

Ramkumar Sanodiya

Glittek Granites Limited

Bengaluru, Karnataka 562114

anikat83@gmail.com

+91 81974 50787

To work in a competitive environment where I can apply my knowledge, skills and experience and to contribute greatly to the success of the organization.

✓ HR Functions Handled

Recruitment/Selection/Compensation

- Coordinating manpower planning, recruitment, selection, induction, exit interviews & ensuring cultural fitment.
- Developing/implementing new recruitment / selection policies as per staffing projections.
- Handling salary negotiations, payroll system and compensation administration.
- Managing various activities related to compensation management, payroll processing and attendance.

Personal Details

Date of Birth: 1983-07-11

Eligible to work in: India

Highest Career Level: 5+ years experience

Industry: Human Resources

Total years of experience: 15

Work Experience

Housekeeping Executive

Glittek granite ltd - Hoskote, Karnataka

November 2022 to Present

Background verification filled excutive

cfirst Background Checks India Pvt Ltd orissa - Nagpur, Maharashtra

September 2021 to May 2023

Employee background verification. Ex address verification, education documents verification , family background verification, itc

Housekeeping Executive

Tulshidhara resoerts - Seoni, Madhya Pradesh

April 2021 to October 2022

Operation Executive

The pench international resort - Seoni, Madhya Pradesh

July 2020 to March 2021

New property room setup, restorent setup, new room, new garden, new staff requirements . Bed making, all room aminity set-up itc

Operation Executive

Olive Resorts - Nagpur, Maharashtra

December 2019 to June 2020

Property maintenance well guest relations . Sales , billing, staffing, invent its

Sr. Operation Executive

Glittek Granites Limited - Bengaluru, Karnataka

April 2017 to December 2018

HR Operation Executive

Glittek granite ltd - Hoskote, Karnataka

March 2010 to December 2016

Education

M.B.A in Human Resource & Export

National Institute of Business Management - Chennai, Tamil Nadu

2010

B.B.A in Finance

Extol Institute of Business Management - Bhopal, Madhya Pradesh

2005

Govt. Higher Secondary School - Seoni, Madhya Pradesh

2001

License in Inventory Management

Enterprise InfoTech - Satna, Madhya Pradesh

P.G. DIPLOMA in LAW

AMBEDKAR LAW UNIVERSITY - Chennai, Tamil Nadu

Skills / IT Skills

- Attendance, salary, esi , pf,
- Management
- Microsoft Excel
- Communication skills

Languages

- English - Native
- Hindi - Fluent

- Kannada - Expert