

### UX Project Weekly Log

- Due every Sunday (submit on Brightspace by 11:00pm) \*\*except the last one which is handed in on the Thurs. Dec. 8<sup>th</sup>.

#### Instructions

- Record when you meet as a group and who was present (you can count applicable in-class and lab times too)
- Briefly describe what was discussed or achieved during this meeting (in point form)
- List previous action items and who was responsible (did they do it – if not you can add the reason)
- Add new action items, when they are due, and who is responsible

#### Group Members schedule for Group Leader and Logs (each member is responsible for ~2-3 logs)

Week	Name	Week	Name
Sept 26-Oct 2 1-7 <b>Due Oct 2</b>	Radhey Rupapara	Oct 31-Nov 6 <b>Due Nov 6</b>	Radhey Rupapara
Oct 3-9 <b>Due Oct 9</b>	Dharmay Sureja	Nov 7-13 <b>Due Nov 13</b>	Dharmay Sureja
Oct 10-16 <b>Due Oct. 16</b>	Sagar Vaghasia	Nov 14-20 <b>Due Nov 20</b>	Sagar Vaghasia
Oct 17-23 <b>Due Oct 23</b>	Tejaswini Rallapalli	Nov 21-27 <b>Due Nov 27</b>	Tejaswini Rallapalli
Oct 24-30 <b>Due Oct 30</b>	Jayashree Ramasubramanian	<b>Nov 28-Dec 8 Due Dec 9</b>	Jayashree Ramasubramanian

Note: last week is longer than the rest. It is due the day after all project items are due.

Group:	GOLD		
Date:	November 27, 2022		
Name (leader):	Tejaswini Rallapalli		
For dates:	November 21 to 27		
Meeting Dates and Attendance	Date and short description of meeting		Attendance (add names)
	November 22, 2022 – Discussed the feedback from other labs and planned on how to work for final project.		Radhey Rupapara, Dharmay Sureja, Sagar Vaghasia, Tejaswini Rallapalli, Jayashree Ramasubramanian
	November 23, 2022 – Worked on Cognitive Walkthrough Evaluation from our previous labs that will help us to finish the project.		Radhey Rupapara, Dharmay Sureja, Sagar Vaghasia, Tejaswini Rallapalli, Jayashree Ramasubramanian
Existing action items, who was responsible and did they do it (if no, include a reason)	Action Items		Member name
			Complete (yes/no)*
*reason/s:			
New action items (due dates even if rough) and who is responsible	New Action Items		Member name
	Start working on final project after getting the feedbacks from CW Sheets		Due Date
			Radhey Rupapara, Dharmay Sureja, Sagar Vaghasia, Tejaswini Rallapalli, Jayashree Ramasubramanian December 5, 2022
Other points			