



# AKASH JATAV

Senior Technical Associate – Financial Services Operations

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## SUMMARY

Accomplished banking and finance professional with expertise in making international payments, settlements of trades, calculation of NAV Maintaining internal records for cash book postings, creating and liquidating mutual fund units, maintaining the treasury on behalf of management company etc. Internal fund moments to prevent CASS Breaches Awarded and recognized for exceptional performance, attention to details and effective team collaborations.

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## CONTACT INFORMATION

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Address – Mumbai, Maharashtra  
India

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## PERSONAL INFORMATION

Passport no- T0256667

DOB – 03/09/1996

Marital Status – Single

Language Known – English / Hindi

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## TECHNICAL SKILLS

Completed **SAP** Training (Financial Accounting & Controlling) module using ECC6.0 & S4 HANA

Good knowledge of Microsoft Application (Excel, Outlook, Word, and Internet Applications)

Working Experience of SPECTRUM, AWD, FAST, FSU, FRONTIER Software's and Various Banking System.

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## EDUCATION

- G.N Khalsa College | University of Mumbai India

Bachelors of Arts (Economics) 2018

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## AWARDS & RECOGNITION

- Awarded at SS&C FinTech Services SPOT Award for exhibiting exemplary performance for the month.
  - Awarded at Atos Syntel SPOT Award for learning all the task quickly and handling it with 100% quality and helping other team mates when needed as a new joiner.
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## EXPERIENCE

- Atos Syntel Pvt Ltd Navi Mumbai

DOJ – 11/12/2019 to 05-06-2020

Designation - Associate / Officer (E0)

- SS&C Fintech Services India Pvt Ltd Navi Mumbai

DOJ – 06/06/2020 Till Date

Senior Technical Associate (SC2)

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- Accountable for making international payments for settled trades to respected clients.
- Interacting with internal teams, bank, custody and advisors for missing trades, corporate actions, other transaction items
- Following up on actions for pending transactions, incorrect booking with trade team, bank, and custody.
- Managing the daily cash flow of trades and monitoring of fund cash flows maintaining treasuries of various Manco on behalf of management companies.
- Calculating the total payment (TT Paid and TT Received) in dealing account made throughout the day and sending email to UK for account balance.
- Ensuring client's payments are made accurately as per settlement date of sale and repurchase deals.
- Making payment to the Client using various types of payment methods like SWIFT MT103, MT202, MT203, Telegraphic Transfer, CHAPS & Cheques by Various Bank line systems like HSBC, RBS, Barclays, Bank of America etc.
- Processing of treasury and maintaining the record of all outflow / inflow of cash between organization and providing end of day report to management companies.
- Handling queries of external client payments related to MT190 MT191 MT192 MT195 as well as internal teams and providing solution to their queries via mails.
- Passing receipts of client's Investment to maintain custody records.
- Protection of client money is being processed as per CASS regulations.
- Dealing with the creation and liquidation of share units & Calculation NAV of units
- Calculated management company charges of Funds Like OEIC (open-ended investment company) and UT (Unit trusts)
- Preparing evidencing file for client which help them to know what action we have taken to cancelled deal and protecting fund to CMPA (Client Money Protection Account)-
- Reconciliation of Clients books of accounts on daily basis.

## DECLARATION

The above-mentioned information is true and correct to the best of my knowledge and belief

Place Mumbai, India

Akash Jatav