

INLAND EMPIRE SOCIETY OF AMERICAN FORESTERS (IESAF)

Executive Committee (EC) Meeting Minutes

May 7th, 2014 – Coeur d'Alene, Idaho

Secretary Boothe was not able to attend the meeting; thus, the following is a compilation of notes from various attendees.

Tera King called the May 7th, 2014 Executive Committee meeting of IESAF to order at approximately 1000.

In attendance were Tera King (Chair), Lynn Kaney and Terrie Jain (Councilors), Phil Aune (Chair Elect), Ralph Cornwall (Selkirk Chair), Bart Ausland (Panorama Chair), Kathy Mattson (PSR Chair), John Walkowiak (District Rep.), Mark Swanson (Leadership Development Chair), Ed Morgan, Serena Carlson (Communications Chair), and Lisa Naylor (Treasurer elect).

February EC Minutes: The February EC meeting minutes had been previously emailed to the committee and were approved unchanged.

IESAF Interim Treasurer's Report: Lisa gave a brief financial report and sent a written version to the EC via email for review.

Officer/Committee Chair Appointments: Tera appointed Serena Carlson as Communications Chair and the committee approved the appointment.

Chair/Committee Reports:

Northwest Office (NWO) Report: Lori Rasor was not able to attend, but provide a Northwest Office report to the EC via email ahead of the meeting. Tera read through some of the highlights from the report.

District 1 Council Report: John provide the EC with a summary of National's CEO search to date as well as updates on finances, sale of the Wild Acres property, and current membership. He also announced that Colin Kirkmire had been selected as the District #1 Student Representative to the National Student Congress. John's full report was provided via email.

Membership Report: Steve was not able to attend, but Tera forwarded email information noting that Steve had suggested that we form a calling tree-style campaign in order to contact members that hadn't renewed their membership yet this year. The committee agreed that this would likely be more effective than letters to members.

Policy Report: Jay emailed a report on Forestry Day at the Legislature. Tera read through the highlights of the report. Serena noted that loggers/wood haulers had hosted a separate event due to a perceived split in the industry resulting from recent events.

Communications Report: Serena reported that she had spent some time training with Eric on how to make edits to the website and will be able to add information as its provided. She also had conducted a tirage of IESAF's social media presence and noted that our Facebook page is not easily found and needs some work. She has also been working on a blog post and an obituary-type article for Boz.

Leadership Development Fund: Mark noted that the students had an active participation in the 2013 annual meeting and will be gearing up for 2014's meeting as well.

Old Business:

Fellow Nominations: Phil reported that Bill Love's nomination had been submitted to National. John informed the group that he had not seen the nomination come through the District and agreed to follow up to make sure it hadn't slipped through the cracks.

2013 Annual Meeting thank you cards: Steve had previously provided the thank you card list to Lynn and Lynn had completed the mailing.

Leadership Retreat: Tera reported that the 2014 Leadership Retreat had been successful with good attendance from the student groups.

2015 Leadership Academy: Phil has been working with Montana to begin preparations for the 2015 Leadership Retreat. He is currently looking into the Ross Point facility and Lutherhaven as potential venues and had some preliminary cost estimates. They are tentatively considering February 6th and 7th, which may coincide with the Foresters Forum in CdA. He will continue to work on this and provide the EC with additional information as it is developed.

2015 Chair-elect Headhunt: Phil is working on finding some good candidates, but had no news to report at this time.

Bob Bosworth IESAF Memorial: Phil had previously provided the EC with a draft charter for fund, which was reviewed and presented as a final draft. The EC approved the revised charter for the Robert “Bos” Bosworth Inland Empire SAF Leadership Fund. Lisa noted that two donations had already been received for the Fund. Phil asked that we do the following as part of a roll-out plan for the Fund:

1. Send a letter to Jill to inform her that the Fund had been created.
2. Send a letter to National in order to publish information about the award.
3. Make an announcement to the chapters and provide information on how to donate.
4. Put the announcement and donation information on the website.
5. Via the chapter chairs, ask the chapters to donate \$250 or other amount to the Fund as seed money. Student chapters would be asked to provide \$50.

New Business:

2012 Tax Forms: Tera and Lisa have been working on getting IESAF caught up on its financial statements and tax forms. Financial statements and group filing authorization for 2012 have been sent to National.

2013 Tax Forms: Tera and Lisa have also been working on the 2013 financial information and have these forms ready for submittal.

Dues Disbursements: Tera provided a brief explanation of the information available regarding the back-dues owed to the chapters from second quarter 2010 to present. There's several pieces of missing information, particularly for 2011. Tera explained her methodology for coming up with a fair disbursement to the chapters. The EC approved the methodology and asked that Tera move forward with getting the chapters paid as soon as possible.

IESAF Annual Meeting: A planning committee and several subcommittees have been formed for the fall annual meeting. Lynn and Ralph have been working on the facilities and determined that the dates originally chosen were unavailable and that dates in the spring would be equally hard to come by at this time. The EC decided that a Sunday, Monday, Tuesday schedule would work equally well and asked Lynn and Ralph to see if the Palouse Divide Lodge would be available with this modification. Tera will schedule a planning committee conference call for next week to finalize some of this information and keep the subcommittees moving forward.

Roque Nalley Estate: Tera read a portion of the will referring to SAF and Roque's wishes for how the funds would be spent, which refers specifically to the Forester's Fund. The funds (\$25K) are currently being held in an account at the Northwest Office, but would like to transfer those funds to IESAF. The estate has not been fully settled, so the money is consider an “advance” and should not be spent or dedicated until the estate

closes. The general consensus was to form a small committee, to include the Chair and the Treasurer, to help guide the development of a charter or possibly a Foundation. John suggested that we contact WSAF to see how they have handled their Foundation, which has a similar use. Tera will work on putting the committee together with the intent that this information would be presented at the annual meeting in October.

Chapter Reports:

Palouse/Snake River: Kathy reported that the next meeting would be on May 14th and that the chapter was working on joint field trip with UI to the Experimental Forest for later this summer.

Panorama: Bart reported the chapter would be hosting a presentation by John Marshal on October 22nd at 7pm at the Colville Community College.

Selkirk: Ralph reported that their next meeting would be on May 23rd and this would be followed by a field trip to some BLM parcels in the Huckleberries on May 31st.

Spokane Community College: No report.

University of Idaho: Ron provided a written report via email and Tera read the highlights.

Washington State University: Mark provided a written report via email and noted that the student chapter had several programs and fund raising events planned. There will also be a new WSU faculty person to introduce at the fall IESAF meeting.

Announcements:

1. Terrie reported that she was serving on an Editorial Board that would be updating the Dictionary of Forestry and that the Black Hills SAF invited non-members to their annual meeting.
2. Lisa reported that there will be a Thinning and Pruning Workshop in Dayton on May 31st.
3. Phil noted that HSD had emailed out some survey forms asking for success stories and issues and actions.