



INSTITUTE OF MANAGEMENT & BUSINESS STUDIES
jHmdr wOHhk wdh;kh
DEPARTMENT OF ENGLISH

Diploma in English Language - Diploma Level Examination(October)

DIE2054 - Final Project Report

□ Read the given guideline carefully and do the report & face the interview.

Submission Date & Time: 2023.10.25 – 11.59 PM

Marks: 100%

1. Select any topic according to your preference except the topics related to any religion or politics and make a report.

Eg : Sigiriya and tourism

Learners' perceptions regarding the listening through the online mode

How to layout the project report

□ Your project report should be typed in a word document and prepared as a PDF file □

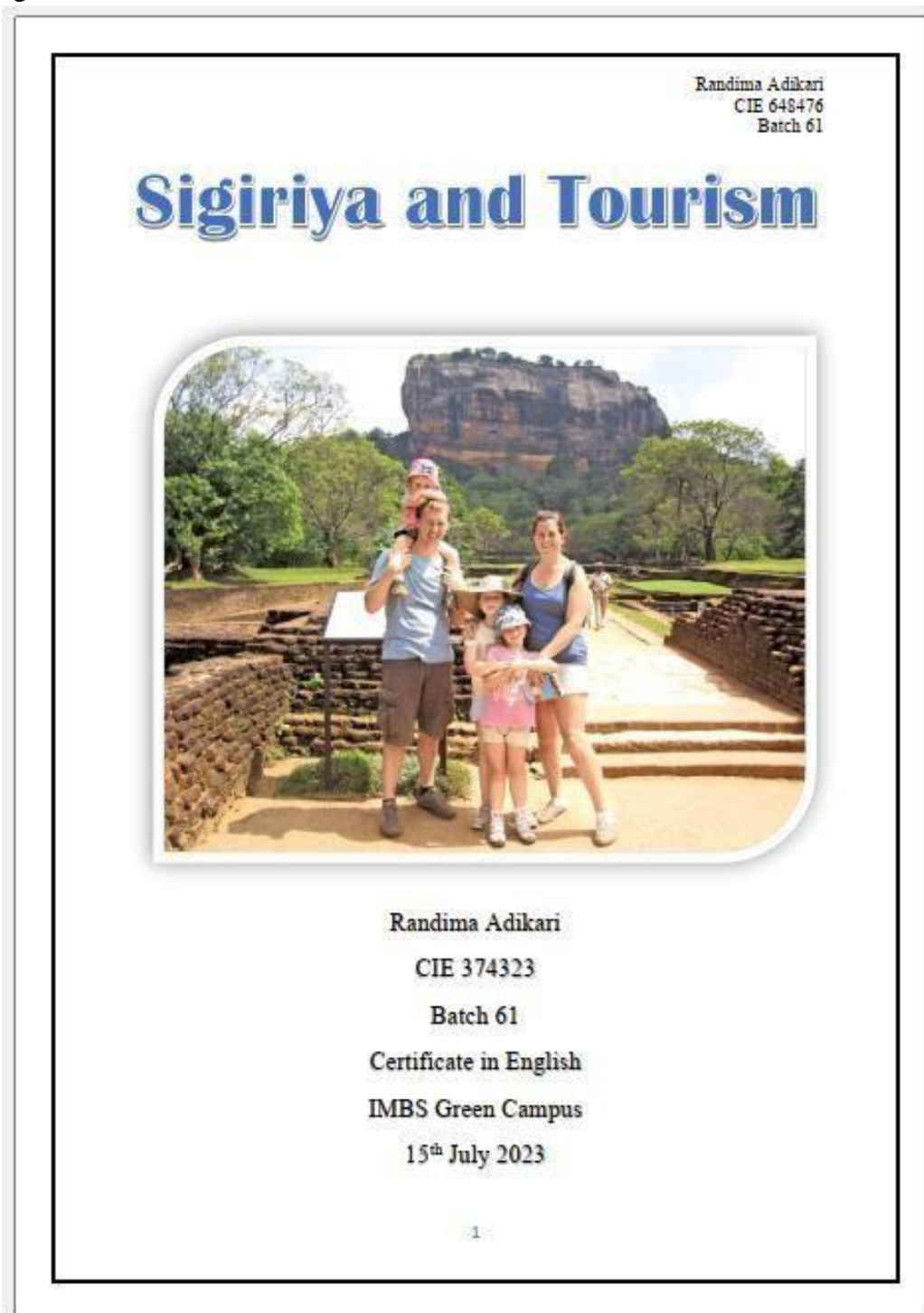
Follow these instructions given below:

1. Font size: 12
2. Font style: Times New Roman
3. Paragraph: Justify
4. Margins: Normal
5. Number of pages: Students can decide
6. Header (Blank): Name of the student, Student number and the batch number
7. Footer: banded
8. Line spacing: 1.5
9. Number of words: 3000- 4500

Sample Report Format

01. **Title page:** Topic of the project, name of the college, the name of the course, the name of the student, the student number, the batch number and the date of submission.

Eg,



2. Table of content

Table of Contents	
Acknowledgement	1
Abstract	2
Chapter 1: Introduction	4
Chapter 2: Methodology	5
Chapter 3: Findings/ Results	6
Chapter 4: Discussion	7
Chapter 5: Conclusion and Recommendations	8
References	9
Appendix	10

3. Acknowledgements

The acknowledgements section is usually optional, and gives space for you to thank everyone who helped you in writing your report. This might include your lecturers, participants in your project, and friends or family who supported you.

Eg:-

I would like to express my gratitude to my supervisor, Dr. Samith Perera and the Head of the Department of English, Dr. Ananda Gamage who guided me throughout this project. The assistance provided by Prof. Shantha Kannangara was greatly appreciated. I would also like to show my deep appreciation to one of the lecturers at IMBS Green Campus, Mr. Prabhath Perera. I would also like to thank my friends and family who supported me and offered deep insight into the study.

4. List of Abbreviations

If you have used a lot of abbreviations in your project, you can include them in an alphabetized list of abbreviations so that the reader can easily look up their meanings.

Eg:-

ESL - English as a Second Language
G.C.E.- General Certificate of Education
ICT - Information and Communication Technology
IT - Information Technology

5. Glossary (optional)

If you have used a lot of highly specialized terms that will not be familiar to your reader, it might be a good idea to include a glossary. List the terms alphabetically and explain each term with a brief description or definition.

Eg;-

Pedagogy- the study of teaching methods

6. Content

Chapter 1 - Introduction

Chapter 2 - Methodology

Chapter 3 - Findings/ Results

Chapter 4 - Discussion

Chapter 5 - Conclusion and Recommendations

7. References

It would be better if you are able to include full details of all sources that you have cited in a reference list (sometimes also called a works cited list or bibliography). It's important to follow a consistent citation style. Each style has strict and specific requirements for how to format your sources in the reference list. Be sure to use APA style if you include references.

Eg;-

- Gillet- Swan, J, K. (2017, January). The Challenges of Online Learning: Supporting and Engaging the Isolated Learner.
- Guasch, T., Espasa, A., & Martinez- Melo, M. (2018, October). The art of questioning in online learning environments: the potentialities of feedback in writing.
- Islam, M, S. (2018, August). Bangladeshi University Students' Perception On Using Google Classroom For Teaching English.
- Jackson, J., & Colella, J. (2012, March). An Online Odyssey: A Case Study of Creating and Delivering an Online Writing Course for Undergraduate Student

8. Appendices

If you conduct interviews to collect primary data for your project, the documents related to them (such as interview transcripts, survey questions or tables with full figures) can be added as appendices.

Questionnaire for ESL teachers

1. What are your responsibilities as a teacher in this university?
2. What do you feel of being an English teacher in Sri Lankan context?
3. To what extent, are you familiar with the online mode of teaching?
4. Do you prefer the online mode of teaching or face- to- face teaching (traditional mode)? Give reasons for your preference.
5. As you think, is the teachers' knowledge in technology sufficient in Sri Lankan context?
6. Have you been given a training to conduct online lectures?
7. Is your knowledge in the use of technology up- to- date?
8. Do you continuously upgrade your teaching skills to be appropriate to 21st century through constant exposure to training sessions and workshops?
9. As a teacher, what is your personal opinion about the importance of two main concepts of teaching – learning process in 21st century: learning to learn and learning to adapt, particularly in the virtual classroom?
10. Why do you think most of the teachers seem to hesitate to use technology?

How to upload the project into the LMS

- Deadline of report submission - **25th of October 2023 at 11.59 P.M.**
- You should upload the report through the **Project Report Submission Option** under the Assignment button in your LMS.
- It is mandatory to convert the file into a **pdf**.
- If a candidate uploads his / her project report after the deadline note that your file will automatically be removed from the system.

DIE2054 – Project Report Interview

Instructions

- You have to face an interview about the report (your topic) you submitted after your submission.
- You should make a PowerPoint presentation (ppt) regarding your report and present it in the interview.

Interviewers – Conduct by an Interview panel

How to face the online interview.

- After you submit the report to the LMS on time, your interview dates and the times will be given through your student notice board.
- Please note that if you have not submitted the report before the deadline, you are not allowed to apply for interviews.
- The candidate must join the online interview at the scheduled time via Zoom application
- Please note that it is a must to download the ZOOM app before facing the interview □ The candidate must be dressed in the attire instructed:
- **Girls: white blouse and black skirt.**
- **Boys: white shirt and black pant.**