

Registration # 2019-GCUF-010403

Roll # 2929

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Section : BSCS - 2nd (M)

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QUESTION NO:- 01

"Vocabulary Building Techniques."

Vocabulary. & a commonly defined as "all the words known and used by a particular person" knowing a word however, is not as simple as merely being able to recognize or use it.

A person's vocabulary is a set of words within a language that are familiar to a person.

∴ vocabulary is a glue that holds story, ideas, and content together.

Here are some ways we should follow;

① Reading.

② Learning about roots, prefixes & suffixes.

3 - Mnemonics. ~~use~~ -

4 - Using the Dictionary.

5 - Word forms (adj, noun, verb etc)

6 - ~~Study~~, Familiar words.

~~7 - Use dictionary.~~

8 - Do not use Abbreviation.

9 - commonly written at end of essay -
10 - mark words in context.

QUESTION NO:-02

"Presentational skills"

Public speaking is a near certainty for most of us regardless of training stage-

- 1- Practise yourself.
- 2- Visualize the stage and setting.
- 3- Consider the audience and what they already know.
- 4- Determine your Objectives.
- 5- Build your presentation ^{ie;} ~~either~~ on powerpoint.
- 6- Hook your Audience.
- 7- Speak clearly, slowly and loudly.
- 8- Facilitate learning.
- 9- Time Management.
- 10- Use of Technology ^{ie;} chart, graph etc.
- 11- Be relaxed and confident.
- 12- Strong Opening.
- 13- Specific information should be delivered.
- 14- Smile.
- 15- Connect through your emotions.
- 16- Repeat important points.
- 17- Q/A session.
- 18- Finish strong-

End your presentation on a solid note-
stay confident up until the very end.