

## **Employee Benefits & Reimbursements Policy**

### **1. Health Benefits**

- Medical insurance coverage for employees.
- Annual health checkups.

### **2. Reimbursements**

- Internet: ■800/month
- Travel: As per actuals (with bills)
- Food allowance for late working hours.

### **3. Bonuses**

- Yearly festival bonus.
- Performance bonus based on appraisal rating.

### **4. Eligibility**

- Applies to all full-time employees.