

RESUME

K.SWATHI

Mobile No: 8466814912

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Career Objective:

To work in an organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organization.

Academic Qualifications:

Course Name	Name of the institution	Percentage Of marks	Year of Passed
MBA (Finance)	MRM Institute of Management	75%	2020
B.Com	Pragathi Degree College	75%	2018
Intermediate	CMS Commerce Junior College	69%	2015
S.S.C	Sada Shiva Concept High School	80%	2013

Technical Skills:

- Good in Ms-Office
- Tally ERP – 9 (GST)

Project Work:

Project Title: Risk Management

Company Name: A viva life

Insurance Duration: 45 days

Abstract: The main objective of risk management is to control the risk because it is an unavoidable factor in any organization. Hence, in an organization wherever there is return, there exists a risk. When the outcome is uncertain then it is termed as 'risk'. In business, risk means the cash flows or profits which may come down by occurring and further effects on the wealth of the shareholders.

Experience:

- *Present working as a processor role in HDB Financial Services (8 months).*

Strength:

- *Hard working*
- *Good communication skills.*
- *Positive attitude*
- *Quick learner*
- *Trust worthy*

Personal details:

Name : K.Swathi

Father 's name : K.Bhagaiah

Date of Birth : 12/10/1996

Languages : Telugu, Hindi & English

Address : H.No.7-8-148,Gouthamnagar, Balanagar,HYd.

Hobbies : Making Art Craft, Listening to Music

Declaration:

I hereby declare that the above details are true to the best of my knowledge and belief and I request to give an opportunity to serve your esteemed organization in the capacity mentioned above for which act of kindness, I shall be very thankful to you.

Date:

(K.SWATHI)