

Increment Letter

Dear **Astha Rajput**

Congratulations on your remarkable achievement !!

We are thrilled to inform you that your exceptional contributions have been acknowledged, leading to your promotion as a Senior Software Engineer, effective from **1st April 2022**.

Along with this well-deserved promotion, your remuneration (CTC) will be increased to **INR 11,25,000** per annum. The detailed breakdown of your revised salary will be shared with you by our HR department. Rest assured, all other terms and conditions of your employment, as specified in your appointment letter or subsequent modifications, will remain unaltered and will continue to be governed by the prevailing HR policies of the company.

As the matter of your compensation is confidential, we kindly emphasize that it should be treated as privileged information exclusive to the company. Any discussion or disclosure of this information to anyone other than your Department Head or the HR team will be considered a breach of our mutual agreement. It is crucial to understand that your compensation package is tailored specifically to your skills and contributions, and should not be compared with those of other employees.

We extend our best wishes to you and eagerly anticipate your unwavering dedication in meeting the evolving challenges with enthusiasm and zeal.

Yours sincerely,

[Authorized Signatory]