

## BALACHANDRA

S/O Manjunath.Uppalli indavara post, Chikmagalur. 577101  
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14-11-1996



### OBJECTIVE

Entry-level professional with an interest in building a customer service career, looking for a position where I can enhance my problem-solving and communication skills by helping customers resolve company-related issues.

### EXPERIENCE

- **Muthoot finance** 2021 - 20022  
Junior relationship executive  
Gold loan and Personal loan sales.  
Assisting customers with loans applications.  
Verification of KYC documents.  
Monitoring and following up on loan repayments.  
Identifying opportunities to cross-sell other financial products and services offered by the company.  
Maintain accurate records of cash transactions.
- **Megasource Pvt Ltd/Moneyview** 2022 - 2023  
Process executive  
Responsible for collecting and organising financial data.  
Reviewing the customer identification documents and information.  
Assist customer in providing the required documentation and information for KYC.  
Verifies the applicant's employment and income, including timely salary check.  
Evaluate the applicant's credit score, credit history and risk level

### EDUCATION

- **VASAVI VIDYALAYA** 2013  
Secondary school  
50%
- **ST. JOSEPH'S PU COLLEGE** 2015  
Pre-University Course  
65%
- **ST. JOSEPH'S FIRST GRADE COLLEGE** 2018  
BCOM  
66%

### SKILLS

- Computer Basic  
Word,Excel  
Tally ERP 9  
Financial Management  
Adobe Photoshop and Lightroom
- Problem solving  
Customer service  
Team work

### ADDITIONAL INFORMATION

Name: Balachandra  
DOB :14-11-1996  
Father name: Manjunath  
Gender: Male  
Nationality: Indain  
Mother Tongue: Malayalam

## INTERESTS

- photography
- Sports
- Travelling
- Movies
- Bike ride

## LANGUAGE

- English
- Kannada
- Malayalam
- Hindi

## ACHIEVEMENTS & AWARDS

- Recognised for outstanding performance to reach gold loan sales targets during Mega gold loan event under south region. And for cross-selling financial products, interest collection.

## ACTIVITIES

- Participated in Time petrol and social depression event during college time
- Highlight participation in Sports
- Marketing Activities at Muthoot finance during field work

Signature: \_\_\_\_\_



Balachandra