

CURRICULUM VITAE

Md. Sariful Islam

BBA(Hons.) at Management

Contact No : 01791674690

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CAREER OBJECTIVE:

Secure a responsible career opportunity to fully utilize my training and skills, and knowledge while making a significant contribution to the success of the company.

EMPLOYMENT HISTORY:

Total Year of Experience : 0.2 Year(s)

1. Computer Operation Manager/IT expert (July 3, 2021 – Continuing)

Satkhira Municipality

Company Location : Satkhira

Department : IT Department

ACADEMIC QUALIFICATION:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
BBA	Management	National University	First Class (3.17)	2019	4 Years
HSC	Business Studies	Satkhira Commerce College	4.00	2015	2 Years
SSC	Business Studies	Satkhira P.N High School	4.00	2013	-

TRAINING SUMMARY:

Training Title	Institute	Country	Location	Year	Duration
Modern Office Computer Management	Young Development	Bangladesh	Satkhira	2021	6 Month

ICT QUALIFICATION:

Fields of Specialization	
➤ Software	: Adobe Premiere Pro/Rush,Photoshop,Kinemaster,Pixellab,Picsart Etc.
➤ Operating System	: Windows (7/8/10, XP)
➤ Microsoft Office Package	: M/S Word,M/S Excel,Powepoint,Notepad
➤ Internet Technology	: SEO,Blogging,Email Communication Etc.

EXTRA CURRICULAR ACTIVITIES:

Content Creator

Youtuber

Lecturer

Travelling

LANGUAGE PROFICIENCY:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	Medium
Hindi	Medium	Medium	Medium
Urdu	Medium	Medium	Medium

PERSONAL DETAILS:

Name : Md. Sariful Islam

Father's Name : Md. Aminur Rahman

Mother's Name : Shirena Parveen

Date Of Birth : 19/10/1996

Gender : Male

Marital Status : Single

Nationality : Bangladeshi

Religion : Islam

National ID No. : 5557262804

Blood Groups : O+

Height and Weight : 5.8" & 66 KG

Permanent Address : Vill- Old Satkhira, Post- Satkhira, P.S- Satkhira, District-
Satkhira, Postal Code- 9400

Current Address : Same as the Permanent address

REFERENCE (S):

Name : Tazkin Ahmed Chisty
Organization : Kashem Group
Designation : Satkhira Mayor
Address : Kamannagar, Satkhira
Relation : Family Friend
Mobile No. : 01689872824

Date : 04/08/2021

Signature



(Md. Sariful Islam)