*To be printed on institutional letterhead and signed*

To whom it may concern:

**Re: Expression of CoCo v1 compliance for Example University**

This serves to confirm that Example University has reviewed the GÉANT Data Protection Code of Conduct for Service Providers (CoCo v1), as documented at <http://www.geant.net/uri/dataprotection-code-of-conduct/v1>.

1. We understand that adoption of CoCo v1 introduces binding obligations on our organisation that may be legally enforceable in South Africa or in other jurisdictions.
2. We accept that complying with CoCo v1 requires we publish a privacy statement that includes a commitment to CoCo v1 as well as contact details of our Information Officer.
3. We have reviewed the attributes our service(s) requests and have informed the Federation Operator of any changes that are required for CoCo v1 compliance.
4. We commit our organisation to following the good practices documented in CoCo v1 in respect of those service providers identified below, and hereby request that the Federation Operator signal this by including of the appropriate entity category within our metadata.
5. We understand that this commitment is self-asserted, and that the Federation Operator does not verify our compliance with CoCo v1.

This expression of compliance is scoped to the following SAML entities:

• <https://sp.example.ac.za/Shibboleth.sso/Metadata>

Our Privacy Statement for inclusion in metadata can be found at:

|  |  |
| --- | --- |
| Privacy Statement URL: | https://www.example.ac.za/privacy-statement |

Sincerely,

*Signature*

Full name of responsible person

Job title/designation