

PALLA SUNITA DEVI

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Career Objective: I'm looking for the opportunity to use my knowledge and skillset in finance. I'll be able help your organization make greater profits through better market analytics, which is what drew me here initially!

EDUCATION

2003- 2006: Bachelor of Arts Economics Kasturba Gandhi Degree College for Women's Osmania University (**56 %**)

2001- 2003: Board of Intermediate Kasturba Gandhi Degree College for Women's Osmania University (**56%**)

1991-2001: School of Secondary Education Keyes High School for Girls, Secunderabad (**57.96%**)

WORK EXPERIENCE

Muthoot Finance Ltd

2006-2011

Job Title: Assistant Manager In charge

Responsibilities:

- canvassing and sourcing of new customers to increase gold loans gold appraisal, interest collection, maintain good relationship with the client follow up maintenance of important registers and daily reports, cash management and accounting
- Accurately forecast project revenue, profitability, costs, margins and cash flow
- Manages treasury function including local bank accounts, cash flow, payments
- Provides quarterly and annual reporting support to businesses

09/2006: Joined as a Junior Executive in the year 2006

09/2009: Promoted as Asst Manager from the role of Junior Executive in the year 2009

01/2011: Promoted as Asst Manager In charge from the role of Asst Manager during 2011 - 2012

Skills & Interest

- Managing the branch creativity, critical thinking, time management communication teamwork decision making and organization
- Languages: English, Telugu, Hindi
- Interest: Volunteering, Social media marketing.