

SAF Meeting – December 7, 2007

- Addition to minutes
 - Jim Johnson has been approved as treasurer to OSAF Foundation Board
 - Motion to approve accepted
- Treasurer report
 - OSAF has not received money from National Convention yet and amount is unknown.
 - \$2200 for strategic plan is in process of being paid.
- NW Office report
 - Working on next issue of Western Forester on invasive species
 - Will have a wrap up section on the National Convention
 - March April issue will be on Lidar
 - May June issue will be on tribal forestry
 - Another one on family forestry
 - The next one will be on legal issues
 - Another one on climate change
 - Is planning on getting the student forum going again
 - Did approve an increase in advertising fees
 - Did well with advertising last year
 - Forestry experts database is still being worked on
 - Lori needs chapter chairs to check if chapter elections info is correct
 - Lori handed out a Newsletter Distribution Policy
 - In 2007 a deficit budget (of about 4000 dollars) was approved by the NW Office committee but due to a good year in advertising it was about even. The budget for 2008 should be about 800 dollars deficit.
 - Working on advertising – waiting to hear from a couple of companies but Lori is optimistic.
- Council Report
 - Good feedback on convention
 - Forester licensing is being pushed in South Carolina
 - Membership survey is completed and Council will be looking at it
 - All requests that met the criteria for Foresters Fund were funded. There is over 40,000 dollars in the fund this next year.
 - SAF is currently getting bids on liability insurance following questions at the HSD meeting at the National Convention.
 - Rick Barnes and Bob Williams have been nominated for fellows
 - Clark Seely has been elected as new Council member
- Old Buisness
 - Foresters Fund split proposal
 - Decided to back off from making a proposal at this time
 - Revenue sharing from chapters conferences to support OSAF and NW Office
 - A written draft proposal was passed around at meeting
 - Fee of 5 dollars for all registries
 - The fee is applicable to all chapter sponsored workshops

- The fee would not be applicable to OSAF Annual Meeting, Leadership Conference, or OSAF featured events
- Would be very important for this to be reminded to chapter and OSAF leadership each year given turnover rates so that it is always a known budget item.
- Bob Thomas brought up idea of changing the specifications to exempt the Foresters Fund as well. Was added to the draft proposal.
- Steve Cafferata brought up idea of only charging 5 dollars per paying registrees. Was added to draft proposal.
- Motion to approve draft as amended by Mark Buckbee and 2nd by Steve Armitage.
 - Passed
- Fall election results
 - Mark Buckbee will be chair-elect for 2008 and Angie DiSalvo will be delegate at large.
 - Average voter turnout by members
- Status of John Day Chapter
 - Same as last report – Have not heard from Stan who was going to try and organize a meeting.
- Status of Columbia Gorge Chapter
 - OSAF has made contact with some local members and they are trying to get things moving. Bob Thomas and Shaun Harkins are going to help them put together a meeting or event.
 - Local members did not want their chapter dissolved
 - It was decided that OSAF would hold off on further discussions of dissolving chapter.
- IRS tax form 990 reporting requirements
 - OSAF needs to file own taxes due to the amount of income.
 - George Chesley provided a handout including a proposal for the group titled “Tax Form 990”
 - Been consulting with an accounting firm in Portland to help us get the form filled out correctly for the first year to get a model to follow for the next few years
 - Points worth mention
 - Non SAF related events such as money makers like firewood cutting or advertising needs to be accounted for separately and taxes may need to be paid on those types of events
 - If we do not file within 3 years we would be liable of losing our tax exempt status
- By law change vote for 50-50 annual meeting split
 - Proposal was motioned, seconded, accepted and is now part of bylaws.

- Insurance Coverage Update
 - John Prendergast made a proposal at HSD meeting to have insurance cover field trips and other events. The proposal was approved and is now at council and council is negotiating with insurance agent.
 - Hopefully there will be resolution on this so that coverage is available for the 2008 annual meeting. If it is not available at that time, separate insurance will be purchased for the event.
- Calendar update scheduling of chapter conferences and annual meeting
 - OSAF has asked chapters to let OSAF know when conferences are being held so we can avoid conflicts.
 - Siskiyou Chapter is planning a conference for March 12 at Rogue Community College. The topic is on Biomass.
 - Coos Chapter is planning a conference for mid April – topic is not picked yet. The chapter has been asked to try and pick another date because that is too close to the annual meeting.
 - Umpqua has potential dates for the 2009 annual convention in April 29 through May 2 at Seven Feathers in Canyonville.
 - Chapters should try and avoid planning events that are within 1 month of annual meeting.
- 2008 Annual Meeting (May 7-9)
 - It would help if chapters could get info about the annual meeting in chapter newsletters and promote it at meetings
 - There will be a blurb about it in the May-April Western Forester
 - A draft agenda was passed out
- ONREF Sub-fund donation challenge clarification
 - The challenge is, if 1000 dollars can be raised, 500 will be added.
 - Siskiyou chapter has put in 100 dollars.
 - There is no cutoff date on when offers can be made. If a chapter makes a donation the money will not be wasted. If a chapter makes a donation, send it to George Chesley and he will track it as a separate line item until it gets to 1000 dollars and then the challenge will have been met and the other 500 dollars will kick in.
- New Business
 - 2008 OSAF exec committee
 - The new OSAF exec committee will take over beginning at the January meeting.
 - January meeting will be in Kelso and the May meeting will be in Eugene.
 - There will be 5 exec meetings – Marc will make a schedule and send out later.
 - 2008 OSAF Budget
 - George presented some targets
 - Unknowns are the money that will come from the 2007 National Convention and money that comes in from the 5 dollar charge for every participant in workshops put on through out the year

- George would like comments or suggestions by January 15 so that he can have a final budget proposal to present at the Leadership Conference
 - 2008 Leadership Conference
 - Registration forms are available and everyone must help promote the leadership conference as best as possible.
 - The conference will be held in Kelso January 25 and 26.
 - John Prendergast made a proposal that OSAF provides snacks and soft drinks for the hospitality sweet. Up to 200 dollars was approved.
 - Planning for the 2009 Leadership Conference needs to be completed by October of 2008 to make it into the preceding Western Forester.
 - Bill Hagenstein National Award Naming Proposal
 - Bill has been nominated and accepted to the Roll of Honor at the National Museum of Forestry in Montana
 - Jim Wick made a proposal and motion that OSAF sponsors Bill by contributing 100 dollars.
 - John Nesbitt offered the second
 - Mick Sears motioned to amend and raise the contribution to 500 dollars
 - Marc Vomocil offered a second
 - The motion was accepted by all
 - Jim Wick made a proposal and motion that we move to name the national communication award after Bill.
 - It was offered a second by John Nesbitt
 - It was approved by all
 - Golden Member awards were given to associated chapter chairs to hand out at the next chapter meetings
- Chapter News
 - All chapters have been holding typical chapter meetings
- Committee Reports
 - Awards
 - Jim would like nominations for awards by February to March
 - Policy
 - Commercial Timber Harvest Position Statement got 99% support
 - Western Oregon Plan Revision position statement
 - A draft position statement was provided by Paul Adams
 - John Nesbitt motioned to accept with the caveat that a few modifications are made and some minor editing
 - Bob Thomas offered a second
 - The motion was accepted by everyone

- Science and Technology
 - A handout of what is in the upcoming Western Journal of Applied Forestry
 - The committee has been working with the policy committee helping put together policy statements
 - The committee was highly involved in the National Convention
- Membership
 - Membership is up almost 50 people in the last two months!
 - We are also one of 5 districts to meet national goals and we have been recognized.
 - Bob Thomas presented an idea of how to recruit new members
 - Howdy Neighbor sessions where you send out a mass mailing and invite people to a workshop or expose them to dates of upcoming events.
- Protocol – Historian
 - Gave Kudos on National Convention
- OSAF Foundation
 - Would fund one full ride scholarship at OSU plus one or more partial scholarships.
- John Prendergast ended the meeting by passing the gavel and keys to Marc Vomocil
 - John stated that he was proud of what OSAF accomplished over the last year