



Payment Evidence

ACS requires sufficient evidence to verify your paid employment and that your pay is commensurate with the skill level for your position. Cash payments will not be accepted as sufficient evidence of paid employment.

Payment evidence requirements

For each period of employment, you must provide:

- At least two different types of documentary evidence from the beginning of each employment
- At least two different types of documentary evidence from the end of each period of employment (or a recent piece of evidence if still in the same employment)
- For example, if your employment with company “A” is from 01 March 2018 to 20 July 2022, you must provide two different types of payment evidence that confirm the March 2018 start date and two different types of payment evidence that confirm the July 2022 end date

When providing two types of payment evidence, at least one must be from a source other than the employer.

Acceptable payment evidence includes:

- Payslips citing names of the applicant and employer (*see example below*)
- Bank statements citing the name of the applicant showing salary payments from the employer (*see example below*)
- Official government tax records like payment summaries or group certificates that mention the company and applicant name (*Tax documents completed by the applicant are not accepted*)
- Employment-linked insurance documents citing the name of the applicant and employer
- Superannuation/provident fund documents citing applicant and employer names

PLEASE NOTE:

Feedback




DOCUMENT TRANSLATION
REQUIREMENTS



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Document requirements


**PREMIER IT
EMPLOYER**
1

1
Premier IT Employer
ABN 11122233344
1000 Example Street
Suburb, STATE 0000

Name John Doe 5

Job Title Software Engineer 6

Address 11 Street Lane
Suburb, STATE 0000 7

Period Start 01 January 2023

Period End 08 January 2023 2

Payment Date 09 January 2023

Gross Earning \$1153.85

Net Pay \$939.10 3

Superannuation \$121.15

Employment Type Full Time

	Unit	Rate	This Pay	YTD
SALARY & WAGES				
Hours	40	\$28.84	\$1,153.85	\$31,153.95
TAX				
PAYG			\$214.75	\$5,798.25 4
SUPER CONTRIBUTIONS				
Super Guarantee			\$121.15	\$3,271.15
LEAVE DETAILS				
		Accrued	Taken	Remaining
Annual Leave		6.15 hours	0	86.15 hours
PAYMENT DETAILS				
			Amount	
Direct Deposit			\$939.10	

Payslips

If you provide a payslip as evidence, it must include all the following information.

1. Employer name, address and logo
2. Start and end period for the payment
3. Salary or wages
4. Tax

o. Your job title

7. Your work address



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OFFICIAL BANK NAME

1

100 Example Street

Suburb, STATE 0000

2

JOHN DOE

11 Street Lane

Suburb, STATE 0000

3

Statement Period

Account No.

09-10-2023 to 08-11-2023

00000-000-000

4

Date	Description	Ref.	Withdrawals	Deposits	Balance
09-10-2023	Previous balance				421.65
5 09-10-2023	Payroll deposit - Premier IT Employer			939.10	1,360.75
10-10-2023	Web bill payment	9685	200.00		1160.75
10-10-2023	ATM Withdrawal	3990	21.25		1,139.50
11-10-2023	Fees		1.50		1,138.00
11-10-2023	Mobile bill	1975	22.00		1,116.00
13-10-2023	Web Bill Payment - AMEX	3314	300.00		816.00
13-10-2023	ATM Withdrawal - First Bank	0064	100.00		716.00
14-10-2023	Interac Purchase - Supermarket	1559	200.00		516.00
14-10-2023	Interac Refund - Electronics	1975		2.99	518.99
16-10-2023	Telephone Bill Payment - Visa	2475	30.00		488.99
16-10-2023	Payroll deposit - Premier IT Employer			939.10	1,428.09
17-10-2023	Shopping	2620	230.00		1,198.09
18-10-2023	Pre-Auth. Payment - Insurance		63.55		1,134.54
18-10-2023	Purchase		100.00		1,034.54
18-10-2023	Mortgage Payment		710.49		324.05
20-10-2023	Purchase		15.00		309.05
21-10-2023	Fees - Monthly		5.00		304.05
Totals			1,998.79	1,881.19	

Bank statements

Bank Statements submitted as payment evidence must include all the following to be accepted.

1. Bank Statement on official bank letterhead or stamp
2. Bank location and address
3. Your name
4. Payment dates that align with the Employment Reference Period



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Attention

ACS will only proceed with an assessment once we have screened and verified the full suite of documents within the application. It is the responsibility of the migrant to provide true and accurate evidence and information when applying for an Australian visa, including all skills assessment activities as well as any documentation supplied by a representative or migration agent.

Document formatting

The original documents to be uploaded in your application may be **paper-based** or **electronic** and must be formatted as per the table.

Paper-based original documents	Electronic original documents
Upload high-quality colour scans (at least 300 dpi). Scan all documents at the same resolution (dpi).	Upload original files.
Ensure all the edges are visible so that the document does not look cropped.	If documents are digitally signed, do not combine them with any other document.
Consolidate all pages into one PDF document for each qualification.	If original PDFs are password-protected for reading, then attach a separate PDF document with a table containing file names and passwords.

PLEASE NOTE:

In some cases, payment evidence older than 10 years before the date of submission may be difficult to obtain. ACS will consider this when assessing the overall merits of an application. For countries without income tax, ACS may accept



government-issued documents that clearly show the employer's name and employment date instead of the secondary payment evidence.

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Start your application without delay

You can start the process now and come back to it any time you like. All you need is proof of ID and a way to pay your application fee – Visa, Mastercard, American Express and PayPal are all accepted.

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ACS Migration Skills Assessment Info Hub

Your source of all detailed information and policies related to ACS Migration Skills Assessment.