

# **MUNICIPAL CORPORATION :: TIRUPATI**

## **Application Form: 001**

### **REQUIREMENTS FOR NEW ASSESMENT / ADDITIONAL ALTERATION**

1. Photo of the Building
2. Document and link Document attested by the Gazetted officer
3. Buyer and Seller affidavits
4. Property Tax / Vacant land receipt for Additional Alteration
5. Address proof of the Parties

## **Application Form : 002**

### **REQUIREMENTS FOR VACANT LAND TAX**

1. Vacant land site photo
2. Present Sub – Register market value
3. Town Surveyor Remarks
4. Requisition of the letter
5. Document and link Document attested by the Gazetted officer
6. Buyer and Seller affidavits
7. Address proof of the Parties
8. Death certificates of the parties in case property owner of the died

**Application Form : 003**  
**REQUIREMENTS FOR GENERAL REVISION PETITION**

1. Photo of the Building
2. Requisition of the letter
3. BPS / BA Proceeding copy along with Plan
4. Property tax Receipt

**Application Form : 003**  
**REQUIREMENTS FOR REVISION PETITION**

1. Proceeding copy approved by the Commissioner submitted with in 15 days of approval
2. Requisition of the letter for the citizen
3. Photo of the Building
4. Property tax Receipt

**Application Form : 006**  
**REQUIREMENTS FOR TITLE TRANSFER**

1. Requisition of the letter for the citizen
2. Address proof of the Parties
3. Buyer and Seller affidavits
4. Document and link Document attested by the Gazetted officer
5. Death certificates and Family members certificate in case property owner of the died
6. Enclose Property Tax , Water Tax & UDS Tax up to date paid receipts
7. Present Sub – Register market value

### **Application Form : 007**

#### **REQUIREMENTS FOR PROPERTY TAX EXAMPTION**

1. Requisition of the letter for the citizen
2. Photo of the Building
3. Enclose Property Tax , Water Tax & UDS Tax up to date paid receipts
4. Services Register copy and Identity proofs of the  
Ex – Services men

### **Application Form : 008**

#### **REQUIREMENTS FOR BIFURCATION OF PROPERTY**

1. Document and link Document attested by the Gazetted officer
2. Photo of the Building
3. Buyer and Seller affidavits
4. Property tax Receipt