I fully understand the contents written below, and agree to the collection and use of personal information in accordance with the Personal Information Protection Act.

1. Purpose of Collection and Use of Personal Information: **To access “SafeSoft SOP/Form”** as per request by the External Visitor.
2. Items of Personal Information to be Collected and Used: **Name, Affiliation, E-mail and Job Title/Position.**
3. Period to Retain and Use of Personal Information: **5 years from the date of the Agreement**
4. Provision of Personal Information to the Third Parties: Personal Information shall not be provided to the Third Parties.
5. Right to Refuse: **The External Visitor has the right to refuse the collection and use of personal information,** however, he or she shall be prohibited access to “SafeSoft SOP/Form” if refusing to provide its personal information.
6. **SafeSoft Co.,Ltd. shall not use the collected information without the consent of the External Visitor** for anything other than the original purpose aforementioned, and shall not provide it to the Third Parties.

I hereby confirm that I shall provide **personal information (name, affiliation, e-mail and job title/position)** for the access to “SafeSoft SOP/Form”.

I Agree  I disagree

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |
| Name |  | Role/Company |  | Signature |  | Date (DD-MMM-YYYY) |