

Assignment 4-Pivot Table & Charts

Easy Level : Question 1. What is the purpose of a PivotTable in Excel ?

Answer:

Purpose of a PivotTable in Excel:

- > A PivotTable is used to **summarize, analysis, and organize large datasets quickly.**
- > it allows users to **calculate totals, averages, and comparisons without writing formulas** and helps in decision-making.

Medium level: Question1. Explain the difference between Sorting and Filtering with an example from this dataset.

Answer:

Sorting	Filtering
Arranges data in ascending or descending order.	Displays only selected data
Does not hide data.	Hides unselected data
Example: Sort Sales from highest to lowest.	Example: Filter Product = Apples