

Date:25 December 2023

To

Asif Iqbal  
Manager  
Genex Infosys Limited.

Nitol Niloy Tower, Plot-46/69.  
Nikunja-2, Khilkhet, Dhaka-1229.

Subject: Application for the Resignation.

Dear Sir,

I am writing to formally resign from my position as a CM at Temu in Genex Infosys Ltd. Effective 31<sup>st</sup> December 2023. Due to my postgraduate studies, I am unable to continue my responsibilities at the company.

I have cherished my time at Temu and I am grateful for the opportunities and experiences. I have gained while working here. The supportive colleagues and the professional environment have contributed significantly to my growth. I genuinely appreciate your understanding regarding this difficult decision I am making.

I will ensure a smooth transition by completing pending tasks and assisting in training a replacement, if required, I am committed to maintaining the high standards of customer service during this transition period.

I would like to express my heartfelt gratitude to you and the entire team for your support. I apologize for any inconvenience my departure may cause and appreciate your understanding of my situation.

Thank you once again for the valuable experience.

Sincerely Yours,  
Sharmin Akter  
ID: 171169  
TEMU