

Internship Letter

19 December 2025

Chennai

Dear **Sahaya Dharshini A,**

We are pleased to offer you Internship Training at HCL GUVI commencing from **22-Dec-2025** to **22-Mar-2026.**

During this period, you will be reporting to **Mr. Sriram R- Assistant Manager - Instructor-Zen Apps**, who will guide and evaluate your work. Your working hours and involvement will be as mutually agreed by your reporting manager.

Please note that confidentiality is of utmost importance. During the course of your internship, you may have access to sensitive company information. You are expected to maintain strict confidentiality and not disclose or use any such information for personal or third-party gain. Upon completion of the internship, you must return all documents, materials, or equipment belonging to GUVI.

GUVI also retains the right to terminate the internship without notice in the event of misconduct.

Please confirm your acceptance of this Internship Training within 24 hours of receiving this letter. We look forward to having you onboard and wish you a rewarding internship experience with GUVI.

Authorized Signatory

For GUVI Geek Network Pvt. Ltd

Name

Signature



Kanchan Ashok Khedkar
General Manager – Human Resources