

Curriculum vitae



Personal Details

Name: Saleem Ahmed

Phone Number: +91 9611143018

Email:
iamsaleemahmed92@gmail.com

Date of Birth: 16 Sep 1992

Gender: Male

Marital Status: Single

Address: 834 LIG 2B 2ND Stage
Rajiv Nagar Mysore.
Landmark Bawa Medicals
Pin Code 570019

Achievements / Honors & awards



Star of the Month
Issued by Medibuddy on Jan 2022
Associated with MediBuddy

Languages Known

- Kannada
- English
- Hindi
- Urdu

OBJECTIVE

I am a dedicated & dynamic Operations Executive with 4years & 10 months of experience driving operational excellence & team productivity in fast-paced environments. Proven expertise in supervising daily, tasks ensuring quality control & delivering effective leadership & strategic process Management & results-driven professional with a passion for problem-solving & a strong commitment to delivering exceptional work. Seeking to join education department & passionate about bridging theoretical marketing concepts with real world applications.

WORK EXPERIENCE

June 2025 – Sep 2025

Process Associate (Non Voice)
ZST Outsourcing Services Pvt Ltd

Address- Nelson Mandela Rd, New Bannimantap Extension, Bannimantap, Mysore, Karnataka 570015

Job Description

Data annotation:-It involves labeling, tagging, or organizing data to make it usable for machine learning models.

Mar 2021 – Dec 2024

Senior Operations Executive
Medibuddy

Address- Tower C, 6th Floor, IBC Knowledge Park, Bannerghatta Rd, Bengaluru, Karnataka 560029

Job Description

- Process (Covid-Vaccination, Annual Health Checkup, Surgery care).
- Executing Onsite & Offsite drives for corporate clients (Vaccination & AHC)
- Ensured to Supervise & allocating the task to the team on daily basis.
- Reconciliation of Data & Recovering funds from hospital management for unused services.
- Updating quality report to higher management, end to end ownership.

*Employee id: MV5238
UAN No: 101680310910
PF No: 10852
ESI No: 7700434733*

Computer Skills

- MS Excel
- MS PowerPoint
- MS Word

PROGRAMMING COURSES

- Object Oriented Programming using C++ (NIIT – Oct 2011 to Dec 2011)
- Programming in "C" (NIIT – Aug 2011 to Oct 2011)

Dec 2019 – Jan 2021

Advisor- Representative Operations

Concentrix Services India Pvt Ltd

Address- Manyata Tech Park, tin factory Sakshi Nagar, Pai Layout, Hottal, Mahadevapura, Bengaluru, Karnataka

Job Description

- Ensured to update product information to clients & upselling the credit card.
- Completing the tasks provided by senior management & achieved the targets (25-30) on daily basis.

Employee id: 1095807

UAN No: 101210575311

PF No: KN / BN / 34278 / 125676

PROJECTS / INTERNSHIP

Jan 2018 – Mar 2018

"A STUDY ON ANALYSIS OF MARKETING AND ADVERTISING STRATEGY OF MERCEDES BENZ"

While working on this project various topics and concepts came to the knowledge which was unheard and unknown before. A survey was also conducted for this project which mainly focuses on the "**ANALYSIS OF MARKETING AND ADVERTISING STRATEGY OF MERCEDES BENZ**".

It would also help in knowing the various factors that are influence in Marketing Strategies and Advertisements and also cost of it. Also the understanding Consumer needs and satisfaction service.

Aug 2017 - Nov 2017

"A STUDY ON CONSUMER BEHAVIOR TOWARDS IN PRIVATE LABEL BRANDS AGAINST NATIONAL BRANDS"

While working on this project various topics and concepts came to the knowledge which was unheard and unknown before.

A survey was also conducted for this project which mainly focuses on the "**CONSUMER BEHAVIOR TOWARDS IN PRIVATE LABEL BRANDS AGAINST NATIONAL BRANDS**". It would also help in knowing the various factors that are influence consumer behavior and understand consumer behavior towards. Retail stores has brought about many changes in the buying habits of people.

EDUCATION & QUALIFICATION

Aug 2016 – Dec 2018

MBA

St Hopkins Post Graduate Institute Bangalore.
(University of Mysore)
Address- #53/1 Subbanna Garden, Behind
Shanthinagar Adugodi, Bannerghatta Rd Cross
Bengaluru, Karnataka

Subject & Result Description

- Stream - Marketing Management.

Jul 2012 – Aug 2015

BCA

Rashtriya Vishwa Vidyapeeth, Mumbai.
Address- Tower 1, Seawoods Grand Central
Sector 40 Railway Station 10th Floor, Navi
Mumbai, Maharashtra

Subject & Result Description

- Stream - Computer Application
- Result - 64%

Jun 2010 – Mar 2012

PUC

Vidya Vikas PUE College, Mysore
Address- #127-128, Mysore - Bannur Road Post,
Alanahalli, Mysuru.

Subject & Result Description

- Stream - PCMC'S
- Result - 50%

May 2008 – Mar 2009

SSLC (10TH Std)

St Matthias High School, Mysore
Address- Bannimantap Rd, Bannimantap,
Mysuru, Karnataka 570015

Subject & Result Description

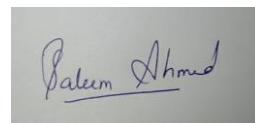
- Stream - as per KSEEB
- Result - 66%

DECLARATION

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Date: / /

Place: Mysore



SALEEM AHMED