



# Vijay M

Customer support Executive

## Career Objectives:

To obtain a challenging career assignment, where my dedication can be put to use, to pursue a highly challenging and creative career and contribute effectively to the organization, which encourages development.

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## Academic Chronicle

SSLC

PUC

## Professional experience

- ❖ Having over 8 months of experience as customer support executive at Aegis Customer Support Services Pvt Ltd (Non Voice process)

## Personal skills

- ❖ Ability to deal with people diplomatically.
- ❖ Willingness to learn & positive approach towards work.
- ❖ Team facilitator and acceptability towards challenges with a will to work hard and achieve goal.

## Personal Strength:

- ❖ Ability to work in a team.
- ❖ Good listener and leadership skills.
- ❖ Good communication skills.
- ❖ Ambitious and hardworking
- ❖ Positive attitude and self Confidence.

## Computer skills:

- ❖ Basic Knowledge in Operating Skills.
- ❖ Ms Excel
- ❖ Ms power point
- ❖ MS word

## Personal Details:

- ❖ DOB - 03 - 01 – 1999
- ❖ Fathers Name - Anjamani E
- ❖ Gender - Male
- ❖ Marital status - Single
- ❖ Nationality - Indian
- ❖ Languages Known - English, Kannada, Hindi and Tamil.

## Declaration:

I hereby declare that the above mentioned information is correct and true to the best of my knowledge and I am sure that I can put in my best efforts to perform my work effectively and help the organization achieving its goal.

**VIJAY M**