



User Guide (Exam Board)

(by AladinSoft.com)

Front End Content Editing

Maximum of the front end content located in the **language file** or in **header.php** file or in **index.php** file or in footer file.

The screenshot displays the front end of the Exam Board website. The header features the Exam Board logo, social media icons, and links for Register and Login. The main navigation menu includes Home, Courses, Exams, Resources, FAQs, and Contact. The main content area has a large banner for 'Online Certification and Skill Testing for Individuals' with a 'Learn More' button. Below this is a section titled 'Boost Your Career With Exam Board' with three columns: 'More Courses & Exam', 'Online Certification', and 'Boost Your Career'. A dark banner below these columns says 'Get started today with a free course program!' with a 'Register Now!' button. The footer contains a login form with fields for Username and Password, and buttons for Password Reset, Register Account, and Login Now. The footer also includes sections for 'About Exam Board', 'Resource Items', and 'Get in Touch' with contact information.

Header: EXAM BOARD logo, social media icons (Facebook, Twitter, Google+, LinkedIn, YouTube), Register, Login.

Navigation: Home, Courses, Exams, Resources, FAQs, Contact.

Main Content:

- Online Certification and Skill Testing for Individuals**
Your Company Name is a leader in Online Certification and Skill Testing and offers an affordable and efficient way for people to prove their expertise in over 300 widely accepted online certifications.
Learn More
- Boost Your Career With Exam Board**
 - More Courses & Exam**
Build your career on Exam Board with hundred of courses and thousand of exams. Make score and get a certificate of demonstration of your knowledge.
 - Online Certification**
Build your career on Exam Board with hundred of courses and thousand of exams. Make score and get a certificate of demonstration of your knowledge.
 - Boost Your Career**
Build your career on Exam Board with hundred of courses and thousand of exams. Make score and get a certificate of demonstration of your knowledge.

Registration Banner: Get started today with a free course program! Get Certified | Explore Marks | Explore Success. Register Now!

Login Form: Login to your user account. Username: admin. Password: *****. Password Reset, Register Account, Login Now.

Footer:

- About Exam Board**
Exam Board is a powerful management system for online exams, provide innovative examination process and assessment solutions to Educational Institutions, Government/PSU sector and leading corporate entities. With Exam Board, team of leaders & innovators is constantly researching on making examination process easy and simple.
- Resource Items**
 - How Do I File A DMCA?
 - Our Content Policy
 - Who Owns The Copyright On Uplo
 - Where Are Your Offices Located
 - How Do I Contact Legats?
- Get in Touch**
Say Hello! Don't be shy.
123 Main St., Toronto, Ontario
555-555-5555
site@mail.com

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You can find those files in the following directories:

- public_html/lang/ en.lang.php
- public_html/header.php
- public_html/header.php

Here public_html denotes the root directory, where you set upped the Exam board.

Logging in Admin Dashboard

To log into your admin area go to the site where you installed Exam Board, for example: www.yourdomain.com/admin. You will be asked for user name and password, enter those credentials previously assigned during installation process.




The image shows a login form titled "Exam Board - Admin Panel". It has a blue header with the title. Below the header, there are two input fields: "Username" and "Password". The "Username" field contains the text "admin" and has a user icon on the left. The "Password" field contains six dots and has a lock icon on the left. Below the input fields, there are two buttons: "Back to Front" and "Login". The "Login" button is highlighted in blue.


Once logged in, you will be redirected to your Dashboard. From the dash board you can view your traffic statistics for current year / month / week / day and you.

Manage Users (Staff & Clients)

To add new staff or client click on **User Manager->Staff** or **User Manager->Client** and you will be presented with **staff** or **client** page. Click on **Add Staff** or **Add Client** button, and fill out all the required / optional fields. If notified user is checked, an email will be dispatched to an account created along with user name / password, thus notifying a user that the account has been created.

 EXAMBOARD

Client Management » Add Client

 Welcome admin!
Manage Account

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ENROLMENT & BILLING

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SYSTEM SETTING

Member Information

Adding Client:

Username

This is a required field.

Password

This is a required field.

Email Address

This is a required field.

Phone Number

First Name

This is a required field.

Last Name

This is a required field.

Country

City

Postal Code/Zip

Company

Address

Province/State

Browse

VAT

Default Currency

Avatar

☐ Notify User

Send welcome email to this user.

Notes

Cancel


Add Client

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To complete the process click on **Add Staff** or **Add Client** button.

Manage Courses

To add new course or manage existing courses click on **Manage Courses** under **Courses & Exams** menu. You will be presented with course overview page. From this page you can do many other things, such as, viewing adding and deleting.

 EXAMBOARD

Manage Courses > Courses Overview

Welcome admin!
Manage Account

USER MANAGER

COURSE & EXAMS

Manage Courses

Manage Exams

Manage Questions

Add Question

Results







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Viewing Courses

Add Course


Course Name	Course Description	Fees	Actions
Demo Course Name	Demo Course Name	\$0 USD	 
Demo Course Name 2	Demo Course Name 2	\$15 USD	 
Demo Course Name 3	Demo Course Name 3	\$44.5 USD	 

To continue to add your course click on **Add Course** button, enter the details.


To complete the process click on **Add Course** button.

Manage Exams

To add new exam or manage existing exams click on **Manage Exams** under **Courses & Exams** menu. You will be presented with exams overview page. From this page you can do many other things, such as, viewing adding and deleting.

EXAMBOARD

Manage Exams > Exams Overview

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Manage Questions

Add Question

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




Viewing All Exams

Add Exam

-- Select Course --

Items Per Page

Go To

Exam Title	Course Title	Duration	Actions
Demo Exam 2	Demo Course Name 2	60 (minutes)	  
Demo Exam for test purpose	Demo Course Name	5 (minutes)	  

To continue to add your exam click on **Add Exam** button, enter the details.

To complete the process click on **Add Exam** button.

Manage Questions

To add new question or manage existing questions click on **Manage Questions** under **Courses & Exams** menu. You will be presented with question overview page. From this page you can do many other things, such as viewing adding and deleting question.

You can add 4 types of question here such as **True/False**, **MCQ(Single Answer)**, **MCQ(Multiple Answer)**, **Writing**. For this navigate to the buttons on the top.

To complete the process click on **Add Question** button.

Manage Results

To manage results click on **Results** under **Courses & Exams** menu. You will be presented with results overview page. From this page you can do many other things, such as, editing and deleting.

EXAMBOARD Manage result Welcome admin! Manage Account

COURSE & EXAMS

- Manage Courses
- Manage Exams
- Manage Questions
- Add Question
- Results**

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Viewing All Projects

-- Select Exam --
Choose Exam

--- Select User ---
Select User

User Name	Exam Title	Score	Date	Actions
R Zaman Rokon	Demo Exam for test purpose	100% (30/30)	2014-12-01	
R Zaman Rokon	Do Fools Garden Yellow Lemon	100% (30/30)	2014-12-01	

Here you can manage here the results.

Manage Enrolments

To manage enrolments click on **Enrolments** under **Enrolment & Billing** menu. You will be presented with enrolments overview page. From this page you can do many other things, such as, editing and deleting.

Manage Enrolment

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Enrolment

View Transactions

Payment Gateways

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Viewing All Enrolments

-- Select Course --

--- Select User ---

Select User

User Name	Course Title	Date	Actions
R Zaman Rokon	Demo Course Name	2014-11-23	

Here you can manage here the enrolments.

Overview & Export Transactions

To manage transactions click on **View Transactions** under **Enrolment & Billing** menu. You will be presented with transactions overview page. From this page you can do many other things, such as, editing and deleting and exporting transaction data.

Manage Transactions

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Viewing Payment Transactions

Export Transactions

Reset Payment Filter

Items Per Page

Go To

From

To

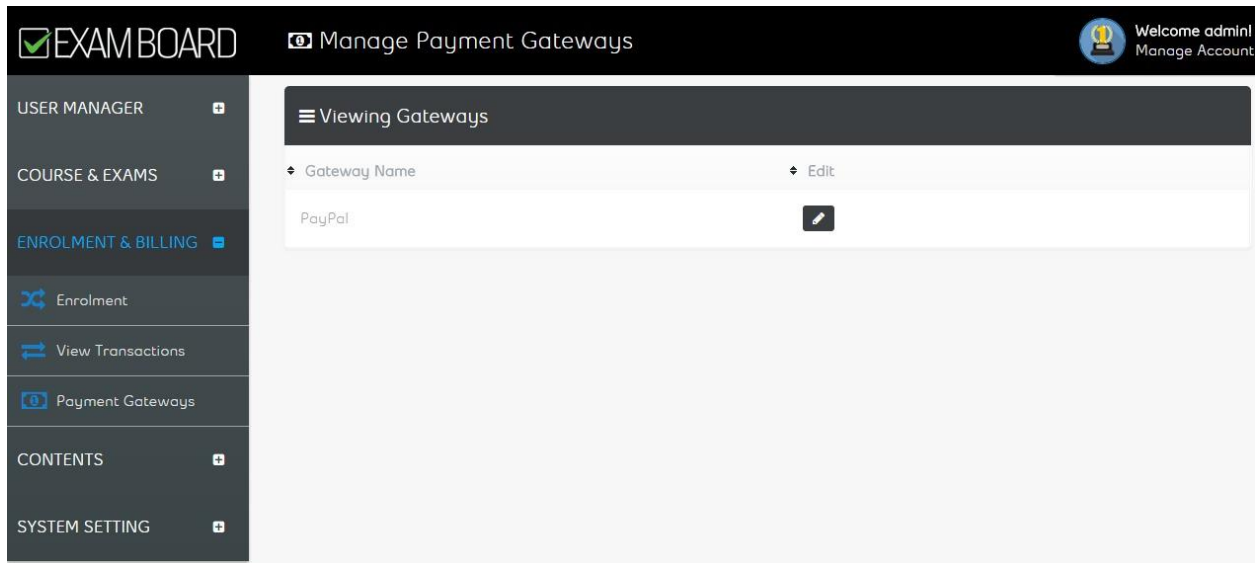
Find

Project Name	#Invoice	Payment Date	Actions	Payment Method	Amount
Demo Course Name	RTB-ST52	Jul 05 2013		Offline	80.00
Demo Course Name	RTB-ST52	Jan 03 2013		Offline	25.00

Here you can overview and export data.

Manage Payment Gateways

To manage payment gateways click on **Payment Gateways** under **Enrolment & Billing** menu. You will be presented with payment gateways overview page. From this page you can do many other things, such as, editing and deleting.



Here you can manage here the payment gateways.

Manage Resources

To add new resource item or manage existing resources click on **Resource Items** under **Contents** menu. You will be presented with resources overview page. From this page you can do many other things, such as, viewing editing and deleting resource items.

Resource Items > Resource Items Overview

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Resource Categories

Resource Items

Add Resource Item

Manage FAQs

Add FAQ Item

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Viewing All Resource Items

Add Resource Item

-- Select Category --

Items Per Page

Go To

Resource Title	Category Name	Actions
How Do I File A DMCA?	Category 3	
Our Content Policy	Category 1	
Who Owns The Copyright On Uplo	Category 2	
Where Are Your Offices Located	Category 3	
How Do I Contact Legals?	Category 2	
Chaning The KnowHow Header	Category 2	

To continue to add your resource click on **Add Resource Item** button, enter the details.

To complete the process click on **Add Resource Item** button.

Manage FAQs

To add new FAQ item or manage existing FAQ items click on **Manage FAQs** under **Contents** menu. You will be presented with FAQ items overview page. From this page you can do many other things, such as, viewing editing and deleting FAQ items.

Manage FAQs > FAQ Items Overview

Welcome admin!
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Resource Categories

Resource Items

Add Resource Item

Manage FAQs

Add FAQ Item

SYSTEM SETTING

Viewing FAQ Items

Add FAQ Item

Item Title	Description	Order	Actions
What is Exam Board?	Exam Board is a online academy for taking tests and getting certificate for passed courses.	5	
What can get from this site?	You can get lot's of courses and exams which is essential career development.	3	
How much I have to pay?	There are different course programs with different enrollment fees. You can get enrolled to anyone.	2	
Is there any free courses?	There are different free courses. You can take theme for free and get certified.	0	
How i get certified?	Take some tests. Now you can see your exam records in desired page and download a pdf certificate from there.	0	

To continue to add your FAQ click on **Add FAQ Item** button, enter the details.

To complete the process click on **Add FAQ Item** button.

System Configuration

To make the system configuration click on **System Configuration** under **System Settings** menu. You will be presented with System Configuration page. From this page you can set website details, configurations, google analytics and social profiles.

EXAMBOARD System Configuration Welcome admin! Manage Account

Update System Configuration

Exam Board: Website Url:

Company Name:

Company Email: Address: City:

Province/State: Postal Code/Zip: Telephone: Fax:

Enable Offline Payments: ☒ Yes ☐ No

Offline Payments Info:

Instructions for offline payments
Such as bank info, address etc...

Exam Passing Score: Starting Invoice Number: Company Logo: ☐ Delete Logo

If no logo exists,
Company Name will
be used instead.

You can enter here your company policy or any other info

Invoice Note:

Google Analytics Code:

Google Plus Profile URI: Twitter Profile URI: Facebook Profile URI:

Pinterest Profile URI: LinkedIn Profile URI: RSS URI:

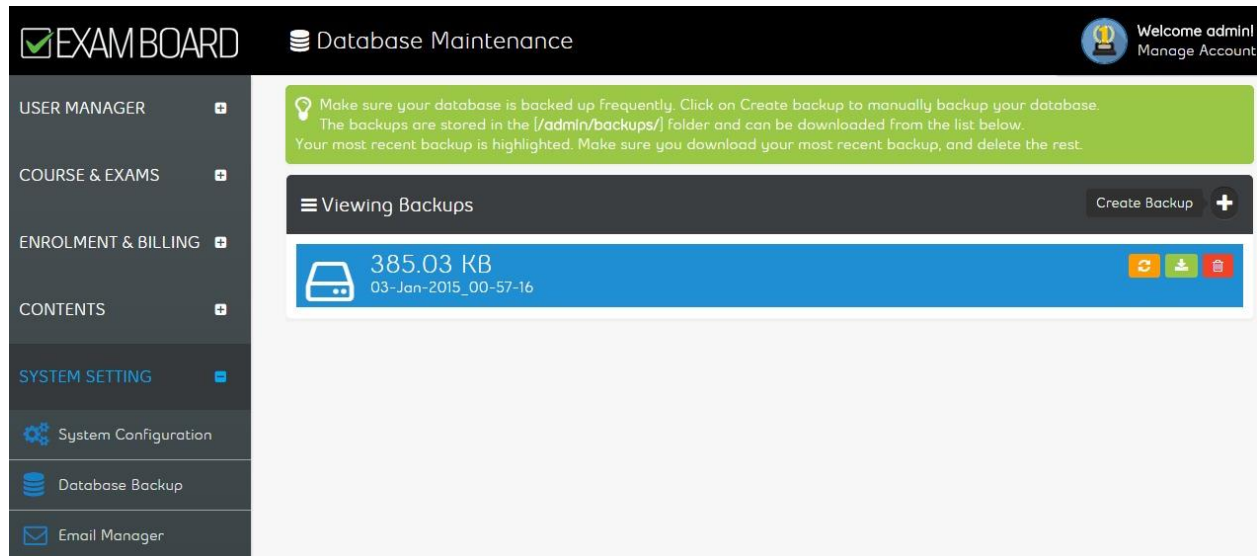
Short Date: Long Date: Default Time Zone:

Default Language:

After making changes click the button **Update Configuration**.

Database Backup


To make this application database backup click on **Database Backup** under **System Settings** menu. You will be presented with Database Backup page. From this page you can make new backup, download any backup and restore any backup.




To make new backup click on the **Create Backup** button.

Email Manager

From email manager you can send email to your staff or clients. To send email click on **Email Manager** under **System Settings** menu. You will be presented with Email manager page.

 EXAM BOARD

System Email Manager

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System Configuration

Database Backup

Email Manager

System Email Manager

Sending Email

support@bitset.org

Email From

All Users

Recipients

Email Subject

Email Subject

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X²

[LOGO]

Hello [NAME],

Place your content here...

Thank You,
[COMPANY]

This email is sent to you directly from [COMPANY] The information above is gathered from the user input.
©[YEAR] [COMPANY] All rights reserved.

Note: Do not replace variables between []

Send Mail

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To make new backup click on the **Create Backup** button.