

INLAND EMPIRE SOCIETY OF AMERICAN FORESTERS (IESAF)
Executive Committee (EC) Meeting Minutes

Phil Aune called the January 27, 2015 Executive Committee (EC) meeting of IESAF to order at 0900 at the Coeur d'Alene River Ranger Station.

In attendance were Dick Reid (Councilor), Phil Aune (Chair), Lisa Naylor (Treasurer), Lynn Kaney (Councilor), Bill Love (Chair Elect), Ed Morgan (Selkirk Chair), Madeline David, Kirk David, Norris Boothe (Secretary). Lori Rasor (NWO) and Steve McConnell (Past Chair/Membership) participated by telephone.

Phil reviewed the Agenda, and because Kirk and Madeline have another meeting, discussion of the Bosworth Leadership Development Fund and Roque Nalley Estate will be moved up before Committee Reports.

October 26 EC Minutes: Norris Boothe distributed draft copies of the minutes of the 10/26/14 EC meeting for review. Phil offered a correction to the dates of the Leadership Retreat to February 13-14.

Motion: Lisa moved to accept the minutes as amended, second by Bill; motion carried.

Treasurer's Report: Lisa Naylor summarized the 4th Quarter 2014 IESAF Budget Report, which included income and expenses from the annual meeting. Lisa is still awaiting a \$200 payment, which will bring receipts to \$5,967.64. Meeting expenses were \$3,887.98, for \$2,079.66 in net income. The total balance of \$12,515.02 includes \$475 dedicated to the Bosworth Memorial Leadership Fund, for an operating balance of \$10,040.02 at the end of December. The balance as of 1/20/15 was \$10,939.29 after paying the quarterly assessment to the Northwest Office SAF.

Motions: Lynn moved to receive the accounting of the Annual Meeting Revenues and Expenses, second by Dick; motion carried. Dick moved to receive the 2014 Annual Budget and Income Statement, second by Lynn; motion carried.

Officer/Committee Chair Appointments: Phil went through the 2015 IESAF Officer List and noted corrections needed before submitting to national SAF. He noted that Lori confirmed the results of the recent election of Councilors Steve McConnell and Dick Reid. The usual staggered 3 year terms had been muddled by no candidate in 2014. Phil suggested that Steve's term be for 4 years to return to a 1 councilor per year election cycle. Steve accepted the 4 year term.

Bosworth Leadership and Development Fund: Phil has not yet received any student requests for help with the Leadership Retreat, and may solicit applications through the student advisors. Kirk suggested that we build the fund to at least \$1000 before soliciting applications for grants. Lori summarized how Oregon and Washington handle foundations with similar goals. Both state societies have an E-newsletter that may include a blurb on our strategy, goals and a fundraising request when we provide a summary. Lori could also send a fund-raising letter to get the bulk mail rate and reduce our postage cost. Madeline noted that \$1000 may be a minimum for awarding grants, but a goal of \$5000 would better for the long term. Lynn said that Bob's alma mater, University of Montana and national renown could bring in donations from wider solicitations. Phil suggested a 2 pronged approach: letters within the region and emails to the UM Dean, Chair of MT SAF and national SAF.

Motion: Bill moved that IESAF enter a fund raising campaign to raise \$5000 for the Bosworth Leadership Development Fund, second by Norris; motion carried.

Roque Nalley Estate: Phil reminded us that the estate donated \$25,000 to IESAF, and the funds are in the NW Office savings account. *Motion: Dick moved that the \$25,000 be parked in the IESAF savings account until a charter and investment strategy is accepted by the EC, second by Ed; motion carried. Lori said she would send a check to Lisa.* At the meeting in October, Phil asked chapter chairs to recommend volunteers for a Board of Trustees to draft a charter and bylaws for managing the fund. Kirk David has volunteered from the Selkirk

Chapter. Phil Aune, Dick Reid and Lisa Naylor volunteered during the meeting. Phil will ask Bart Ausland about recruiting at least one board member from the Panorama Chapter. Sources of potential guidance suggested included the Foundations managed by Oregon and Washington state societies (John Walkowiak had provided a template charter from WSSAF), the Inland NW and Blue Mountain Foundations. The EC had been considering using the donation to fund scholarships to worthy college students to studying Forestry or related fields. Lori will forward the language from Roque's will to Phil, so the Board can ensure that the charter follows the intent of the will.

Committee Reports:

Northwest Office (NWO): Lori described the NWO Committee membership and meeting schedule; Phil, Bill, Lisa and Steve are members in 2015. The committee will meet by conference call in February, and the Finance Subcommittee will meet in person that month. As Chair and Treasurer, Phil and Lisa are on the Finance subcommittee. A Strategic Directions Committee was formed to formulate a 5 year plan and look at finances, operations and workload. Ann Forest-Burns is Chair, and one objective is to avoid deficit budgets. Lori discussed the publication schedule for the Western Forester and would welcome ideas and articles. The 2015 Action Calendar needs contacts and events for IESAF by 2/13/15. Lori is participating on a committee working on a Membership Retention Strategy and attached a calendar of actions in her report. National is mailing final printed invoices this week. National and local outreach should continue to establish contact with new members and transfers, and identify and try to resolve concerns of non-renewing members. Lori is also working 12 hours per week for National SAF, mostly on membership and a website for your forestry professionals. She also has contracts to handle a few meeting registrations.

District 1 Council Report: Phil tabled this topic, as Keith has not yet attended a Council meeting.

Review Committee List and Functions: Phil is reviewing the Bylaws to see if the standing committees are still relevant.

Old Business:

Palouse Lodge Annual Meeting Review: Tera was not available. Lynn reported that he heard good comments on the meeting. We made more than expected, with good attendance and superb agenda. The field trip was cut short after lunch due to inclement weather.

2015 Leadership Retreat: Phil reports only 5 early registrations, but UI and SCC will send students. He will contact about WSU. The Montana Chair and speakers are all solid. Phil suggests covering costs for Lynn Sprague and Anne Heisenbutal, but other speakers have company support. Lisa cannot attend, and will be gone from 2/5 to March. Phil needs to pay Lutherhaven and travel costs and will discuss options with Lisa and Lori.

Forestry Day at the Legislature: Although Jay was a driving force before retiring, we suspect Intermountain SAF will carry on. Our annual \$250 contribution to co-sponsor the event may still be needed. Phil will discuss with David Jackson to see if he can attend.

Website Management: Phil reports that Serena has posted anything he sent her right away. He asked Lori if it would be appropriate to post the 2015 Action Calendar that she developed. She will post it on the main page, but we can also post it to our page. EC minutes and meeting agendas should also be sent to Serena for posting.

New Business:

Establish EC Goals for 2015: Phil's goals include the Roque Nalley Foundation and Bosworth Leadership Development Fund, which have already been discussed. Another would be a Bylaws Committee to update terms, operations and committees in time for a referendum in the fall election. Member retention strategy is

another goal, which should be tied to the National Membership Retention Strategy that Lori discussed. Steve has been working on the topic since last year, and has heard comments that we don't do enough. Ed thinks that good, interesting chapter programs are important. Steve would like to reach out to urban foresters, leading to discussion of a theme for the Western Forester and reviewing the International Society of Arborists' recruitment strategy. Phil asked Steve for a draft proposal to email to the EC for discussion. Lynn proposed a goal of a good annual meeting, as both a retention tool and income opportunity for IESAF. Lori suggests succession planning to secure officer nominees for a timely election. Phil assigned Bill to head the nominations committee. Steve thinks we can retire the position statement on the WSU Forestry major, but suggests sending a letter to WSU Administration expressing appreciation and offering help. Phil will draft a letter and ask Keith who should receive the letter.

Draft 2015 Budget: Phil went over a budget he started by updating a file that he got from Tera. Suggestions included removing Foresters' Fund/Leadership Development Fund as an income line, since they are dedicated donations under the annual meeting. An expense line should be added for donation to the Foresters' Fund. Website Costs and Communications Committee will be combined and more accurate amounts will be inserted for an email vote on the budget. A discussion about the bank location led to Lisa being authorized to check on more convenient banking options to expedite deposits.

Fellow Nominations: Phil notes that nominations are due in February, and has not received any yet. Steve nominated Phil Aune and Bill offered a letter of support. Phil was honored, but will still solicit more nominations.

2015 Meeting: Phil is aware of the student chapter's strong preference for spring meetings. The Selkirk Chapter discussed whether we should change back to a spring meeting, as requested at the October meeting. More members were in favor of a spring meeting, although fall is better for a field trip. Lynn noted that field trips were not common when he joined IESAF, and they are expensive. A winter meeting could be held without a field trip. *Motion: Lynn moved to hold the 2015 meeting this spring, second by Dick; motion carried.*

Phil proposed a theme about Tribal Forestry, featuring speakers from local Tribes and John Gordon on the Indian Forest Management Assessment Team report. Ed Morgan was recruited for program chair, with Norris Boothe and Ron Mahoney to help. Don Motanic and/or Phil Rigdon from the Intertribal Timber Council will also be asked to speak. Lynn will handle facilities, starting with Northern Quest Casino, if available. Dates were discussed, primarily in April, due to the UI semester ending on May 15. Availability of a facility will probably decide when we can schedule the meeting, because it is late to make registrations.

2016 Meeting: Steve suggested an urban forest theme in 2016, and was given license to pursue that theme.

Chapter Reports:

Selkirk: Ed reported still working on the spring schedule.

Since no other chapter chairs were present, Lynn moved to adjourn, second by Ed; motion carried.

Respectfully submitted, Norris Boothe, Secretary.