

Morya Multiple Services

HouseKeeping Management Services

Flat No-102, Tathastu apartment,Vishal Lawns, vadgaon ,

Tal-Maval , Dist_Pune Contact No - +919172074468

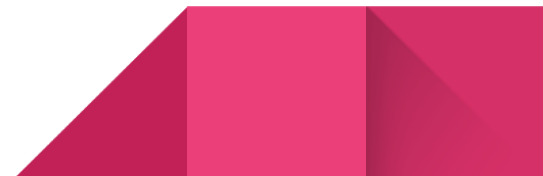
Email:- info@moryams.com | website:- www.moryams.com



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¹We will make your world spotless.



MMS/Pune/Intro/01

16th Jan, 2018

To,

Secretary / Chairman

Federation, River Residency –Phase 3

Chikhali, Pune

Sub: Proposal for providing Facility services on Contract basis

Respected Sir/Madam,

First of all thanks for your inquiry and spending your precious & valuable time for us. As per enquiry regarding the above-mentioned subject we are giving you our offer for your kind consideration.

Hope you will find our quotation is very Competitive and reasonable.

If you require any further clarification, please call on +919172074468

Thanking you and looking for a positive response from your end.

Yours faithfully,

For Morya Housekeeping Management Services **Ashish Konde (+919172074468)²**

² Experience a healthier, cleaner home.

About MMS

Morya HouseKeeping Management Services is a leading and fastest growing HouseKeeping Management firm headed by **Mr.Ashish Konde**. The Firm in its operations has developed the skill and expertise to provide a complete range of services related to the Complete Facility Management. The Members of the MMS team are dedicated to our Customers' success.with clear and concise communication, we pragmatically apply technology to solve problems and focus on measurable results. We place high value on collaborating and building strong relationships with our clients,reflecting our focus on customer service.Our clients' challenges and feedback directly impact our evolving design and ongoing development process..

We guarantee you

- ☐ Easy payment options
- ☐ Work carefully and responsibly
- ☐ Regular Work

Our Expertise

Parking cleanliness

In the parking clearing process, we take care of parking in the entire society as well as open passage. This process is done daily. So the parking remains clean and the surrounding area remains clean also.

Lift cleaning

A large number of housing societies have a higher lift rate and special efforts will be made by Morya Multiple Services to keep the regular cleanliness every day. For this we have cleaned Lift Inside Area with Liquid.

Internal Block Passage

In the interior areas of the society, that means free passes and Jina regular cleaning are done near your plot.

Water Tank Cleansing

The water tank has less attention from society members. But water tank cleaning is the most important part. So we worked carefully and pay attention to water tank cleaning periodically with our trained team.

Swimming Pool / Garden / Gym Cleaning

We make sure that all the above sections will be cleaned up at the time of the closing of the above mentioned sections.

Internal Roads / Walkway / Shower / Seats

We assure customers that the roads and open passages in the society and the place of residence are under the control of the clinical planning as well as the above places are cleaned for you.

Security Management

We provide the Society's trained Security Guards and Watchmen services. Therefore, society does not have any malpractices and the society is well cared.

Maingate Entrance Cleaning

We cleaned the maingate entrance in the society with special attention. So, the society increases cleanliness.

Garbage Management

We properly dispose the garbage in the society. The environment in the society remains clean and beautiful due to proper disposal of garbage.

Water Management

In every society there is a question of drinking water, so that all kinds of people get so much trouble that we constantly try to control and Clean drinking water.

Terrace Cleaning

Terrace clearing is usually not of anyone's attention, but the terrace is a part of the society. We plan on cleaning the terrace with special arrangements for the month plan.

SCOPE OF SERVICES – HOUSEKEEPING

DAILY HOUSEKEEPING

- ❖ Dusting of table tops, wood paneling & overall cleaning of the specified area.
- ❖ Cleaning of partition & window glasses from the inner side where accessible.
- ❖ Removal of stains from table tops & walls (where washable)
- ❖ Servicing of toilets throughout the day.
- ❖ Polishing of metal strips / signs / panels if any.
- ❖ Cleaning of Back entrance, Fire exits, Main & Rear Stairways and other
- ❖ common areas.
- ❖ Emptying of all waste bins after office hours.
- ❖ Removal & disposal of dry garbage.
- ❖ Vacuuming of carpeted floor.
- ❖ Mopping of uncarpeted floors.
- ❖ Spotting of stains on carpets where possible.

Security Services

Management Team

The core management team comprises of proper balance in understanding the requirements of the clients fully and delivering the services as desired. It has well-knit Operational & Training team. Apart from this we have a strong back up of well geared administrative team to look after documentary part of the firm.

Training

We believe in thorough training. A person who has been hired by the client, has to be absolutely fit and trained to deliver the services, as such, that the client should not only be satisfied, rather he should be delighted.

CCTV Security

We Provide 360 Rotating CCTV cameras for security along with other security equipments.

Guarding Personnel

We provide all types of Guarding Personnel i.e. education, state, height & quality wise based on our valued client's requirement. Normally, the quality of our **Guarding Personnel is as under:-**

Medically fit.

Minimum ht 5' 6".

At least SSC pass.

Background checked/confirmed.

Local address checked.

Fully trained on his job profile.

On the Job Training

Survey of units & plugging all loopholes against theft, pilferage and other undesired activities.

Security of each portion of the Company.

Documentation Practice on Security Gadgets Available in the unit.

Handling telephone & answering calls.

Visitors Management.

Common etiquettes & manners. Handling Emergency Situations

Online Web Application

Online Management System

In our firm we hire well qualified candidates for Management of our system. As well as we maintain Online record keeping system of client that's we easily track clients and society's cleaning status.

Online Payment Module

We Provided Online Payment Option for client on Our www.moryams.com Website.

They can do easily payment as per their time online .

