

Decision to Provide Information

RTI-04

National Aquatic Resources Research and Development Agency (NARA)

Right to Information Act No. 12 of 2016

Registration Number:

Date Request Received:

Name of Public Authority: National Aquatic Resources Research and Development Agency (NARA)

Dear Requestor,

This is to inform you that we have decided to **approve** your request for information dated _____ with Registration Number _____.

Manner in which information is to be provided:

- ☐ Inspect relevant work, documents, records
- ☐ Take notes, extracts or certified copies of documents or records
- ☐ Take certified samples of material
- ☐ Obtain information in the form of CD/DVD/storage media/tapes/video cassettes/any other electronic mode/printouts where such information is stored in a computer or in any other device

Payment Information

In order to provide the information, please pay the necessary fee:

Fee Amount: Rs.

Payment Method: Cash / Bank Draft / Pay Order / Postal Order / Postage Stamps

Payment Location:

Timeline

We will provide you with the information **within 14 days of payment** of the required fee. We will also inform you within the same period (with reasons) if there is any extension needed to the time period in which to provide the information.

Appeal Rights

If you are not satisfied with the time frame mentioned above, you may submit an appeal to the designated officer within two weeks by RTI-10 form.

Designated Officer Details:

Name:

Designation:

Address:

Contact:

Yours Faithfully,

Signature:

Name & Designation:

Information Officer, NARA

Date:
