To create basic dashboards and alerts in Nexthink, you'll start by creating a module (or reusing an existing one) and adding a dashboard to it. For alerts, you'll configure service-based or investigation-based alerts. You can then view alerts in the Portal or Finder. [1, 1, 2, 3, 4]

Creating a Dashboard:

1. **Choose a Module Type:** Decide on the type of module you need (e.g., Basic for metrics, Service Monitoring for service health). [2, 2]
2. **Create or Reuse:** Create a module or reuse an existing one. [2, 2, 5, 5]
3. **Add Dashboard:** Add a new dashboard to the chosen module. [2, 2]
4. **Edit and Customize:** Edit the content of the dashboard, including adding widgets, graphs, and descriptions. [6, 6, 7, 7, 8]

Creating Alerts:

1. **Service-Based Alerts:**
   ● Log in to the Portal as an administrator. [3]
   ● Go to the Alerts dashboard under Content Management. [3]
   ● Click the plus sign to create a new alert. [3]
   ● Configure the alert's name, description, category, and service. [3]
   ● Specify the threshold for triggering the alert (yellow or red). [3]

2. **Investigation-Based Alerts:**

   ● These alerts are triggered by specific investigations. [1]
   ● You can configure them within the Nexthink web interface. [1, 9]

3. **Receiving Alerts:**

   ● You can receive alerts via email or the system log of the Appliance. [1]
   ● Configure SMTP settings for email notifications. [1]

Viewing Alerts:

- **Portal:** You can see service-based alerts in the Portal. [1]
- **Finder:** You can see investigation-based alerts on devices in the Device view of Finder. [1]
- **Finder Settings:** View role-based alerts in the Settings section of Finder. [9]