

January 06, 2023

**Sachin Singh Negi**  
Near pg college  
Gopeshwar

**Dear Mr Sachin Singh Negi,**

Congratulations! We are pleased to confirm that you have been selected for On Job Training in **CloudEQ Software India Pvt Ltd**. We are delighted to make you the following offer.

**JOB TITLE / COMPENSATION**

we are offering you on Job Training opportunity to work with our company for **Six months** at a Monthly Stipend of **Ten Thousand Rupees Only**.

**TRAINING HOURS**

1.00 PM – 21:00 PM (8 hours 30 minutes productive, Lunch 30 minutes) Monday to Friday.

**Completion of Training**

On successful completion of training, you will be offered position of Junior Software Engineer. The annual starting salary for this position is 4LPA(Four Lakh Rupees Per Annum).

NOTE: You will be confirmed to the position of Junior Software Engineer after the successful completion of the training period. In case your performance is not up to the mark or falls short of the minimum standard set by the company, the company shall have the right to terminate your services forthwith without giving any notice notwithstanding any other terms and conditions stipulated therein.

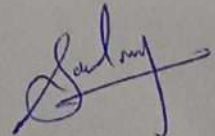
You will be under bond with company for one year and six months from the date of training. In case you resign or leave the company before completing this period then you have to pay company the whole expense incurred on your training including stipend, travel or reimbursement along with any bonus paid or any other expenses incurred in this regard.

**TAXATION:** Your emoluments will be subject to income tax as per the provisions of Income Tax Act, 1961.

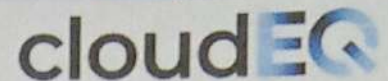
**Benefits for the position include:**

- One Paid Leave per month.
- Fifteen Public Holidays in a calendar year.

**DATE OF JOINING**







- We would like you to start training on **January 10, 2023**. Please report to HR Team for documentation and orientation. If this date is not acceptable, please contact us immediately.

**Please submit the following documents to HR at the time of your joining:**

- Photocopies of your degree certificates.
- Passport first page and last address page (If you have)
- Pan Card copy.
- Aadhar Card copy
- Two color passport-size photos.

In case at a later date any of your statements/particulars furnished are found to be false or misleading the company shall have the right to terminate your services forthwith without giving any notice notwithstanding any other terms and conditions stipulated therein.

#### **CONFIDENTIALITY OF REMUNERATION:**

It is a condition of your service to ensure that the organization's policies of maintaining the strict confidentiality for the remuneration you receive are observed by you at all times.

#### **FIDELITY & LOYALTY UNDERTAKING:**

You shall not take up any processing work, software development or any related work either in a part time/full-time/freelance capacity, either directly or indirectly, within or outside the Company premises, EXCEPT what is assigned by the Company. If you indulge in such engagements, you will be liable for immediate dismissal from the services without giving notice by the Company and be liable for necessary legal action. And you will be bound to pay a fixed sum of damages as decided by the company.

#### **CONFIDENTIALITY:**

You shall not disclose to anybody any confidential information available to you in the course of your employment with the company. You shall not give out to anyone, during the period of your service and even afterwards by word of mouth or otherwise, particulars or details of our manufacturing or other processes, technical knowhow, security arrangements, administrative and/or organizational matter of confidential or secret nature, which may be your privilege to know by virtue of your being our employee.

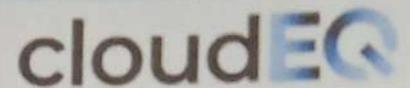
At the time of joining, you will be required to sign a NON-Disclosure agreement.

#### **BACKGROUND VERIFICATION:**

After your training confirmation, background verification check will be carried out and your details will be shared with the approved verification agency.

#### **COMPLIANCE TO ORGANIZATION POLICY AND PROCEDURE:**

You must follow and adhere to company policies and procedures.

**MEDICAL FITNESS:**

This appointment is subject to you being, and remaining, medically fit.

We are confident you will be able to make a significant contribution to the success of **CloudEQ Software India Pvt Ltd** and look forward to working with you.

Please confirm your acceptance of this offer and joining date in email by sending a signed copy of this offer letter to [HR.IN@CLOUDEQ.COM](mailto:HR.IN@CLOUDEQ.COM)

For CloudEQ Software India Pvt Ltd



KULVIR KAUR  
HEAD HR DEPARMENT

**TRAINEE SIGNATURE**

I hereby accept the terms and conditions  
of this offer

Signed: \_\_\_\_\_

Date: 06/01/23