Minutes - OSAF Executive Committee Meeting Central Oregon Community College - Ponderosa Hall

1. Introductions

Members present:

Marc Vomocil, Chair
Mark Buckbee, Chair-elect
Shaun Harkins, Membership Chair
Mike Cloughesy, Tree Farm Liaison
Steve Cafferata, Emerald Chapter Chair
Eric Geyer, OSAF Foundation Chair
Ed Holloran, Tillamook-Clatsop Chapter Chair
Clark Seely, District 2 Council Representative
Tim Keith, Forester Fund Chair
Paul Adams, Policy Chair
Stephen Fitzgerald, Central Oregon Chapter Chair
Lori Rasor, SAF NWO Office - Proxy for Angie DiSalvo
Greg Filip, Science & Technology Chair
George Chesley, Treasurer

2. Review of May 6 meeting minutes:

Revise by adding "Oregon State Implementation Committee" before "Sustainable Forestry Initiative..." in Section 4, first paragraph.

Mark Buckbee moved to approve the minutes as revised with a second by Tim Keith. Approved unanimously.

3. Treasurer's Report: George Chesley

Summary handouts were distributed. Dues collection is on track. Interest income is behind - CD's with Merrill Lynch now under Bank of America \$35,000. CD's earning 3+%. All 4 quarters paid for NW office. \$20/month fee for website posting of the annual meeting presentations. We have collected \$800 in chapter donations for the ONREF fund. Need \$1000 for matching funds. Annual meeting Forester Fund money has been sent to National. The expenses for the rest of the year were discussed. Student support funds (\$3,000 budget item) have not been used - need to promote this with the OSU student chapter. Discussion on various funding sources for students was held. Marc Vomocil will send a letter to John Baily, OSU Student Chapter Advisor explaining the OSAF funds for students to attend meetings.

4. NW Office Report: Lori Rasor

- Working on December Western Forester. Theme is Current Foresters and Education.
- Craig Richards, Coos Ch., will provide a how-to-do-a-career-night article.

- Jan/Feb. theme is Climate Change. Dan Chimura at OSU is working on this with Dan Howe.
- 2009 Themes: Hardwoods, Chemicals, Cooperatives, Silviculture, International Forestry, Managing Forests After Disasters.
- Lori needs guest editors to help her on individual Western Forester issues.
- Advertising is currently 28% of publication space. 32% is the goal. Landmark and Schwabe Williamson are new advertisers. Rates will be increased in 2009. Raised every two years. Held rates steady in 2008.
- Forestry Expert Database is now called the Northwest Forestry Network. The advisory group met. Steve Fitzgerald is Chair, Greg Filip attended. List of recommendations developed at meeting (See handout). On a quick time table for review of documents. Lori has various funds left to fund this revision and get the project running. Then will need to find some additional funds.
- State and Chapter Elections See page 2 of Lori's handout for voting tasks. In the future, the goal should be to find candidates by the annual meeting in the Spring.
- Michele will be contacting Chapter Chairs regarding electronic newsletters and ballots. Chapter officer candidates are needed by the second week of October.
- Lori would like to develop a SAF calendar for State and National events and deadlines, including Fellow nominations, award nominations, ballots, budgets, etc.
- NW Office Committee meetings 4 per year. The last meeting was June 17. The next meeting will be in November. The emphasis will be on budget planning so that a final budget will be ready for the January, 2009 meeting.
- A discussion was held about how well the Constant Contact website tool has been working. Where should we use it more? The recipients list can filtered to send messages to various groups like CF, Fellows, members of a chapter, etc. It could be used for emailing chapter newsletters, for example. Currently, Constant Contact must go through the NW Office. OSAF Exec. meeting minutes or other handouts could be sent out this way as could Council updates, workshop announcements, a SAF Calendar, etc.

5. Council Report: Clark Seely

- See handout.
- Awards: 2008 Fellows George Ice and John Herbst, Field Forester of the Year Tash Shaheed, National Awards Jim Rombach, John A. Beale Award, Mike Cloughsey, Technology Transfer. WD Hagenstein Communicator Award was renamed this year to honor OSAF member Bill Hagenstein of the Portland Chapter.

- National Headquarters Property Change.
- Slower due to County planning problems.
- Relocation Task Force looking for properties.
- National Elections- Darrel Kenops is a candidate for VP.
- National Staff changes.
 - Marketing/Membership Christopher Whited.
 - Policy Michael Mortimer left to run the Natural .
 - Resources Dept. at VT. This position has turned over 3 times in one year.
 - Carol McKernon is now in Finance.
- 2007 Annual Report on the National web site.
- The 2008 Climate Change Task Force Report on the web site.
- Clark will attend chapter meetings and can be part of the program.
- New National Logo potential refresh of SAF logo. We have the shield, letterhead, etc. Should we have one brand?

6. HSD National Award: Marc Vomocil

- Have had HSD recognition success stories for many years.
- Will continue that but in 2008 HSD elevated the status of the success stories to an award status. The Portland Chapter was nominated for their flood relief wood cut project this year. A nomination for this should be done each year by OSAF. Coos Chapter's High School Career Night and the Marys Peak Chapter Leader Tours and the Tillamook Chapter Education Days are examples of good candidates.

7. Old Business

- 990 not filed yet. An extension will be filed. A couple questions to answer yet. No tax to pay. Chapters are keeping required records, not an onerous task.
- By-Law changes
 - 50/50 split of annual meeting revenue.
 - Electronic voting approval.
 - Will vote electronically in 2008 for By-Law changes and position statements. Allowed by National By-Laws.
- 2008 Annual Meeting Summary. See handouts for details.
- Ken Brauner Memorial will be located at the Tillamook Forest Center and will consist of a Ken Brauner print and plaque. Perhaps "Measuring the Girth" which was commissioned by OSAF. It could cost up to \$700 for a framed print with a plaque. The Tillamook Forest Center is willing to have it displayed. A budget amendment may be needed for this expenditure. Motion Mark Buckbee moved to allow up to \$1000 for the Ken Brauner Memorial at the Tillamook Forest Center. Seconded by Greg Filip. Motion passed unanimously. It was announced that there are 10 prints "Measuring the Girth" available for purchase from OSAF. Lori Razor is contact person. Prints will be sold for \$100.

- Annual Meeting. Talks posted on web.
 - Posting costs \$20/month. Keep until next Annual meeting. Then archive at the NW Office. Marc will send out a reminder through Constant Contact that the talks are posted there.
- 8. OSAF Oregon Chapter of The Wildlife Society (WS) Collaboration Fran Cafferata Coe, a SAF member and WS member, proposed a collaborative relationship between The Wildlife Society and OSAF.
 - The Wildlife Society
 - No local chapters; Meet four times a year for Board meetings.
 - Take positions on natural resource issues.
 - Have professional members.
 - Annual meeting lots of participation from forest industry.
 - Sessions on forest/wildlife interactions.
 - OSU has a student chapter of the WS.
 - Sponsor technical workshops.
 - SAF has met with the WS twice before at joint meetings.
 - Had a joint meeting with Oregon legislators.
 - 2009 Wildlife Society Annual Meeting will be in February with sessions on forest/wildlife interactions. A reduced registration fee to go to just this session.
 - Potential joint position statements or letters to public leaders. Example - A recent fire funding letter at the National level co-written by SAF, the WS, and others.
 - Marc Vomocil appointed Fran to be the OSAF liaison to the Wildlife Society. Marc made a motion to establish a collaborative relationship between the Oregon Wildlife Society and OSAF and to create a liaison committee to facilitate this function. Mark Buckbee seconded. Passed unanimously.
- 9. Leadership Conference 2009 is January 16 and 17, 2009. Mark Buckbee, Chair. See attachment. Agenda is mostly in place. Working on lunch, dinner speakers.
- 10. 2009 Annual Meeting Update: Eric Geyer, Chair
 - Theme PNW Forestry in Global Context.
 - Location Seven Feathers Casino in Canyonville
 - Wednesday, April 29 Exec. Committee in AM.
 - 4 keynote addresses PM.
 - Evening banquet with speaker.
 - Thursday, Concurrent sessions.
 - 1. Global Markets, Innovations.
 - 2. Technology in Forest Management.
 - 3. Social Climate/Public Perceptions. Evening Awards Banquet.

- Friday, Tours.
- Target a wider audience of both members and non-members by getting expert speakers.
 - 13 planning committees filling now.
 - Program committee working.
 - Facilities committee up and running.
 - Marketing committee.

11. Discussion on electronic newsletter:

- Poll members in ballots this year.
- Questions for Michele to ask Chapter chairs, newsletter editors.

12. Chapter Reports:

- Central Oregon Chapter October pizza meeting with COCC for students.
- Tillamook Chapter June field tour, Forestry fund project 6th grade tour. Tents will be ready.
- Emerald Chapter
 - Thompson Mill Picnic.
 - October, Willamette NW Forestry Silviculture/SAF Council.
 - November, Lane County Fiber Basket.
 - December, Forestry in Tasmania.
- Coos Chapter
 - June 27 SAF Golf Tournament 12 teams. Donors made it a success; raised \$700. May Gold Beach, Curry County Meeting. 6 members live there. September; John Aschenbach, Consultant, on new technology.
 - October Bob Ragon Coos Rail line.
 - November Hinkle Creek.
 - December Floral Arrangements.
- Umpqua Chapter
 - September Speaker, Bob Ragon, Is There Hope for the USFS? No.
 - October Hal Salwasser on OSU changes.
 - November Cassandra Mosely on forest workers.
 - Chair for next year will be Dan Newton.
 - 46 members.
- Marys Peak Chapter
 - September 20 "Kids Day For Conservation" 1800-2000 people.
 - Next Week Linn County Leaders Tour 45+ people.
- Portland Chapter
 - September Speakers Marc Vomocil & Clark Seely.
 - History Moment Bill Hagenstein.

13. OSAF Foundation: Eric Geyer

- June 5 Fellows Luncheon, Speakers Hal Salwasser & Clark Seely.
- June 27 Golf Tournament @ Coos Bay.
- Scholarships New selection criteria will be in effect for choosing recepients.
- Financial Overall lost \$23,000 for year-to-date. The Endowment was down to \$304,000. Reduces amount available for next year scholarships.
- Strategic Plan Hope to finalize at the next Board meeting.
- 4 At-Large Trustees Eric G. and Eric K.'s terms are expiring.
- Foundation chair nominates. OSAF chair approves.

14. Policy/Legislation: Paul Adams

- Loss of Mike Mortimer at National is a big loss.
- Letter sent to Senator Wyden, first joint letter from state and national. A good procedure.
- Letter on Federal Forest Payments recent effort.
- Three position statements updated.
- Active Management position statement expired today.

 Update nearly finalized + 3 weeks.

 Motion was made by Steve Cafferata that the Active Management position paper be extended to December 5, 2008. Mike Cloughesy seconded. Motion passed unanimously.
- Next legislative session coming up in 2009. Need to make contacts with the Legislature. Meeting mixer. Position paper packets.
- Extended the position on landslides in forestry.

 Narrow position but might be expanded. Could expand
 it to Forest Land and Public Safety including fire, and
 landslides plus one or two more issues. Another
 possibility is Forestry on Steep Lands.
- Discussion on need to keep topics specific enough to facilitate discussing the relevant details.

15. Science and Technology: Greg Filip

- Western Journal Table of Contents shown.
- Active Management for Healthy Forests working on this position paper.
- Member Forest Science and Technology Board at National SAF.
- In charge of student poster session in Reno.

- 16. Foresters Fund: Tim Keith
 - \$4486 record amount raised at this year's OSAF Annual meeting.
 - Three approved applications, Portland Chapter, Clatsop Tillamook Chapter, and Marys Peak Chapter hosting the Linn Co. Leaders Tour. Potential article for the Forestry Source on the Linn Leaders tour.
 - Gary Springer could write article.
 - Next deadline February 15 for grant applications.
- 17. Membership: Shaun Harkins
 - Current membership is 993.
 - End of June 988.
 - District 2 smallest percent of loss in the country. Fewest needed to regain loss.
- 18. CF: Mick is working to get language on the OSAF web page updated and user friendly.
- 19. Education: Julie Woodward
 - Kids Day for Conservation.
 - State Fair Thank you to volunteers. Hard time getting volunteers this year. May redesign the space. Need name tags for volunteers.
- 20. Tree Farm Liaison: Mike Cloughesy

National Convention is full for this year. 450 registrants. Saturday is free. Can still sign up. Annual Meeting - November 24th. Workshop for Certification and Carbon Sequestration. Tree Farm recognized so can sell logs as SFI. Carbon Aggregator - Sell on Chicago Climate Exchange now. \$5/metric ton. Tree Farmer of the Year announced. Bob Metzger, Western Tree Farmer and Tree Farmer of the Year.

Activity thru September18,2008 1/1/2008 Through 9/18/2008

9/19/2008

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Date	Account	Num	Description	Memo	Category	Clr	Amount
1/8/2008 3/23/2008 4/1/2008 4/1/2008 6/7/2008 7/6/2008 7/28/2008 8/9/2008 9/12/2008	Checking Checking Checking Checking Checking Checking	371 382 383 DEP 3 396 S 400 S DEP 401 S 404 S	Flash Network Services Emerald Chapter SAF Flash Network Services	2007 National Co Rice logging Reg Stratus Industries Rice Logging(\$2 Install Meeting Pr Store Meeting Pr OSAF share of M IStore Meeting Pr IStore Meeting Pr	Annual Mtg Annual Mtg Annual Mtg Annual Mtg Annual Mtg Annual Mtg Annual Mtg	c c c c c c c	-11,415.61 -250.00 -150.00 400.00 -100.00 -20.00 11,477.51 -20.00 -20.00
4/18/2008	Checking	DEP	Chapter Workshops Siskiyou Chapter SAF TOTAL Chapter Works		Chapter Workshops	С	280.00 280.00
4/4/2008	Checking	386	Educational Sponsershi Oregon Small Woodlan TOTAL Educational Sp	Booth at Annual	Educational Sponser	С	-100.00 -100.00
4/1/2008 4/1/2008 4/1/2008 6/9/2008 6/9/2008	Checking Checking Checking Checking	384 385 DEP S DEP 397	Forestr Fund Portland Chapter SAF Tillamook-Clatsop Chap Various Emerald Chapter SAF Society Of American Fo TOTAL Forestr Fund	Portland Chap Tillamook-Clatsop Annual Meeting	Forestr Fund Forestr Fund Forestr Fund Forestr Fund Forestr Fund Forestr Fund	C C C C	-1,200.00 -1,200.00 1,200.00 1,200.00 4,586.06 -4,486.06
6/27/2008	Checking Checking Checking Checking Checking Checking	DEP	Interest Inc US Bank US Bank US Bank US Bank US Bank **VOID**US Bank US Bank US Bank US Bank US Bank US Bank TOTAL Interest Inc	January February March May June July July August Jan, Feb, Mar Apr, May, June For Period 1011	Interest Inc	0000000	0.22 0.18 0.18 0.17 0.12 0.00 0.11 0.15 206.88 114.57 32.12
4/1/2008 4/9/2008	Checking Checking Checking Checking Checking	TXFR DEP S DEP DEP DEP	ONREF Special Projects Account Various Mary's Peak Chapter S Portland Chapter SAF Central Oregon Chapter TOTAL ONREF	Chapter Dontions Blue Mtn (\$100), Chapter Donation Chapter Donation Chapter Donation	ONREF ONREF ONREF ONREF	c c c c	-400.00 300.00 100.00 100.00 200.00
1/11/2008 2/14/2008 4/9/2008 9/12/2008	Checking Checking	DEP DEP DEP DEP	State, Chapter Dues Society Of American Fo Society Of American Fo Society Of American Fo Society Of American Fo TOTAL State, Chapter	For Period 0101 For Period 0201 For Period 0401	State, Chapter Dues State, Chapter Dues	c c c	5,900.00 3,422.00 2,195.25 590.00 12,107.25
	Merrill Lynch Merrill Lynch		Checking Merrill Lynch Merrill Lynch TOTAL Checking	Purchase CD 1 Y	[Checking] [Checking]		8,000.00 7,000.00 15,000.00

Activity thru September18,2008 1/1/2008 Through 9/18/2008

9/19/2008

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Date	Account	Num	Description	Memo	Category	Clr	Amount
9/16/2008	Checking	TXFR 406	Merrill Lynch	Purchase CD 1 Y	[Merrill Lynch]		-7,000.00
			TOTAL Merrill Lynch			_	-15,000.00
			Special Projects				
5/2/2008	Checking	TXFR	Mary's Peak Chapter		[Special Projects]	С	-100.00
6/9/2008	Checking	TXFR	Portland Chapter Donat		[Special Projects]		-100.00
8/20/2008	Checking	TXFR	Transfer Money	CO Chap ONRE	[Special Projects]	С	-200.00
			TOTAL Special Projects				-400.00
			TOTAL OUTFLOWS			_	-38,160,60
			TOTAL COTFLOWS				-30, 100.00
			OVERALL TOTAL			~	-10,216.75



SOCIETY OF AMERICAN FORESTERS NORTHWEST OFFICE

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OSAF Executive Committee Meeting · September 19, 2008 · Bend, Ore.

SAF NORTHWEST OFFICE REPORT

Western Forester

The September/October issue focused on forestry law and was mailed from Portland Tuesday of this week. A good cross section of legal issues was presented by forestry attorneys.

Plans are still underway for the "Forestry Professionals Today and Tomorrow" issue that is planned for November/December. Climate Change is scheduled for January/February.

The Northwest Office Committee is in the process of approving the editorial calendar for 2009, which is outlined below. Please let Lori know if you are interested in helping with one of the issues.

Advertising revenues are improving. Landmark Systems is new in the September/October issue and will likely become a regular. Schwabe, Williamson and Wyatt also advertised in the law issue and may continue in the future.

Advertising rates have been developed for 2009/2010 that reflects an approximate 10 percent adjustment.

Western Forester Proposed Themes - 2009

Issue	Theme	Deadline	Date Mailed to Members
January/February 2009	Climate Change	Nov. 24, 2008	January 20, 2009
March/April	Hardwoods	Feb. 9, 2009	March 17
May/June	Chemicals	April 13	May 19
July/August	Cooperatives in the Northwest	June 8	July 21
September/October	Silviculture Techniques	August 10	September 15
November/December	International Forestry and the Influence of their Practices on the Pacific Northwest	October 12	November 17
January/February 2010	Managing Forest Catastrophes	November 23	January 12, 2010

IRS Tax Form 990

Lori and George Chesley met with the tax consultants on April 17 and submitted the collected tax information. There are just a couple questions from the accountant to work through before the forms are filed before the November 15, 2008, extension deadline.

Name Change: Forestry Experts Database now the Northwest Forestry Network

A Forestry Experts Database Advisory Committee was formed and met May 14 in Portland to respond to member concerns. Members include the OSAF and WSSAF Science and Technology chairs (Greg Filip and George McFadden); OSAF and WSSAF at-large members (Steve Fitzgerald and Don Hanley), and Lori Rasor. SAF subcontractor Lisa DeBruyckere also attended.

The committee reviewed the status of the project, brainstormed ideas and developed recommendations, which were presented to the Northwest Office Committee on June 17. The NWO Committee approved recommendations 2-9 and further recommended a name change to: Northwest Forestry Network with the tag line: Your Link to Forestry Professionals Work is underway to revise all project documents to reflect the new recommendations.

SAF Experts Database Review Committee

Introduction

The SAF Experts Database Review Committee met Wednesday, May 14, 2008 to review the status of the database project, discuss concerns and potential improvements to the functioning of the database, better articulate the process of how one is included in the database, and to provide recommendations for moving forward.

We brainstormed a list of concerns or issues, discussed each of them, and developed recommendations. Below is a list of those concerns and the committee's recommendations. For sake of brevity, I have not included any notes on the discussion around each of these concerns.

Stephen Fitzgerald, OSAF Committee Chair

Concern #1 - For a variety of reasons, some SAF members did not like the term "expert."

Recommendation: Change the name of the project to "PNW Forestry Network." The committee's name would change to PNW Forestry Network Review Committee.

Concern #2 - Should the network participant be an SAF member?

Recommendation: No. However, the person being nominated will need to adhere to the SAF Code of Ethics and be a member of their respective professional society (e.g., Wildlife Society). During the nomination process, the nominee will be required to read and sign a form stating they will uphold the SAF Code of Ethics.

Concern #3 - Is the current nomination process adequate (i.e., rigorous)?

Recommendation: No. Because of the need to improve the rigor of the nomination process, we are recommending the nomination process be a four-step process to ensure that those on the list have the level of experience in their field that is expected by SAF. The ultimate decision of who is placed on the network is the PNW Forestry Network Review Committee after a thorough review of nominee's background, expertise and other credentials. This will consist of the following steps:

- 1. Any SAF member in good standing can nominate an individual for the network by providing the nomination review committee with the name of the individual and their credentials (CV or resume).
- 2. In turn, the nominee receives a packet of information that describes SAF's expectations (follow the SAF Code of Ethics, etc.). The nominee reviews the packet of information and returns a signed form stating they will uphold the SAF Code of Ethics and that they have read the liability disclaimer.
- 3. Upon receipt of the signed documents by the nominee, the nominating committee evaluates the credentials of the nominee, as well as their geographic area and subject matter expertise.
 - 4. The committee notifies the nominee of the outcome of the evaluation.

Note: The *minimum qualifications* to be considered for nomination include having an accredited two- or four-year college degree, being a member in good standing of his/her professional organization, and signing the SAF Code of Ethics and disclaimer, and have relevant experience. Additional *desired* qualifications include credentialing, awards, scholarly activity or any other attributes that enhance the professional standing of the nominee.

SAF Northwest Office Committee Actions taken at June 17, 2008, meeting:

Recommendation #1: Change the project name to: Northwest Forestry Network Your Link to Forestry Professionals

Approved by Northwest Office Committee and subsequently approved by Network Review Committee

Recommendations 2-9: Accepted recommendations

2008 OSAF Annual Meeting Financial Summary

Income:		
Emerald SAF Startup Funds		\$1,500.00
Sponsors		\$14,526.25
Vendors		\$4,100.00
Forester's Fund ¹		\$4,716.00
OSAF Foundation ¹		\$252.00
Registration - Professional		\$28,796.00
Registration - Student		\$2,320.00
OFRI Reimbursement		\$1,080.00
		\$57,290.25
T.		
Expenses:		\$722.27
Bank Fees (+ Credit Cards) Banquet Speaker		\$722.37 \$300.00
Food/Facilities	Audio Video	\$1,085.80
1 OOU/ 1 actitudes	Food	\$18,759.19
	Vendor Tables	\$500.00
Poster Session	· ondox x abroo	\$40.99
Registration Supplies		\$2,511.73
Tour Costs		\$3,422.95
Forester's Fund Expenses		\$199.94
Forester's Fund Donation ¹		\$4,486.06
OSAF Foundation Donation ¹		\$247.00
Emerald SAF Startup Reimb.		\$1,500.00
Registration Reimbursement		\$559.20
		\$34,335.23
Net Total Income:		\$22,955.02
50:50 Split Each (OSAF/Eme	erald SAF)	\$11,477.51
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Participants:		
Registrants (Inc. Spouses & Par	137	
Students	23	
Vendors		16
Presentors/Tour Speakers		42
Total		218

¹ The Income and Expense (Donation) for these categories do not match exactly as credit card transactions fees were removed from the gross income before making a net donation

Electronic Newsletter Issues

The Emerald Chapter Executive Committee would like to raise the issue of electronic newsletters again. After the full test of this system this year we have the following issues:

- 1. The system is not functioning well.
 - -many members don't read their electronic versions
 - -they don't have the meeting reminder that the hard copy provides
 - -email addresses are changed frequently (much oftener than home mail addresses) and we are often not notified.
- 2. The service of newsletter bulk mailing was one of the key reasons the NW Office was formed and one reason for the annual OSAF dues. We feel this service should be part of the services provided to chapters.
- 3. If electronic communication is deemed so cost effective and efficient then why don't we use it for the Western Forester, Forestry Source and the Journal of Forestry? I think the answer is that fewer members would read them.
- 4. Our exec. Committee would be in favor of finding other savings opportunities rather than forego this key member service. This savings is mostly a cost transfer to the chapters rather than a real savings.
- 5. We would also support a small dues increase if necessary. A direct charge to the chapter for the service in addition to our dues does not seem acceptable. The dues were for this service and the savings comes from the economy of scale.