

Group Contract

Responsibilities of Groups and Individual Group Members

The success of your project will depend on how well you work together in your group. Group collaboration includes, but is not limited to:

- Participating fully (both physical and mental presence)
- Participating professionally (i.e. being on time, being prepared, abiding by the DTU rules of academic honesty)
- Fulfilling project responsibilities (i.e. completing assigned tasks on time and to the best of your ability). If it looks like there will be a problem meeting a deadline, the person concerned should seek help from other group members in due time to avoid a delay. Remember to align yourselves within the group.
- Putting in the necessary hours (full day work)
- Making sure that other group members have access to all your material (remember to commit it on GitHub, and check the shared overleaf document for reports, etc.)
- Taking the consequences of not abiding by the group's rules.
- Giving group members appropriate credit where due
- Not giving credit where it is not due




Group members must read through the document and sign at the end. Take a photo of the contract and submit it in the assignment on DTU Learn.

Group Rules

1. Each group member agrees to show up at DTU and to outside group meetings on the agreed time. If a student is absent or late due to illness or reasonable transportation delays, the delay is excused. The group must be informed of any delay as soon as possible. Being “busy with work or other courses” is not a valid reason for absence.
2. Group members who show up more than 30 minutes late thrice or fail to hand in agreed parts will be dismissed from the group (contact the teacher in such cases).
3. If at least four group members agree to work from home, this will be permitted.
4. If all group members agree to excuse a violation of the contract, the group member may avoid dismissal from the group. This will be decided by an anonymous vote.

5. If a member submits plagiarized material to the group and/or cheats, the group agrees to bring this to the teacher's attention immediately. This includes illegal use of ChatGPT or similar AI tools. Familiarize yourself with DTU's honour code.
6. Each student must have at least two areas of responsibility. Sharing an area of responsibility is allowed, and still counts to the member's area's of responsibility.
7. In the appendix, where it is listed which student has contributed to which tasks in the project, presentation, and report, only factual information may be written. Being "nice" and adding a person to a task is not allowed. If a task is shared, write a percentage, e.g., 3D Design of casing: Sophie (60%) & Brian (40%).
8. If a group member holds necessary components for the final presentation and is unable to attend on presentation day, they will inform group members as soon as possible to arrange for pick-up, delivery by a friend, or similar.
9. Group members will hand in any material borrowed from the teachers, sensors, etc., by the last lecture day of the semester. Components must be de-assembled and organized in plastic bags.

Signed by:

Name	Student Number	Signature
Melek Büsra Özel	s221706	
Joachim Touveneau Petersen	s194296	
Sadaf Ayub	s224027	
Frederik Danielsen	s214718	

Date of signature: 14-01-2025