## **INPUT DETAILS**

- 1. PETITIONER NAME pname
- 2. PETITIONER'S FATHER NAME & SURNAME fname
- 3. PETITIONER ADDRESS address
- 4. DESIGNATION AT THE TIME OF APPOINTMENT DatA
- 5. DESIGNATION AT THE TIME OF RETIREMENT DatR
- 6. DIVISION AT THE TIME OF RETIREMENT DivatR
- 7. PALCE OF COURT poc
- 8. DATE OF BIRTH dob
- 9. Age as on the date of filing( auto calculation) (Column 15-8=9) show only Completed years filingAge
- **10.DATE OF APPOINTMENT (As per Petitioner)**

dateOfAppointment

- 11.DATE OF RETIREMENT dateOfRetirement
- 12. Total service as per petionere calculation ( auto calculation)

(Column 11-10=12) result to be shown as Year in 12(A) box, month in 12(B) box and days in 12(C) box. totalService

- 13.DATE OF REPRESENTATION dorp
- 14.DATE OF LEGAL NOTICE doln
- 15.DATE OF FILING dof
- 16.DATE OF APPOINTMENT CONSIDERED BY THE RESPOdateOfAppConsidered
- 17.PERIOD OF INACTIVE SERVICE Year in 17[A] box, month in 17[B] box and days in 17[C] box (manual entry) inactiveService (should be updated)
- 18. Date of Appointment (As per J) dateOfAppJ
- 19. Total service counted by Respondent ( auto calculation)

(column 11-16)-17=19 ( result to be shown as Year in 19(A) box, month in 19(B) box and days in 19(C) box. totalServiceConsidered

- **20.RESPONDENT NAME** respondentname
- 21.RESPONDENT ADDRESS respondentaddress
- 22.BASIC (As per Pet) basicSalary
- 22 [A] Basic DA da
- 23.DA as on the date of Retirement (To be select automatically from DA Rate Chart existed on the date of Retirement and calculate automatically (22+22 A) X 23% daRet
- 23 A Automatically reproduce the rate of DA% existed on the date of Retirement daRetDisplay
- 24.HRA% hra

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25.CCA cca
26.Total One Month Pay ( auto calculation)
  (Column 22+22A+23+24+25=26) oneMonthPay
27. Total Gratuity Entitled ( auto calculation) (As per Pet)
    (Column 26 X12) gratuityEntitled
28.PAID AMOUNT ione
29.PAID DATE ionedate
30.PAID AMOUNT
31.PAID DATE
32.PAID AMOUNT
33.PAID DATE
34.PAID AMOUNT
35.PAID DATE of Last Cheque
36. Total amt. paid by the Resp (auto calculation 28+30+32+34=36)
   amountpaid
37.Difference of gratuity to be paid ( auto calculation)
  (Column 27-36=37) gratuity Difference
38. Period of delay in the payment of gratuity ( auto calculation)
  (column 35-11) (result to be shown as Year in 38(A) box, month in
  38(B) box and days in 38(C) box. delay
39. LIST OF DOUMENTS
  Min 6 boxes for input
  39 (1) docone, doconedate
  39(2)
  39(3)
  39(4)
  39(5)
  39(6)
40.CASE NO. caseNo
41.CASE YEAR caseYear
42. Case NO. Old caseNoOld
43. J Name iname
44.Date of Order doOdr
45. Petitioner Adv pAdv
46.Respondent Adv resAdv
47. Basic (As per Respondent) basicR
48.DA (As per Respondent) daR
49.BDA( As per Respondent) bdaR
50.Gratuity Entitled (As per Resp.) gratuityEntitledR
51.Name of R W -1 rw-1-name
52.Name of RW-2 rw-2-name
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53.Grty Cal by J (As per Act) Auto Cal (<u>63+64+65</u>) X 66 X <u>15 days</u>
                                            26
   grty-cal-act-
  auto
54.Grty Cal BY J (As per Reg) Auto Cal (63+64) X 66)
   grty-cal-reg-auto
55.(Auto Calculation of Bal amt ) 67 - 28 = 55 bal-amt-auto-1
56.(Auto Calculation of Bal amt ) 55 - 30 = 56 bal-amt-auto-2
57. (Auto Calculation Bal amt ) 56 -32 = 57 bal-amt-auto-3
58. Cheque No. cheque-no-1
59. Cheque No. cheque-no-2
60. Cheque No. cheque-no-3
61.Ex –P Last No. ex-p-last-no
62.Ex- R Last No. ex-r-last-no
63.Basic As per J basic-as-per-j
64.BDA As per J bda-as-per-j
65.DA As per J da-as-per-j
66.Service As per J - (Auto Calculate 66A (Year) 66B (Month)
   66C (Days) = 11-18=66 show in Years Months and days service-
   as-per-j
67. Gratuity Entitled As per J (Auto Calculate 53 or 54 whichever is
   higher) grty-as-per-j
68. Total amt of Grty As per J (Manual) total-grty-j
69.Date of Order order-date
70. Difference of Grty as per J (67-36=70) grty-diff-j
71. Next month of retirement Auto calculate (11+ one month= 71)
   next-ret
72.Interest Auto Calculation 67 X 10%p.a X From 71 to 29 = 72
73.Interest Auto Calculation 55 X 10%p.a X From 29 to 31 =73
74.Interest Auto Calculation 56 X 10%p.a X From 31 to 33 = 74
  intr-3
75.Interest Auto Calculation 57 X 10%p.a X From 33 to 78 = 75
76. Total Interest as per Court Order (auto calculation =
   72+73+74+75=76) total-intr
77. Total Amount of Grty as per court order with interest ( auto
   calculation = 70+76= 77) total-grty-intr
78. Date of filing of EP ep-filing
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