

No.12/2023-Leaves-HR

Date: 01.12.2023

STAFF NOTICE

Sub: Holidays for the year 2024

All our offices in India Region will be observing 12 holidays during the year 2024. Out of these 12 holidays, 9 will be common for all the Offices across India Region as shown below:

Common Holidays 2024			
No.	Holiday	Date	Day
1	New Year's Day	01-01-2024	Monday
2	Republic Day	26-01-2024	Friday
3	Ramazan-Id (Id-UL-Fitr)	11-04-2024	Thursday
4	May Day (Labour Day)	01-05-2024	Wednesday
5	Independence Day	15-08-2024	Thursday
6	Krishna Janmashtami	26-08-2024	Monday
7	Mahatma Gandhi Jayanti	02-10-2024	Wednesday
8	Diwali	31-10-2024	Thursday
9	Christmas	25-12-2024	Wednesday

The remaining three holidays which will vary across regions/locations according to the local importance / festivals are given below.

In addition to the above, every employee will be permitted to avail any two restricted holidays from the list of restricted holidays which is given in **Annexure 'A'**.

Northern Region			
No.	Holiday	Date	Day
1	Maha Shivratri	08-03-2024	Friday
2	Holi / Dolyatra	25-03-2024	Monday
3	Guru Nanak's Birthday	15-11-2024	Friday

Western Region			
No.	Holiday	Date	Day
1	Holi / Dolyatra	25-03-2024	Monday
2	Ugadi/Chaitra Sukladi / Gudi Padwa / Cheti Chand	09-04-2024	Tuesday
3	Buddha Purnima*	23-05-2024	Thursday
* For employees in Gujarat region, Vassi Uttarayan (next day of Makar Sankranti on 15.01.2024 (Monday) will be a Regional Holiday instead of Buddha Purnima declared for western region.			

Eastern Region			
No.	Holiday	Date	Day
1	Holi / Dolyatra	25-03-2024	Monday
2	Dussehra (Saptami)	10-10-2024	Thursday
3	Dussehra (Maha Ashtami) /Dussehra (Mahanavmi)	11-10-2024	Friday

Southern Region			
Tamil Nadu			
No.	Holiday	Date	Day
1	Pongal	15-01-2024	Monday
2	Thiruvalluvar Day	16-01-2024	Tuesday
3	Ayudha Pooja / Dussehra (Mah Ashtami) /Dussehra (Mahanavmi)/ Saraswathi Pooja	11-10-2024	Friday

Karnataka			
No.	Holiday	Date	Day
1	Makar Sankranti	15-01-2024	Monday
2	Dussehra (Maha Ashtami) /Dussehra (Mahanavmi)/ Saraswathi pooja/Ayudha pooja	11-10-2024	Friday
3	Karnataka Rajyotsava	01-11-2024	Friday

Telangana / Andhra Pradesh			
No.	Holiday	Date	Day
1	Makar Sankranti	15-01-2024	Monday
2	Ugadi	09-04-2024	Tuesday
3	Dussehra (Maha Ashtami/ Maha Navmi)	11-10-2024	Friday

(Offices in Telangana region will also remain closed for Telangana Formation Day (02.06.2024 - Sunday))

Kerala			
No.	Holiday	Date	Day
1	Maha Shivratri	08-03-2024	Friday
2	Pongal	15-01-2024	Monday
3	Dussehra (Maha Ashtami/ Maha Navmi)	11-10-2024	Friday

Annexure 'A'

Restricted Holidays in 2024			
No.	Holiday	Date	Day
1	New Year's Day	01-01-2024	Monday
2	Lohri	13-01-2024	Saturday
3	Makar Sankranti	14-01-2024	Sunday
4	Magha Bihu/ Pongal / Makar Sankranti/ Vassi Uttarayan (next day of Makar Sankranti)	15-01-2024	Monday
5	Thiruvalluvar Day	16-01-2024	Tuesday
6	Guru Gobind Singh's Birthday	17-01-2024	Wednesday
7	Hazarat Ali's Birthday	25-01-2024	Thursday
8	Republic Day	26-01-2024	Friday
9	Sri Panchami, Basant Panchami	14-02-2024	Wednesday
10	Chhatrapati Shivaji Maharaj Jayanti	19-02-2024	Monday
11	Guru Ravi Das's Birthday	24-02-2024	Saturday
12	Birthday of Swami Dayananda Saraswati	06-03-2024	Wednesday
13	Maha Shivratri	08-03-2024	Friday
14	Holika Dahan	24-03-2024	Sunday
15	Holi / Dolyatra	25-03-2024	Monday
16	Good Friday	29-03-2024	Friday
17	Easter Sunday	31-03-2024	Sunday
18	Jamaat-ul-Vida	05-04-2024	Friday
19	Chaitra Sukladi/Gudi Padwa/Ugadi/ Cheti Chand	09-04-2024	Tuesday
20	Ramzan-Id (Id-ul-Fitr)	11-04-2024	Thursday
21	Vaisakhi / Vishu	13-04-2024	Saturday
22	Dr. Babasaheb Ambedkar Jayanti / Tamil New Year's Day/ Bengal New Year's Day/ Vaisakhadi (Bengal)/ Vishu/ Bahag Bihu (Assam)	14-04-2024	Sunday
23	Ram Navami	17-04-2024	Wednesday
24	Mahavir Jayanti	21-04-2024	Sunday

Restricted Holidays in 2024			
No.	Holiday	Date	Day
25	May Day (Labour Day) / Maharashtra Din	01-05-2024	Wednesday
26	Birthday of Guru Rabindranath Tagore	08-05-2024	Wednesday
27	Buddha Purnima	23-05-2024	Thursday
28	Telangana Formation Day	02-06-2024	Sunday
29	Id-ul-Zuha (Bakrid)	17-06-2024	Monday
30	Rath Yatra	07-07-2024	Sunday
31	Muharram	17-07-2024	Wednesday
32	Aadi Pooram	07-08-2024	Wednesday
33	Independence Day/ Parsi New Year/ Nauraj	15-08-2024	Thursday
34	Raksha Bandhan	19-08-2024	Monday
35	Krishna Janmashtami	26-08-2024	Monday
36	Janmashtami / Gokul Kala / Dahi Handi	27-08-2024	Tuesday
37	Ganesh Chaturthi / Vinayaka Chaturthi	07-09-2024	Saturday
38	Onam or Thiru Onam Day	15-09-2024	Sunday
39	Milad-un-Nabi or Id-e-Milad (Birthday of Prophet Muhammad)/Anant Chaturdashi	16-09-2024	Monday
40	Mahatma Gandhi Jayanti	02-10-2024	Wednesday
41	Dussehra (Saptami)	10-10-2024	Thursday
42	Dussehra (Mah Ashtami) /Dussehra (Mahanavmi)/ Saraswathi Pooja/Ayudha Pooja	11-10-2024	Friday
43	Dussehra	12-10-2024	Saturday
44	Maharishi Valmiki's Birthday	17-10-2024	Thursday
45	Karaka Chaturthi (Karwa Chouth)	20-10-2024	Sunday
46	Dhantrayodashi	29-10-2024	Tuesday
47	Deepavali/Naraka Chaturdasi/Diwali	31-10-2024	Thursday
48	Diwali Amavasya (Laxmi Puja) / Karnataka Rajyotsava (Karnataka Formation Day)	01-11-2024	Friday
49	Diwali (Bali Pratipada) / Govardhan Puja	02-11-2024	Saturday

Restricted Holidays in 2024			
No.	Holiday	Date	Day
50	Bhai Duj	03-11-2024	Sunday
51	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	07-11-2024	Thursday
52	Guru Nanak's Birthday	15-11-2024	Friday
53	Guru Teg Bahadur's Martyrdom Day	24-11-2024	Sunday
54	Dr. Babasaheb Ambedkar Mahaparinirvan Din	06-12-2024	Friday
55	Karthigai Deepam	13-12-2024	Friday
56	Goa Liberation Day	19-12-2024	Thursday
57	Christmas Eve	24-12-2024	Tuesday
58	Christmas Day	25-12-2024	Wednesday

Team HR