

ISRAT SAHIRA RAFA

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Special Qualification:

CCNA, HTML5, CSS3, BOOTSTRAP, JAVASCRIPT, React.JS, MySQL, Data Analyst.

Employment History:

Total Year of Experience : 1.1 Year(s)

1. Executive IT (June 15, 2019 - Continuing)

Dekko ISHO Group

Company Location: Suvastu Zenim Plaza House # 37, Road # 16 (Old # 27) Dhanmondi R/A, Dhaka-1209.

Department: IT

Duties/Responsibilities:

Monitoring and maintaining company website (isho.com.bd), updating existing website, handling web application, analyze regular data in Google Analytics, responding in a timely manner to service issues and requests, Providing technical support to IT sales, giving hand in research and development (R&D) team, work as a team player.

2. Assistant data manager (August 5, 2018 - May 29, 2019)

Zaara Fashion Mall Ltd.

Company Location: Haque plaza, rd-14, house-07, gulshan-1.

Duties/Responsibilities:

Developing statistical reports, maintaining regular data collection, analyzing and managing product quality, responsible for day to day data entry, delivering monthly report to manager and board of directors.

3. Admission help desk (August 9, 2016 - November 24, 2016)

BRAC University

Company Location: 66, Mohakhali, Dhaka-1212.

Duties/Responsibilities:

consulting student to resolve their issues for their upcoming future and help to set their goals by listening them, supporting academic and career development activities, providing clear guidance of submitting admission application form and career related materials.

Academic Qualification:

Exam Title	Concentration/ Major	Institute	Result	Passing Year	Duration	Achievement
Bachelor of Science (BSc)	Computer Science & Engineering	BRAC University	CGPA:2.96 out of 4	2018	4	Student counselor in BRAC admission registrar, AI based health robot, Volunteered PDF Summer Challenge
HSC	Science	Viqarunnisa Noon collage	CGPA:5 out of 5	2013	2	-

SSC	Science	St. Francis Xavier`s Girls` High School	CGPA:5 out of 5	2011	10	Private scholarship from Dhaka community
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Training Summary:

Training Title	Institute	Country	Location	Year	Duration
mindfulness and medication	BRAC	Bangladesh	Savar BRAC institute	2015	3 months

Professional Qualification:

Certification	Institute	Location	From	To
CCNA (Cisco Certified Network Associate)	AIUB	Banani	January 11, 2019	August 2, 2019
professional outsourcing and freelancing	CPA IT	Dhanmondi	August 4, 2016	October 18, 2016

Extra-Curricular Activities:

===Publication===

A paper "sasthyakthan-A health based social robot" published in IEEE International Conference on Consumer Electronics (ICCE) which was held on Las Vegas, USA 2019.

IEEE xplore digital library link: <https://ieeexplore.ieee.org/abstract/document/8661981?fbclid=IwAR1EL1-ZrMwIDwjja9ufaApOB6E18Dzcw-FD0iDGp4p3kfUIGqP2ZpAmd1Y>

Reference (s):

Reference: 01

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