

## Re: Resignation Email

Govind Agarwal <Govind.Agarwal@disclosure360.app>

Tue 2024-07-30 06:33 PM

To: Sachin Gupta <sachin.gupta@disclosure360.app>; HR Team <hrteam@tssconsultancy.com>; Disclosure360 HR Team <hr@disclosure360.app>

Cc: Malay Shah <malay.shah@tssconsultancy.com>

Hi Sachin

This mail is to formally accept your resignation for desired date.

We appreciate your contributions to the team while you were here. We wish you all the best for your future goals.

Get [Outlook for Android](#)

---

**From:** Sachin Gupta <sachin.gupta@disclosure360.app>

**Sent:** Tuesday, July 30, 2024 3:24:53 PM

**To:** HR Team <hrteam@tssconsultancy.com>; Disclosure360 HR Team <hr@disclosure360.app>

**Cc:** Malay Shah <malay.shah@tssconsultancy.com>; Govind Agarwal <Govind.Agarwal@disclosure360.app>

**Subject:** Re: Resignation Email

Hi Team,

I am writing this mail to follow up on my resignation dated 11<sup>th</sup> july 2024. its been more than a week since then, requesting you to kindly update me on the same asap.

Thanks and Regards

Sachin Gupta

DevOps Engineer

+91 7021467454

---

**From:** Sachin Gupta <sachin.gupta@disclosure360.app>

**Sent:** Thursday, July 11, 2024 3:27 PM

**To:** Govind Agarwal <Govind.Agarwal@disclosure360.app>; HR Team <hrteam@tssconsultancy.com>

**Cc:** Malay Shah <malay.shah@tssconsultancy.com>

**Subject:** Re: Resignation Email

Looping ++ [@HR Team](#)

Thanks and Regards

Sachin Gupta

DevOps Engineer

+91 7021467454

---

**From:** Sachin Gupta

**Sent:** Thursday, July 11, 2024 2:42 PM

**To:** Govind Agarwal <Govind.Agarwal@disclosure360.app>

**Cc:** Disclosure360 HR Team <hr@disclosure360.app>

**Subject:** Resignation Email

Hello Govind,

Please accept this email as notice of my formally resign from my position as an DevOps Engineer at Disclosure 360 solution .I have recently been accepted into a higher education program that aligns with my career aspirations. Pursuing this opportunity requires my full dedication and relocation, which necessitates my resignation from my current role. I have secured all necessary documentation, including a visa and travel arrangements, with an expected departure date approximately 45 days from now.

I am committed to ensuring a smooth transition during my notice period. I am open to discussing how best to transfer my responsibilities and assist in training a replacement to minimize any disruption to ongoing projects.

I am sincerely grateful for the opportunities I've had at TSS & Disclosure 360 and for the support of the entire team during my tenure here. I have learned a great deal and will carry these experiences with me throughout my career.

Thank you once again for the understanding and support. Please let me know how you would like to proceed regarding the transition process.

Thanks and Regards

Sachin Gupta

DevOps Engineer

+91 7021467454