

# CURRICULUM VITAE

**Sujith N**

**Email:** sujithnchandan1997@gmail.com

**Contact number:** +91-8151855158

+91-8660780757



## CAREER OBJECTIVE

A highly motivated professional seeking to leverage expertise in Supplier Quality Management and Regulatory Compliance to drive process improvements, ensure product quality, and maintain regulatory standards. Aiming to collaborate with cross-functional teams to enhance supplier performance, mitigate risks, and contribute to continuous quality and operational excellence.

## PROFESSIONAL SYNOPSIS

Experienced in Supplier Quality Management and Regulatory Compliance, focused on optimizing supplier performance, ensuring quality, and adhering to standards.

### Core Competencies:

- Supplier Evaluation & Qualifications.
- Supplier Change Notification.
- Root Cause Analysis & CAPA.
- Supplier Relationship Management.
- Document Control & Reporting.
- Regulatory Compliance Management.
- Training & Development.
- Supplier Inactivation process and Item creation process.

## WORKING EXPERIENCE

**Beckman Coulter (December 2023 to Till Date)**

**Job Type: Contract**

**Designation: Supplier Quality Coordinator**

- Supplier Qualification & Evaluation: Conduct assessments and audits to evaluate new and existing suppliers capabilities and ensure they meet company quality standards.
- Supplier Change Notification (SCN): Manage the SCN process, ensuring suppliers notify any changes that may impact product quality or delivery.
- Corrective Action Management: Oversee the SCAR (Supplier Corrective Action Request) process, ensuring suppliers non-conformance issues and implement corrective actions to prevent recurrence.
- Quality Standard Maintenance: Guide and support the local quality teams, particularly in the EMEA region, to maintain consistent quality standards according to company procedures.
- Documentation & Reporting: Maintain accurate documentation of supplier quality records, audit reports, SCN, SCAR responses, and corrective actions.
- Collaboration with Cross-Functional Teams: Work closely with cross function teams to resolve quality issues and support continuous improvement initiatives.
- Training & Development: Provide training and guidance to local quality teams to enhance their understanding of quality standards and procedures
- Ensured compliance with ISO standards (e.g., ISO 9001, ISO 13485) for supplier processes, quality management, and regulatory adherence.
- Managed IVDR compliance, leading device classification, clinical evaluation, conformity assessments, regulatory submissions, and post-market surveillance to meet EU standards.
- Led EU MDR compliance, coordinating device classification, CE marking, clinical evaluations, risk management, post-market surveillance, and vigilance for medical devices.

**GENPACT (September 2023 to November 2024)**

**Designation: Senior Associate (Supplier Quality).**

- Managed the supplier onboarding and qualification process to ensure new suppliers meet all necessary quality and regulatory standards.
- Led the complaint handling process and SCAR (Supplier Corrective Action Request) procedure to address supplier-related quality issues.
- Managed supplier quality risk according to established procedures to ensure product quality and compliance with both internal standards and regional regulatory requirements.
- Conducted regulatory reviews of suppliers to ensure ongoing compliance with local and international regulations.
- Managed and monitored the supplier database to ensure accurate, up-to-date supplier information regarding performance, certifications, and compliance status.
- Delivered training on supplier quality management, regulatory compliance, and risk mitigation to both internal teams and suppliers.

**L & T Technology Services Pvt Ltd. (September 2021 to September 2023)**

**Client: Beckman Coulter**

**Designation: Engineer (Supplier Quality Management).**

- Supplier Qualification processes and ensuring adherence to quality requirements.
- Managing the supplier management SharePoint and maintaining the quality documentations.
- Initiating, managing, and tracking the Supplier Corrective Action Request (SCAR) to address non-conformance and improve the supplier performance.
- Handling Supplier Change Notification (SCN) process and ensuring seamless implementation of supplier proposed changes while upholding product quality and regulatory compliance.
- Conducting supplier inactivation process and item creation process.
- Maintaining quality documentations and procedures as per organization QMS system.
- SME for supplier management SharePoint questions.
- Comprehensive knowledge of the In Vitro Diagnostics Regulation IVDR 2017/746 and IVDD 98/79/EC
- Obtaining IVDR documentation from manufacturers/distributors and checking compliance with new regulations IVDR 2017/746.
- Maintaining and monitoring key performance indicators (KPIs) to measure and enhance the process.

**H.V.T Technology Pvt Ltd. (April 2020 to September 2021)**

**Client: Sphera Solutions**

**Designation: Data Analyst (Master Data Management).**

- Defining product Noun and Modifier with its application and use.
- Product Datasheet Sourcing, Attribute Data Creation, Product Classification.
- Duplicate parts identification, removal and attributes extraction and population.
- Capturing the data from
- manufacturing/supplier website and the catalogs provided to us or by online google research as per standard guidelines and schema.
- WEB SOURCING: Identification of web page of item either by online search or in catalog.
- DATA ENRICHMENT: Process of extracting product information like technical and business detail from Sourced information and input descriptions.
- DATA CLEANSING: Cleansing is a process of normalization of product information in a predefined convention, with removing errors or inconsistencies in how you describe attributes, units of measure and so on, Order- Noun, Modifier, Type, Size, Material, Additional Product Information.
- Collaborating with suppliers and collect the required information's and quality evidence.
- Strong proficiency in data manipulation, visualization reporting tool like Ms Excel and Spare finder (MDM tool).
- Maintaining the separate KPI's based on the Customers.
- Customers: Cargill Geos NA and China; British Petroleum; Bunge; Nouryon Etc.

**INTERNSHIP COMPANY: Synchrotech Equipments Pvt Ltd**

**(January 2019 to February 2019)**

Subject: Manufacturing of Conveyors

## TRAINING ATTENDED

- ISO 9001:2015, Supplier and Product Quality inspection training held by L&T technology services.
- Academic Internship Certificate.

## ACADEMIC QUALIFICATION

Qualification	Institute and Affiliating Board	Year
• <b>B.E</b> - Mechanical Engineering	Bangalore College Of Engineering and Technology Bangalore- Karnataka, India.	2015-2019
• <b>PUC</b> - PCMCs	Govt Pre-University College Byndoor, Karnataka, India	2015
• <b>SSLC</b>	M.D.E.R. School, Byndoor, Karnataka – India.	2013

## TECHNICAL SKILLS

- **SAP ECC**
- **SmartSolve (SCAR management)**
- **Spare Finders (MDM Tool)**
- **Oracle fusion**
- **SharePoint**
- **MS Office**

## PERSONAL PROFILE

Father's Name : Sujith N  
Mother's Name : Seetha  
Nationality : Indian  
Gender : Male  
Date of Birth : 21-12-1997  
Status : Unmarried  
Languages Known : English, Hindi, Kannada

## DECLARATION

I hereby declare that the information and facts stated above are true, correct, and complete to the best of my knowledge and belief.

**Date :**  
**Place :**

Yours Truly,  
**Sujith N**