

# -Sarah C. Alvarado-

555-555-555 \* 68983 Krabby Patty Lane, Bikini Bottom 92674 \* professional email

## -PROFILE-

I am hardworking, put dedication into my work and help make a positive environment for others. I am creative and a bit of a social butterfly but am an introvert at times. I work well with others and manage my time well. I can work in different environments such as quick paced ones or slow ones. I have good communication skills and am patient with others. I will make sure others can feel satisfied and good after having a conversation with me.

## -EDUCATION EXPERIENCE-

### INDIO HIGH SCHOOL

High School Graduate  
CTE Program of Institution of Media Production And Creative Technology  
4.0 Student Scholar  
Advancement Placement Taker  
Summa Cum Laude Recipient  
Adobe Certified

### UC SAN DIEGO

Current Undergraduate student  
Expected graduation: June 2026  
Communications Major  
3.2 GPA

## -RECOGNITIONS & AWARDS-

Academic Honor Roll  
Student of the Month  
Golden State Seal Recipient  
Received a 3 on AP Calculus AB  
California Scholarship Federation Member  
Seal of Biliteracy recipient

## - EXPERIENCE-

### Teacher Assistant (1 year during senior year)

Organized, cleaned, graded, detailed oriented

### HDH Student Employment (October-present)

Culinary and Market Service Retail  
Cashier, wiped tables, prepared/handled food, dishes, barista

## -SKILLS-

Time management ★★★★★☆  
Problem solving ★★★★★☆  
Consistent ★★★★★☆  
Confident ★★★★★☆  
Adobe- Editor (photoshop) ★★★★★☆  
Bilingual- Spanish ★★★★★☆  
Excel ★★★★★☆  
HTML ★★★★★☆  
CSS ★★★★★☆  
Javascript ★★★★★☆