

# Varun S

Job seeker currently living in Bengaluru / Bangalore

To succeed in an environment of growth and excellence and earn a job which provides me job Satisfaction and self development and help me achieve personal as well as organization goals.  
I seek challenging opportunities where I can fully use my skills for the success of the organization.

## GET IN CONTACT

Mobile: 7353102064

Email: varundeva2001@gmail.com

## PERSONAL DETAILS

Current Location	Bangalore/Bengaluru, Karnataka
Date of Birth	Dec 01, 2001
Gender	Male
Marital Status	Single/Unmarried

## SKILLS

Time Management
Multi Tasking
Detail Oriented
Collaboration
Team work

## STRENGTH

- Always ready for learning new things.
- Positive attitude, dedication to work and punctuality.
- Adaptability to changing environments.

## TECHNICAL SKILLS

- MS Office
- Ms Word
- Excel
- Powerpoint
- Tally
- Accounting
- Nudi

## LANGUAGES KNOWN

- English
- Kannada
- Hindi

## COURSES & CERTIFICATIONS

- Completed Tally Prime & ERP9 Training From Canara Bank, Malleshwaram

## EXPERIENCE

### Attica gold pvt Ltd

Virtual manager cum aaccountent  
(24 January 2023 - Currently working)

Manage and prioritize our partners' schedules to ensure that their time is focused on critical,strategic issuesCoordinate communications, track and follow up on requests, and identify those of importancewhich require immediate attention

## EDUCATION HISTORY

### Graduation

Course	B.Com( Commerce )
College	Vivekananda Degree College of science commerce and arts
Year of Passing	2019 Discontinued

### Class XII

Board	Karnataka
Medium	English
Year of Passing	2019
Grade	60-64.9%

### Class X

Board	Karnataka
Medium	English
Year of Passing	2017
Grade	65-69.9%

## OTHER INTERESTS

- Bird breeding  
Listening to music

## DECLARATION

I hereby declare that the above information furnished herewith is correct and true to the best of my knowledge and belief.