


ID: 409 Curriculum Vitae (CV) for Each Proposed Professional Staff

1	PROPOSED POSITION FOR THIS PROJECT	COORDINATOR (ARCHITECT)																					
2	NAME OF STAFF	SHAMIMA NASRIN BRISTY																					
3	DATE OF BIRTH	24 October 1990																					
4	NATIONALITY	Bangladeshi																					
5	MEMBERSHIP IN PROFESSIONAL SOCIETIES	Membership NO: AN-134																					
6	EDUCATION:	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <th style="width: 10%;">Name of Exam</th> <th style="width: 30%;">Board/University</th> <th style="width: 10%;">Year of Passing</th> <th style="width: 20%;">Group</th> <th style="width: 10%;">C.GPA</th> </tr> <tr> <td>B.S.C</td> <td>Stamford University of Bangladesh</td> <td>2019</td> <td>B. ARCH</td> <td>3.30</td> </tr> <tr> <td>H.S.C</td> <td>Sherpur Town Club Public Library Mohila College.Bogra</td> <td>2011</td> <td>SCIENCE</td> <td>4.30</td> </tr> <tr> <td>S.S.C</td> <td>Bisamdanga Girls School.Shirajgonj</td> <td>2008</td> <td>SCIENCE</td> <td>4.13</td> </tr> </table>		Name of Exam	Board/University	Year of Passing	Group	C.GPA	B.S.C	Stamford University of Bangladesh	2019	B. ARCH	3.30	H.S.C	Sherpur Town Club Public Library Mohila College.Bogra	2011	SCIENCE	4.30	S.S.C	Bisamdanga Girls School.Shirajgonj	2008	SCIENCE	4.13
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7	OTHER TRAINING	➤ Diploma in computer Science and ICT (1 Year), 2010.																					
8	LANGUAGES & DEGREE OF PROFICIENCY	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <th style="width: 25%;">Language</th> <th style="width: 25%;">Speaking</th> <th style="width: 25%;">Reading</th> <th style="width: 25%;">Writing</th> </tr> <tr> <td>Bangla</td> <td>Excellent</td> <td>Excellent</td> <td>Excellent</td> </tr> <tr> <td>English</td> <td>Good</td> <td>Excellent</td> <td>Excellent</td> </tr> </table>		Language	Speaking	Reading	Writing	Bangla	Excellent	Excellent	Excellent	English	Good	Excellent	Excellent								
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9	COUNTRIES OF WORK EXPERIENCE	Bangladesh Only																					

10 EMPLOYMENT RECORD

1. **JOB TITLE: Co-ordinator (Architecture Department)**

a) **Company Name: Professional Associates Ltd.**

B) Location: 28/29, Adrosho Chaya nir, Level-4, Ring Road, Adabor, Dhaka-1207.

C) Dates of Employment: 29-04-2019- Till Now

Responsibilities:	Make project presentation
	Preparing plan
	Preparing 3d modeling
	Model making
	Site survey

Project Name	My Responsibility
• Proposed Airmen training Institute(Utility Building)	Make presentation on power point.
• Dr.Wazed Main Research Institute Building	Working Drawing (Ground to 3 rd floor), All elevation.
• National Botanical Garden Mirpur	EOI-Expression Of Interest
• Seikh Hasina University at Maymanshing	Plan layout of Boys hostel, Medical Day care (Type A+B). 3D sketch up. School (Type A+B), 3D sketch up. Make Book.
• Borni baor Land Scape Project	Make book. Model Work Editing.
• SNV Public Toilet	Inception report. Public toilet Design, Total 4 Type.
• Gopalganj To Tungji Para Connecting Khal Development Project	Site visit. Mouza Map join.
• Reclamation Of Gorai River	Mouza Map join. Make book.
• SSF: Bijoy Sharoni to PM office	Road, U loop overpass 2d Drawing.
• Bengal Delta Water resource program	Model Editing Work. Make book.
• National heart foundation (O.T. Design)	DESIGN O.T. &I.C.U.(CONTINUE)
• Barishal Air base	Make presentation.
• Osb Laser Hospital	Layout Plan.(CONTINUE)
• Eastern Bypass Road	Site visit, make presentation.

<p>02.Archstone Interior Position: Free-Lancer Architect</p> <p>01.Maatrik Architect Position: Intern Architect</p>	<p>From 01 January 2019</p> <p>From 01 July 2018</p>	<p>To 15 April 2019</p> <p>To 30 October 2018</p>
<p>11 WORK UNDERTAKEN THAT BEST ILLUSTRATES YOUR CAPABILITY TO HANDLE THIS ASSIGNMENT</p>	<p>Design (plan). 3D Modelling (sketch up). Project presentation. Client meeting Ms word Assignment. Site visit.</p>	
<p>12 COMPUTER SKILLS</p> <ul style="list-style-type: none"> Office: MS Word. Power point. Graphics: Corel Draw. Photoshop. Architectural: AutoCAD. Sketch up. Render: v-ray Sketch up Internet Browsing. Email 		
<p>13 Personal Information For Admin</p> <p>Name :</p> <p>Father :</p> <p>Mother :</p> <p>Brother :</p> <p>Sister :</p> <p>Date of Birth :</p> <p>Religion :</p> <p>Height :</p> <p>Blood Group :</p> <p>National ID Card No. :</p> <p>Permanent Address :</p> <p>Present Address :</p>	<p>Shamima Nasrin Bristy</p> <p>Md Abu Sufian Talukder</p> <p>MST.Monjuara</p> <p>N/A</p> <p>Salma Akter Barsha & Jannatul Mawya Nody</p> <p>24-10-1990</p> <p>Islam</p> <p>5'-0"</p> <p>A (+)ve</p> <p>19901028806000013</p> <p>Vill. coudhuri para +P.O.+P.S. : Serpur-5840, Thana: Serpur Dist.: Bogra.</p> <p>House: 22 Road: 3, Mansurabad 1 no gate.Adabor-1207.</p>	
<p>14 Reference Name:</p> <p>MD. MAZID AFTAB Assistant Architect Military Engineer Services(MES) Works Director, EinC's Branch Army Head Quarters, Dhaka cantonment 12006 IAB Membership: A-268 Reference Contact Number :</p>	<p>01912-933566</p>	

Family Reference:
Seikh Faysal Ahmed
Assistant Architect
MRA Architects
House: 389-390(5th
floor).Road:06.Avenue:04 Mirpur DOSH
Reference Contact Number : 01715-708719

CERTIFICATION *[Do not amend this Certification].*

I, the undersigned, certify that (i) I was not a former employee of the Client immediately before submission of this proposal, (ii) I have not offered my CV to be proposed by a firm other than this consultant for this assignment and, (iii) to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I also understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

I have been employed by [*Professional Associates Ltd.*] continuously for the last twelve (12) months as regular full time staff. Indicate “Yes” or “No” in the boxes below:

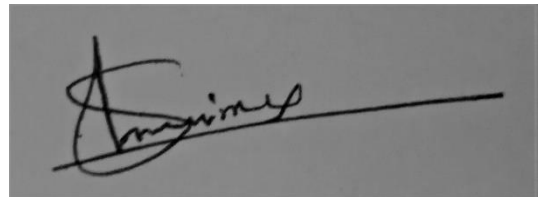
YES

☐

NO

☐

Signature



Date of Signing

23-07-2019