



Jane users agreement

(1) This document describes the rules to adhere when using Jane, the ticketing and time tracking system run by Rumma & Ko OÜ under the address <https://jane.saffre-rumma.net>

(2) In order to use Jane, you must confirm that you agree with these rules. A plain formless email to luc@saffre-rumma.net is sufficient as confirmation.

Confidentiality

(3) All users agree to not disclose any confidential information they found in Jane.

(4) Contact information about a business partner is confidential. You may forward it to others only with the consent of that partner.

(5) Rumma & Ko OÜ is the responsible owner of the server where Jane runs. We do our best to protect that server from unauthorized access.

Working time

(6) When you work for Lino, either as a volunteer or as a employee or freelancer, you may register your working time in Jane.

(7) When you register your working times, you do it rigorously and correctly. If you are not online when working, then take care of registering them as soon as you get online again.

Miscellaneous

(8) These rules might change at any time. Rumma & Ko OÜ is responsible for authoring and publishing them, and for letting all users know about the change.

(9) If you observe that you or somebody else (e.g. Rumma & Ko themselves) fails in complying with these rules, then don't panic, be upright and bold and share your observation with other users .