

To	sainath kadam bhkadam1998@gmail.com Kadam Bhagyashree
Cc	sainath kadam
Bcc	Person riteshshah.tops@gmail.com
Subject	Friendly Reminder

Dear Sainath,

I hope this message finds you well. I wanted to follow up regarding completion of ppt for our new project that we discussed last monday.

As the deadline approaches next thursday, I wanted to check in to see if you need any further information or assistance from my side.

Thank you for your attention to this matter. I appreciate your efforts and look forward to hearing from you soon.

Best regards,

sai kadam
Team Lead
Amazon
8483876922
