

DHANALAKSHMI PULIKELA

Cell: +91 8019994880

Email: dhanalakshmi.pulikela@gmail.com

Career Objective:

Seeking a challenging position to work in a leading organization, where my attitude and constant drive towards success enables me to help the further development of organization and myself & strive for the excellence.

Educational Qualification:

- Gradation B.Com (Comp) (55%) from Bharathi Degree College, Chirala. Affiliated to Acharya Nagarjuna University, Guntur.(2007).
- Intermediate (C.E.C) (62%) from Bharathi Junior College, Chirala, Affiliated to Board of Intermediate Education A.P (2004).
- S.S.C (40%) from K.G.M Girls High School, Chirala. Affiliated to Board of Secondary Education A.P (2002).

Work Experience:

- 5 Years Worked as Junior Officer at Godavari Urban Multistate Credit Co-Operative Society Ltd, Chirala.

Responsibilities:

- Cash Counter, Posted Entries.
- Loans
- Daily Monitoring the Customer Wise Loan Accounts.
- Vouchers \Filling, Preparing Cash & Bank vouchers.
- Mail Communication.
- Account data filled in Ledger.
- Talking to the NPA Account Customers to recovery the Loan Amount.
- Preparing Monthly Statements.

Strengths:

- Good Communication Skills and result orientation
- Comprehensive problem solving abilities.
- Willing to learn new things.
- Hard working and responsible.
- Act positive towards any stress and strain in work.

Qualities:

- Positive thinking.
- Determination and hard working.

Languages: Can Read and Write English and Telugu

Personal details:

Spouse Name	:	Uday Kiran. Pulikela
Date of birth	:	12-09-1986
Communication Address		# D.No: 10-2-5/3, Near Arun Ice Cream, Amudala Bazar, CHIRALA..PIN 523157 Bapatla District, Andhra Pradesh.

Declaration:

I hereby declare that the above furnished information is true to the best of my knowledge and belief.

CHIRALA

DHANALAKSHMI PULIKELA