This NON-DISCLOSURE AGREEMENT FOR SOP is to assure the protection and preservation of the confidential and/or proprietary nature of information to be disclosed.

The Discloser (SafeSoft Co., Ltd.) intends to disclose proprietary information and data <The Confidential Information> relating to SafeSoft Co., Ltd. Standard Operating Procedures (SOP) to the Recipient for the purpose as below *(Please tick where applicable).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| <<if [getPurpose() == „AUDIT“]>><<else>>**<</if>>** | Audit | <<if [getPurpose() == „INSPECTION“]>><<else>>**<</if>>** | Inspection | **<<if [getPurpose() == „OTHER“]>><<else>><</if>>** | **Other**: *<<if [getPurpose() == „OTHER“]>><<[getPurposeOther()]>><<else>> <</if>>* |

**Obligation of Information Requestor;**

\* Please tick the all boxes when you have read and understand the statement below.

I understand that the Confidential Information cannot be used for any purpose or in any manner that would constitute a violation of any laws or regulations.

I agree to keep the Confidential Information secure and not to disclose it to any third party.

I agree that the Confidential Information provided shall not be reproduced in any form.

I will return all copies and records of the Confidential Information to the Discloser and will not retain any copies or records of the Confidential Information without permission.

**Information Requestor**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| <<[getCustomerName()]>> |  | <<[getRoleAndCompany()]>> |  | <<image [getSign()]>> |  | <<[getAgreementDate()]>> |
| Name |  | Role/Company |  | Signature |  | Date (DD-MMM-YYYY) |