<!DOCTYPE html>

<html lang="en">

<head>

<meta charset="UTF-8">

<meta name="viewport" content="width=device-width, initial-scale=1.0">

<title>Pavnit Kaur Bhamra - Success Portfolio</title>

<link rel="stylesheet" href="style.css">

</head>

<body>

<!-- Header Section with Navigation -->

<header>

<nav>

<ul>

<li><a href="#about">About</a></li>

<li><a href="#experience">Experience</a></li>

<li><a href="#education">Education</a></li>

<li><a href="#skills">Skills</a></li>

<li><a href="#certificates">Certificates</a></li>

<li><a href="#contact">Contact</a></li>

</ul>

</nav>

</header>

<!-- Hero Section with Intro -->

<section id="hero">

<div class="hero-content">

<h1>Pavnit Kaur Bhamra</h1>

<p>Detail-oriented and motivated accounting professional</p>

<a href="#experience" class="cta-btn">Explore My Achievements</a>

</div>

</section>

<!-- About Section -->

<section id="about">

<h2>About Me</h2>

<p>With a strong foundation in accounting and financial management, I am an ACCA-qualified accountant who is dedicated to applying my skills in real-world settings. My goal is to continue growing my expertise in financial analysis, auditing, and accounting principles, contributing to the success of organizations.</p>

</section>

<!-- Experience Section -->

<section id="experience">

<h2>Professional Experience</h2>

<div class="experience-item">

<h3>Junior Finance Officer</h3>

<h4>Balcon Construction Limited (2020-2022)</h4>

<ul>

<li>Managed supplier invoices, tracked payments, and ensured timely financial transactions.</li>

<li>Assisted in budgeting and financial forecasting for major construction projects.</li>

<li>Processed payroll for staff, ensuring accurate wage calculation and timely payments.</li>

<li>Identified cost-saving opportunities by analyzing project expenses.</li>

</ul>

</div>

</section>

<!-- Education Section -->

<section id="education">

<h2>Education</h2>

<div class="education-item">

<h3>ACCA Advanced Diploma in Accounting and Business</h3>

<h4>2022-Current</h4>

<p>Currently pursuing the ACCA Advanced Diploma, gaining deeper insights into corporate and global business law, financial management, and corporate governance.</p>

</div>

<div class="education-item">

<h3>Kenya Certificate of Secondary Education (KCSE)</h3>

<h4>Sacred Heart Girls, Mukumu - 2019</h4>

<p>Graduated with an overall C grade, demonstrating resilience and a passion for learning.</p>

</div>

</section>

<!-- Skills Section -->

<section id="skills">

<h2>Key Skills</h2>

<ul>

<li>Financial Analysis</li>

<li>Budgeting & Variance Analysis</li>

<li>Payroll Management</li>

<li>Cost Classification & Analysis</li>

<li>Double-Entry Bookkeeping</li>

<li>Knowledge of Microsoft Excel, Word, and PowerPoint</li>

<li>Excellent Communication and Interpersonal Skills</li>

<li>Strong Analytical and Problem-Solving Abilities</li>

</ul>

</section>

<!-- Certificates Section -->

<section id="certificates">

<h2>Certifications & Qualifications</h2>

<div class="certificate-item">

<h3>ACCA Diploma in Accounting and Business (RQF Level 4)</h3>

<p>Completion Date: April 2024</p>

<a href="#">View Certificate</a> <!-- Link to certificate or image -->

</div>

<div class="certificate-item">

<h3>CPD Completion Certificate - Ethics: Dilemmas and Threats</h3>

<p>Completion Date: May 2024</p>

<a href="#">View Certificate</a> <!-- Link to certificate or image -->

</div>

<div class="certificate-item">

<h3>Kenya Certificate of Primary Education (KCPE)</h3>

<p>Completion Date: 2015</p>

<a href="#">View Certificate</a> <!-- Link to certificate or image -->

</div>

</section>

<!-- Contact Section -->

<section id="contact">

<h2>Contact Me</h2>

<p>If you'd like to collaborate or learn more about my work, feel free to get in touch!</p>

<a href="mailto:pavnitbhamra@icloud.com" class="contact-btn">Email Me</a>

</section>

<!-- Footer -->

<footer>

<p>&copy; 2024 Pavnit Kaur Bhamra. All Rights Reserved.</p>

</footer>

</body>

</html>

/\* style.css \*/

body {

font-family: Arial, sans-serif;

margin: 0;

padding: 0;

background-color: #f4f4f4;

color: #333;

}

header {

background-color: #333;

padding: 10px 0;

color: white;

}

nav ul {

list-style: none;

display: flex;

justify-content: center;

}

nav ul li {

margin: 0 15px;

}

nav ul li a {

color: white;

text-decoration: none;

font-size: 18px;

}

#hero {

height: 100vh;

background-image: url('hero-image.jpg'); /\* Replace with a relevant image \*/

background-size: cover;

display: flex;

justify-content: center;

align-items: center;

}

.hero-content {

text-align: center;

background: rgba(0, 0, 0, 0.5);

color: white;

padding: 20px;

}

.hero-content h1 {

font-size: 50px;

margin: 0;

}

.cta-btn {

background-color: #007bff;

color: white;

padding: 10px 20px;

text-decoration: none;

border-radius: 5px;

margin-top: 20px;

}

.cta-btn:hover {

background-color: #0056b3;

}

section {

padding: 60px 20px;

text-align: center;

}

#about, #experience, #education, #skills, #certificates, #contact {

background-color: white;

margin: 20px auto;

width: 80%;

border-radius: 8px;

padding: 40px;

}

h2 {

font-size: 32px;

margin-bottom: 20px;

}

ul {

text-align: left;

}

.certificate-item, .education-item, .experience-item {

margin: 20px 0;

text-align: left;

}

footer {

background-color: #333;

color: white;

text-align: center;

padding: 20px;

}

footer p {

margin: 0;

}

.contact-btn {

background-color: #28a745;

color: white;

padding: 10px 20px;

text-decoration: none;

border-radius: 5px;

}

.contact-btn:hover {

background-color: #218838;

}