EDITING REQUIREMENTS FOR SERVICE AGREEMENTS

# MANDATORY REQUIREMENTS

1.1 The Contractor must complete all work within 30 business days of project start. This requirement ensures timely delivery of services.

1.2 All deliverables shall be reviewed and approved by the Client before final acceptance. This ensures quality control and client satisfaction.

1.3 The Contractor is required to provide weekly progress reports to the Client. Regular communication is essential for project success.

# PROHIBITED ACTIVITIES

2.1 Subcontracting is prohibited without prior written approval from the Client. This maintains control over project quality and security.

2.2 The Contractor must not share confidential information with unauthorized parties. Protection of sensitive data is critical.

2.3 Use of project resources for personal purposes is not permitted. All resources must be dedicated to the contracted work.

# ADDITIONAL REQUIREMENTS

3.1 All work must meet industry best practices and professional standards. Quality is non-negotiable.

3.2 Payment shall be made within 15 days of invoice submission. Prompt payment ensures continued service delivery.

3.3 The agreement must include a clause for dispute resolution through mediation. This provides a structured approach to resolving conflicts.