

## CAREER OPPORTUNITY

Applications are invited for **faculty positions** in the ranks of **Professor, Associate Professor, Assistant Professor, Senior Lecturer** and **Lecturer** in **Mathematics, Management, Statistics, Psychology** and **administrative positions** with the requisite qualifications. **Attractive remuneration package** will be offered to the deserving candidates.

### FACULTY POSITIONS

#### **PROFESSOR**

Candidates must have a Ph.D. degree in the respective field from a reputed university preferably from North America, Europe or Australia with a minimum 12 years of teaching and research experience at the university level and at least 10 publications in refereed journals.

#### **ASSOCIATE PROFESSOR**

Candidates must have a Ph.D. degree in the respective field from a reputed university preferably from North America, Europe or Australia with a minimum 7 years of teaching and research experience at the university level and at least 5 publications in refereed journals.

#### **ASSISTANT PROFESSOR**

Candidates must have a Master's degree with 3 years of teaching experience and at least three publications in refereed journals. Preference will be given to candidates with Ph.D. or a Master's degree from a reputed foreign university.

#### **SR. LECTURER**

Candidates must have a Master's degree from a reputed university with minimum two years of teaching experience at the university level or Master's degree from a reputed foreign university with one year teaching experience at the university level.

#### **LECTURER**

Candidates must have a Master's degree from a reputed university with excellent academic background.

### ADMINISTRATIVE POSITIONS

#### **REGISTRAR**

Candidates must have a Master's degree from a recognized university having at least 10 years experience as Deputy Registrar/ Asstt. Registrar or in similar position in any reputed university or academic institution. Preference will be given to the candidates having experience in a private university.

#### **DEPUTY REGISTRAR**

Candidates must have a Master's degree from recognized university having at least 5 years experience as Asstt. Registrar or in a similar position in any reputed university or academic institution. Preference will be given to the candidates having experience in a private university.

#### **ASSISTANT DIRECTOR (Career Service)**

Candidates must have a Master's degree preferably MBA/MA English with excellence in both written and spoken communication skills including computer literacy. They must have at least 3 years experience in job placement and career counseling type activities. They should also be able to establish network with the corporate sector.

#### **ASSISTANT REGISTRAR-cum-Secretary to VC**

Candidates must have a Master's degree from a recognized university having at least 3 years experience as Senior Executive or 5 years experience as Executive or in a similar position in any reputed university or academic institution. Preference will be given to the candidates having experience in a private university.

#### **EXECUTIVE/ ASSISTANT EXECUTIVE (Front Desk)**

Candidates must have a Master's degree with excellence in both written and spoken communication skills including computer literacy. Preference will be given to the candidates having working experience in a similar position.

#### **ASSISTANT EXECUTIVE (Accounts & Finance)**

Candidates must have a Master's degree with Honors in Accounting or MBA major in Accounting or Finance. Preference will be given to the candidates having experience.

#### **ASSISTANT EXECUTIVE (Computer Lab)**

Candidates must have a Diploma in Computer Science from any recognized institute. Preference will be given to the candidates having working experience in a Computer Lab.

Applications must accompany a complete CV, two passport size photographs, attested copies of all certificates & mark sheets and a bank draft/pay order of Tk. 100/- payable in favour of Eastern University. Only short listed candidates will go through the selection process.

#### **Applications should reach:**

The Registrar, Eastern University, House 15/2, Road 3, Dhanmondi R/A, Dhaka 1205 on or before **27 September, 2010**. For more information visit website- [www.easternuni.edu.bd](http://www.easternuni.edu.bd)