier performance, mitigate risks, and contribute to continuous quality and operational excellence.

PROFESSIONAL SYNOPSIS

Experienced in Supplier Quality Management and Regulatory Compliance, focused on optimizing supplier performance, ensuring quality, and adhering to standards.

Core Competencies:

- Supplier Evaluation & Qualifications.
- Supplier Change Notification.
- Root Cause Analysis & CAPA.
- Supplier Relationship Management.
- Document Control & Reporting.
- Regulatory Compliance Management.
- Training & Development.
- Supplier Inactivation process and Item creation process.

WORKING EXPERIENCE

Beckman Coulter (December 2023 to Till Date)

Job Type: Contract

Designation: Supplier Quality Coordinator

- Supplier Qualification & Evaluation: Conduct assessments and audits to evaluate new and existing suppliers capabilities and ensure they meet company quality standards.
- Supplier Change Notification (SCN): Manage the SCN process, ensuring suppliers notify any changes that may impact product quality or delivery.
- Corrective Action Management: Oversee the SCAR (Supplier Corrective Action Request) process, ensuring suppliers non-conformance issues and implement corrective actions to prevent recurrence.
- Quality Standard Maintenance: Guide and support the local quality teams, particularly in the EMEA region, to maintain consistent quality standards according to company procedures.
- Documentation & Reporting: Maintain accurate documentation of supplier quality records, audit reports, SCN, SCAR responses, and corrective actions.
- Collaboration with Cross-Functional Teams: Work closely with cross function teams to resolve quality issues and support continuous improvement initiatives.
- Training & Development: Provide training and guidance to local quality teams to enhance their understanding of quality standards and procedures
- Ensured compliance with ISO standards (e.g., ISO 9001, ISO 13485) for supplier processes, quality management, and regulatory adherence.
- Managed IVDR compliance, leading device classification, clinical evaluation, conformity assessments, regulatory submissions, and post-market surveillance to meet EU standards.
- Led EU MDR compliance, coordinating device classification, CE marking, clinical evaluations, risk management, post-market surveillance, and vigilance for medical devices.

GENPACT (September 2023 to November 2024)**Designation: Senior Associate (Supplier Quality).**

- Managed the supplier onboarding and qualification process to ensure new suppliers meet all necessary quality and regulatory standards.
- Led the complaint handling process and SCAR (Supplier Corrective Action Request) procedure to address supplier-related quality issues.
- Managed supplier quality risk according to established procedures to ensure product quality and compliance with both internal standards and regional regulatory requirements.
- Conducted regulatory reviews of suppliers to ensure ongoing compliance with local and international regulations.
- Managed and monitored the supplier database to ensure accurate, up-to-date supplier information regarding performance, certifications, and compliance status.
- Delivered training on supplier quality management, regulatory compliance, and risk mitigation to both internal teams and suppliers.

L & T Technology Services Pvt Ltd. (September 2021 to September 2023)**Client: Beckman Coulter****Designation: Engineer (Supplier Quality Management).**

- Supplier Qualification processes and ensuring adherence to quality requirements.
- Managing the supplier management SharePoint and maintaining the quality documentations.
- Initiating, managing, and tracking the Supplier Corrective Action Request (SCAR) to address non-conformance and improve the supplier performance.
- Handling Supplier Change Notification (SCN) process and ensuring seamless implementation of supplier proposed changes while upholding product quality and regulatory compliance.
- Conducting supplier inactivation process and item creation process.
- Maintaining quality documentations and procedures as per organization QMS system.
- SME for supplier management SharePoint questions.
- Comprehensive knowledge of the In Vitro Diagnostics Regulation IVDR 2017/746 and IVDD 98/79/EC
- Obtaining IVDR documentation from manufacturers/distributors and checking compliance with new regulations IVDR 2017/746.
- Maintaining and monitoring key performance indicators (KPIs) to measure and enhance the process.

H.V.T Technology Pvt Ltd. (April 2020 to September 2021)**Client: Sphera Solutions****Designation: Data Analyst (Master Data Management).**

- Defining product Noun and Modifier with its application and use.
- Product Datasheet Sourcing, Attribute Data Creation, Product Classification.
- Duplicate parts identification, removal and attributes extraction and population.
- Capturing the data from
- manufacturing/supplier website and the catalogs provided to us or by online google research as per standard guidelines and schema.
- WEB SOURCING: Identification of web page of item either by online search or in catalog.
- DATA ENRICHMENT: Process of extracting product information like technical and business detail from Sourced information and input descriptions.
- DATA CLEANSING: Cleansing is a process of normalization of product information in a predefined convention, with removing errors or inconsistencies in how you describe attributes, units of measure and so on, Order- Noun, Modifier, Type, Size, Material, Additional Product Information.
- Collaborating with suppliers and collect the required information's and quality evidence.
- Strong proficiency in data manipulation, visualization reporting tool like Ms Excel and Spare finder (MDM tool).
- Maintaining the separate KPI's based on the Customers.
- Customers: Cargill Geos NA and China; British Petroleum; Bunge; Nouryon Etc.

INTERNSHIP COMPANY: Synchrotech Equipments Pvt Ltd**(January 2019 to February 2019)**

Subject: Manufacturing of Conveyors

TRAINING ATTENDED

- ISO 9001:2015, Supplier and Product Quality inspection training held by L&T technology services.
- Academic Internship Certificate.

ACADEMIC QUALIFICATION

Qualification	Institute and Affiliating Board	Year
• B.E - Mechanical Engineering	Bangalore College Of Engineering and Technology Bangalore- Karnataka, India.	2015-2019
• PUC - PCMCs	Govt Pre-University College Byndoar, Karnataka, India	2015
• SSLC	M.D.E.R. School, Byndoar, Karnataka – India.	2013

TECHNICAL SKILLS

- SAP ECC
- SmartSolve (SCAR management)
- Spare Finders (MDM Tool)
- Oracle fusion
- SharePoint
- MS Office

PERSONAL PROFILE

Father's Name : Sujith N
Mother's Name : Seetha
Nationality : Indian
Gender : Male
Date of Birth : 21-12-1997
Status : Unmarried
Languages Known : English, Hindi, Kannada

DECLARATION

I hereby declare that the information and facts stated above are true, correct, and complete to the best of my knowledge and belief.

Date :

Place :

Yours Truly,
Sujith N