

NATIONAL ICT OFFICER - HARGEISA

Saed Mohomed

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Sha'ab area, Hargeisa

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SOS Children's Villages Somaliland

hr@sos-somaliland.org

sos-childrensvillages.org

Hero-awr village (Ex-Gannad) Hargeisa, Somalia

08 July 2021

Dear Hiring Manager

With great anticipation, I am applying for the position of national ICT officer position currently posted on the Somali Jobs website. My education and experience make me an excellent candidate for this position. My dream of becoming an IT specialist makes me extremely excited about the opportunity to learn more and gain additional experience by participating and being part of the development and becoming an asset for the organization.

I spent most of my time troubleshooting hardware and software tools, preparing and implementing data recovery and backup plans, and also was preparing innovative software applications for the business and organization. Working in development and management in many software applications. I worked directly with the senior and expert-level developers who are specialists in application development. I thoroughly enjoyed this experience and felt that my creativity and ability to work with IT were reinforced by the positive feedback I received from customers.

My strong initiative and exceptional organizational skills, combined with my ability to work well under pressure, allow me to play a crucial role in a fast-paced environment. Furthermore, with the ability to simplify the IT systems in line with specific objectives, I believe I will immediately make a noticeable impact on the project standards. I would like to meet with you in person to discuss this position in more detail and how I can be a great addition to your team. Thank you for your the time to read my application.

Sincerely,

Saed Mohomed

SAEED MOHAMED

SOFTWARE ENGINEERING

Tel: +252 63 4026056

Email:saedxabo@gmail.com

Skype:saed-xabo

Location: Hargeisa, Somaliland

PERSONAL SUMMARY

A proactive and fast learning individual seeking the opportunity for professional experience in an Information tech; that allows me to develop and expand my ability, knowledge, skills, and experience to help the organization achieve business goals while sticking to vision, mission, and values.

WORK EXPERIENCE

FEB 2019 – DEC 2019, DARYEEL TECH, ICT AND AND DATA MANAGEMENT ASSISTANT

- Maintain and troubleshoot all network and computer-related issues;
- Integrate security, physical control solutions for all confidential data and systems;
- Monitor performance and manage parameters to provide fast responses to front-end users;
- Integrate and configure computer networking for best performance
- Managing all ICT systems and ensure that ICT policies are consistently applied and plans for the organization (business recovery plans) BRP and pandemicsDesigning, developing, and delivering quality databases.
- Maintaining program file structure and organization.
- Drawing up suitable assessments and delivering helpful feedback from clients, organizations, and companies.
- Manage all administrative support by the senior web developer.

JUNE 2019 – JAN 2020, AWAYS DEVELOPERS, REMOTE SOFTWARE DEVELOPER

- Researching, designing, implementing, and managing software programs
- Testing and evaluating new programs
- Identifying areas for modification in existing programs and subsequently developing these modifications
- Writing and implementing efficient code
- Determining operational practicality
- Developing quality assurance procedures
- Deploying software tools, processes, and metrics

JAN 2020 – JULY 2020, AGENCY FOR TECHNICAL COOPRATION, AME DATABASE INTERN

- Performing data cleaning liaises with field staff.
- Checking the quality of data submitted by the field staff.
- Verifying the data accuracy collected during the assessment.
- Cleaning data during the assessment and flagging any issues.
- extract queries, figures, and reports from the database.
- Creating Maps in Geographical Information Systems.

OCT 2020 – DEC 2020, PAPAYA COLLECTIVE, SOCIAL MEDIA INTERN

- Build and execute social media strategy through research, benchmarking, messaging, and audience identification;
- Write, develop, and strategize online content production and scheduling;
- Assist with crisis management, bad reviews, and negative news communications;
- Generate, edit, publish, and share content daily (original text, images, video, and HTML) Build meaningful connections and encourage community members through dialog and messaging;

EDUCATION HISTORY

Bachelor of Science in Software Engineering

ABAARSO TECH UNIVERSITY, Hargeisa, MJ

Graduation: 2019

Relevant Coursework:

- Information Management System.
- Networking
- Database Management System.
- Geographic Information Systems
- Multimedia and Graphic Design.
- Computer Applications (Offices and Other System Applications).
- Full-stack web development
- Software Application Development,

TECHNICAL SKILLS

- Manage the overall technology infrastructure for the organization.
- Troubleshooting hardware and software tools for the organization.
- Develop and update IT processes and procedures, and ensure they are properly documented.
- Support the procurement process for IT equipment and services.
- Implement a data disaster recovery plan (backup).
- Ensure system security is up-to-date.
- Provide ICT support and training to staff.
- Maintain inventory of ICT equipment, hardware, and software and ensure adequate supply and functionality, in collaboration with relevant staff.
- Planning, managing, and providing project management (PM) leadership and support for ICT projects using ICT PM methodology.
- Develop and maintain a web application for the organization.
- Creating data collection tools for the program team.
- Developing geospatial data and GIS Maps.
- Work closely with project team.

LANGUAGES

Somali: Native Proficiency
English: Native Proficiency
Arabic: Native
Spanish: Good

AUTHORED BOOKS

Labaatanka shay ee aan ka bartey Web-ka iyo Internet-ka.
Essential english for beginners.

REFERENCE

Mohamed Sugule

Title: Admin/HR Officer
Organization: Acted
Address: Jigjiga Area, Behind Mansoor Hotel, Hargeisa, Somaliland
Tel: +252 63 4234217
Email: hargeisa.administration@acted.org
Skype: Mohamed.sugule

Symon Thuo

Title: AME Manager
Organization: Acted
Address: Kalamu House, Grevillea Grove, off Brookside Dr, Nairobi, Kenya
Tel:+254 0724 026 906
Email: symon.thuo@acted.org
Skype: symon.thuo

Abdifatah Mouse

Title: Web Developer
Organization: Aways Developers
Address: Rd Number 1, Near Alpha University, Hargeisa, Somaliland
Tel: +252 63 4856219
Email: cabdifataaxmuuse@gmail.com
Skype: @abdiftahMouse

Certificate of Completion

Saeed Mohamed Mouse

Testing Tools

Updated: 12/2017 • Completed: 05/2018 • 3h 21m

Certificate No: 4526D17D901C44198BD18664DC5E925A



ISLAMIC ONLINE UNIVERSITY



Islamic Online University

CERTIFIES THAT

Saed Mohamed Mouse

has successfully completed the Intensive English Course and satisfied the requirements for the

DIPLOMA IN ENGLISH

May you be blessed in applying and sharing the knowledge attained.

Granted on Saturday, 6 May, 2017.

Dr. Bilal Philips
Chancellor



Islamic Online University



Faiza Kamaleddin
Director of IEC



Islamic Online University

Certificate of Completion

Saeed Mohamed Mouse

HTTP Essential Training

Updated: 04/2018 • Completed: 08/2018 • 50m 18s

Certificate No: 8F4090C638ED42B39528CC2263CD42EE



Certificate of Completion

Saeed Mohamed Mouse

Insights on Software Quality Engineering

Updated: 08/2017 • Completed: 05/2018 • 11m 43s

Certificate No: CF500130528F41CEA881175526E27E47



Certificate of Completion

Abdifatah Muse Abdi

Networking: Protocols and CLI Tools

Updated: 04/2018 • Completed: 08/2018



Certificate No: 89B8B9E1F9584B6BBE45F7003ED74CDE
CEUs : 2.20 • CPE® Registered Education Provider #4101



Certificate of Completion

Saeed Mohomed Mouse

Project Management Foundations: Quality

Updated: 03/2018 • Completed: 05/2018 • 1h 22m



Certificate No: D6F492576ECF471486EAADD894BDB18D
PDUs : 1.25 • PMI® Registered Education Provider #4101



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ABAARSO TECH UNIVERSITY

by the authority of the board of trustees and on recommendation of the faculty confers upon

Saeed Mohamed Mousé

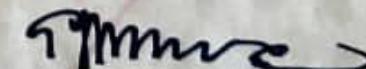
The Degree of
Bachelor of Science in Software Engineering

with all the privileges thereto pertaining.

In testimony thereof this degree is granted, bearing the seal
of the university and the attestation of its duly authorized officers,
this twenty fifth day of August, two thousand and nineteen.


PRESIDENT OF THE UNIVERSITY


A. Ismail
DIRECTOR OF ACADEMIC AFFAIRS


T. M. M. S.
CHAIRMAN OF THE BOARD OF TRUSTEES

