# CCSE PMO Spring 2020

**Activity Log**

## Report Date (mm/dd/yyyy): 03/01/2020

## Period (Monday to Sunday of this week): 24th-1st

|  |  |  |  |
| --- | --- | --- | --- |
| **Team Member Name** | **Number of hours worked** | **Percentage of work assumed** | **Task and work done** |
| Syed Ahmed | 6 | 25% | Researching roles based Access |
| Wendy Claver | 4 | 25% | Creation of portal to access DB |
| Faith Kinchen | 5 | 25% | Design and layout of in app GUI |
| Devin Greene | 6 | 25% | Queries for reporting |
|  |  |  |  |
|  |  |  |  |

Note:

* **Team Member Name**: Each team member’s name needs to be listed in the table;
* **Number of hours worked**: the number of hours each team member worked in this week;
* **Percentage of work assumed**: the percentage of work assumed by each team member in the whole team; work should be distributed between team members, as evenly as possible;
* **Task and work done**: summary of work done in this week; enough technical details required;
* Every team member’s activity during this week needs to be reported in the table;

**Meeting Log**

|  |  |  |  |
| --- | --- | --- | --- |
| Team Member Name | Attended in-person | Attended virtually | Did not attend |
| Syed Ahmed |  | Yes |  |
| Wendy Claver |  | Yes |  |
| Faith Kinchen |  | Yes |  |
| Devin Greene |  | Yes |  |
|  |  |  |  |
|  |  |  |  |

Meeting time: 6:00pm

Meeting length: one hour

Meeting summary: During this meeting we did some more tweaking to the Database, and spent some time on query that I have been working on that I could not complete during the weeks work. I again assigned duties to teammates for us to work on throughout the next week. Syed is responsible for researching methods to implement RBAC, so that we can begin implementation late this week or early next week. Wendy is responsible for finishing the portal to the DB, and then she is to research and bring methods to the next meeting for storing and manipulating artifacts in the DB. Faith is going to continue to create the GUI, and begin the process of building them in Visual Studio. I will continue to create the queries that are going to be attached to the GUI buttons.

Note: every team member needs to make every possible effort to attend the weekly meeting; missing too many meetings will result in reduction of your grade;