



Klickitat and Skamania County Extension Director Position # 123523

WASHINGTON STATE UNIVERSITY EXTENSION • RECRUITING THE BEST AND BRIGHTEST

APPLICATION PROCESS:

Screening of complete application packets will begin on July 11, 2016.

Apply online at:

www.wsujobs.com

Submit a letter describing how your experience and training pertain to all of the minimum and preferred qualifications for this position (cover letter); a current curriculum vita or resume; a scanned copy of official transcripts, and three letters of reference from professionals who are able to address your qualifications for this position.

For further information on this position, contact Gina Ord at 509-574-1600, or gina.ord@wsu.edu.

For more information on WSU Extension visit: <http://extension.wsu.edu/>

For more information on the CAHNRS Tenure and Promotion process, visit: <http://goo.gl/4rMWFE>

POSITION DESCRIPTION:

Official Title: Washington State University (WSU) Extension County Director and Agriculture and Natural Resource Specialist. This is a twelve-month, non-tenured, promotion track faculty position at the rank of Assistant or Associate Professor, within WSU Extension in the College of Agricultural, Human, and Natural Resource Sciences (CAHNRS). The position is headquartered at the WSU Extension Klickitat County Office in Goldendale, and the WSU Extension Skamania County Office in Stevenson, Washington.

JOB DUTIES:

The position serves as the lead administrator for WSU Extension's operations in Skamania and Klickitat Counties and is responsible for overall management of the local County Extension Offices. Agriculture and natural resource management is the programmatic focus of this position, but duties also include active collaborations with neighboring county extension personnel and regional extension specialists.

As County Director, this position is responsible for fostering a strong and collaborative relationship with Klickitat and Skamania county government, with the common goal to ensure continued partnership in providing outstanding WSU Extension programming. County Director administrative duties include: supervision of support-staff personnel and program coordinators; preparing and managing the Klickitat and Skamania County Extension Office budget; upholding the Memorandum of Agreement (MOA) covenants between Klickitat and Skamania Counties and WSU; and, ensuring office compliance with all policies and procedures of WSU, Klickitat County and Skamania County Governments.

Programmatic duties include the planning, delivery, and evaluation of agricultural and natural resource educational programs. Program goals may include: improving livestock and crop production, enhancing market access for farmers, enhancing the economic viability and profitability of agriculture and natural resource businesses; and/or improved stewardship of natural resources.

RESPONSIBILITIES:

- Work with county residents, community organizations, and governmental agencies to implement agriculture and natural resource programs that enhance sustainability.
- Provide leadership, expertise, and programming that addresses priority needs of the agricultural community and natural resource managers, including small farms and direct marketing groups. Audiences will include large and small acreage landowners and managers, consumers, environmentalists, industry professionals, and elected officials.
- Utilize traditional as well as innovative educational methodologies that may include the use of grant-hired staff, mobile and web-based technologies, trained volunteers, applied research, on-site demonstrations, and other Extension approaches that have proven effective and appropriate to reach local audiences.
- Facilitate stakeholder access to current and emerging markets to assist in the development of new commodity outlets or sources of farm revenue.
- As County Director, provide proactive engagement with county government; leadership for fiscal and budget management; leadership for civil rights compliance; and maintain a county advisory system.
- Provide leadership, expertise, and programming that addresses priority needs of Klickitat and Skamania County residents and communities.
- Create peer-reviewed extension publications, other scholarly products and educational materials that are consistent with expectations for WSU Extension scholarship.
- Develop grants and extramural funding resources to advance program priorities to meet the needs of Klickitat and Skamania residents.
- Collaborate and partner with internal and external individuals and groups; including other WSU faculty, federal and state agency personnel, county department personnel, and community organizations.
- Serve as an active member on WSU Extension Teams.
- Promote, facilitate, and provide technical assistance and manage local volunteers in support of Extension programs.
- As appropriate, supervise local personnel.

Line of Responsibility:

This WSU faculty member is responsible to the Director of the WSU Extension Agriculture and Natural Resources Program Unit.

RELATIONSHIPS:

- Participate as a member of the WSU ANR Extension Program Unit, the overall WSU Extension Program, CAHNRS, and WSU Extension Teams as assigned.
- Collaborate with WSU faculty at research and extension centers and campus locations, and other interdisciplinary and multi-disciplinary programs or teams such as the Viticulture and Enology team, Animal Agriculture team, and/or Small Farms team.
- Promote external communications and develop effective partnerships with elected officials, agricultural, economic development and youth and family organizations at the local, state, and federal levels.
- Network with other organizations that support and promote agriculture, economic development, and youth and family development to ensure cooperative relationships that enhance the effectiveness of all programs.

MINIMUM QUALIFICATIONS:

1. Earned Master's degree in a discipline related to agriculture, natural resource management or appropriate Extension area.

PREFERRED QUALIFICATIONS:

1. Demonstrated competency in planning, implementation and evaluation processes of Extension programs.
2. Demonstrated ability to deliver educational programs using a variety of methodologies, including distance education, asynchronous technologies, and educational events.
3. Demonstrated ability in extramural fund development, including grant writing.
4. Demonstrated leadership and teamwork with interdisciplinary and/or multi-agency teams.
5. Documented record of extension publications, scholarly products, and educational curricula.
6. Demonstrated ability to communicate effectively using verbal, written, and listening skills in relating to a variety of audiences, including elected officials, staff, volunteers, media, and agency representatives.
7. Demonstrated ability to work with community leaders, farmers, agribusiness, government agency representatives, elected officials, environmentalists, consumers, youth and volunteers.
8. Proficiency in computer technology, including word processing, spreadsheets, electronic slide presentations, and email.
9. PhD in an appropriate discipline related to agriculture or natural resource management.

JOB EXPECTATIONS:

- Understand and carry out the principles and specific requirements of the Civil Rights Act of 1964, the American's with Disability Act, the Affirmative Action Plan, and all pertinent rules and regulations.
- The successful candidate will be required to work flexible hours that include some evenings and weekends as needed. There is an expectation that the candidate will need to drive to various locations around the two-county area and region. Occasional overnight travel is required.
- Extension faculty are hired into the organization, not into a specific geographical location. It is possible that future circumstances may require relocation.
- Ability to travel year-round using own reliable transportation (mileage reimbursed) is required. Evening and weekend work in communities is required. While using a private vehicle for official business, the successful candidate must obtain current automobile liability insurance (meeting the requirements described in RCW 46.30.020 and RCW 46.29.090) and possess a valid driver's license.
- Employees may undergo background screening as a condition of employment.

SALARY:

Salary is commensurate with the candidate's academic and professional qualifications, including history of program management and successful extramural fund development, and available funding. State of Washington benefits and enrollment in TIAA-CREF are included. For more information on benefits at WSU, go to: <http://www.hrs.wsu.edu/benefits>.

LOCATION:

This position is located at the Klickitat County Extension Office in Goldendale and the Skamania County Extension Office in Stevenson, Washington. Both counties share a southern border with Oregon and the beautiful Columbia River Gorge National Scenic Area. The climate is extremely diverse with rain fall ranging from 110 inches to 10 inches of rain. Both counties have extensive forest land and rangeland. Along with forestry and range, forage, livestock, tree fruit, wine grape and diversified small farm production highlights the region's agriculture. Mount Saint Helens and Mount Adams are dominant features of the wild and scenic counties. The Columbia River Gorge is world-renowned for wind sports and the mountains provide world-class winter sports. Throughout the gorge, hiking and waterfall viewing bring visitors from all across the world. While agriculture and forestry are key industries, tourism and high-tech industries are significant contributors to the local economy.

THE COLLEGE OF AGRICULTURAL, HUMAN, AND NATURAL RESOURCE SCIENCES:

The College of Agricultural, Human and Natural Resource Sciences (CAHNRS) at Washington State University is an expansive and diverse college that includes 16 academic units and four research and extension centers distributed across the state, 13 subject matter centers, and one tribal and 39 county extension offices. CAHNRS fosters disciplines that serve at the interface of scientific discovery and its application to the advancement of society and improvement of the human experience. Our mission is to provide global leadership in discovering, accessing, and disseminating knowledge that contributes to producing a safe, abundant food and fiber supply; promotes the well-being of individuals, families, and communities; enhances the sustainability of agricultural and economic systems; and promotes stewardship of natural resources and ecological systems. In all dimensions of our mission, we strive to embody the signature “World Class, Face to Face” motto of Washington State University. CAHNRS personnel embrace the opportunity to fulfill the University’s land-grant mission by making groundbreaking research discoveries, by utilizing innovative approaches to teaching and learning, and by delivering relevant, progressive extension programs that synergistically generate outcomes that enhance the quality of life for the citizens of Washington State, as well as for people around the globe. To learn more about CAHNRS, visit: <http://cahnrs.wsu.edu>.

WASHINGTON STATE UNIVERSITY:

Founded in 1889, Washington State University is a comprehensive land- grant university with teaching, research, and extension missions, and one of two research universities in Washington State. WSU is organized into 10 academic colleges, the Honors College, and the Graduate School. It has an enrollment of more than 28,000 undergraduate and graduate students on 4 campuses (Pullman, Spokane, Tri-Cities, and Vancouver) with approximately 20,000 students located on the main campus in Pullman, WA. WSU ranks among the top 60 public research universities and is a Carnegie I, Doctoral/Research Extensive University. WSU strongly values diversity among its faculty, staff, and students, and seeks to ensure a welcoming community for all.

To learn more about WSU visit: <http://www.wsu.edu>.

WASHINGTON STATE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EDUCATOR AND EMPLOYER. Members of ethnic minorities, women, special disabled veterans, veterans of the Vietnam era, recently separated veterans, and other protected veterans, persons of disability and/or persons age 40 and over are encouraged to apply.

WSU is committed to excellence through diversity, has faculty friendly policies including a partner accommodation program, and a NSF ADVANCE Institutional Transformation grant (see <http://www.excelinse.wsu.edu/>.)

WSU employs only U.S. citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Citizenship and Immigration Services.

Washington State University is committed to providing access and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation in the application process, contact Human Resource Services: 509-335-4521(v), Washington State TDD Relay Service: Voice Callers: 1-800-833-6384; TDD Callers: 1-800-833-6388, 509-335-1259(f), or hrs@wsu.edu.